

CALL TO ORDER

The March 10, 2011 regular meeting of the Macungie Borough Authority was called to order at 7:00 p.m. in Borough Council Chambers, 21 Locust Street, Macungie, PA. Members present were Linn Walker, Jeffrey Stauffer, James Wieder and David Wentz. Also present were Water Operator Douglas McNair, Borough Manager Chris Boehm and Administrative Assistant Cynthia Hartzell. Thomas Kociuba was absent.

APPROVAL OF MINUTESa. January 13, 2011 meeting

Motion was made by Authority Member Wentz, second by Authority Chair Stauffer, to approve the January 13, 2011 minutes as presented. Motion carried: 4 ayes.

CORRESPONDENCE

a. Attorney Stuart Shmookler, Gross McGinley LLP, re: Bear Swamp Diner request for water refund - Authority Members discussed the request for a refund of water fees due to a water leak. Authority Members commented the business owner knew of the leak for a considerable length of time and the Borough went beyond its duty to help the business owner determine the leak was in his piping.

Authority Chair Stauffer made a motion not to reimburse the water fees based on the fact that the water did go through the meter and is considered used water, second by Authority Member Walker. Motion carried: 4 ayes

WATER OPERATOR'S REPORT – In his report, Water Operator McNair noted subjects discussed during his meeting with the Borough DEP Sanitarian. He provided a copy of the draft CCR and the Authority gave their consent to publish it in the spring newsletter.

Groundwater Rule 4-log Treatment Bid Award – So the Borough Engineer would not have to sit through the entire meeting, the bid award was discussed at this time. The bids were opened on February 28, 2011 at 2:00 pm. Six bids were received as listed:

Contractor	Bid Bond	Total Bid
CE Ankiewicz Const & Exc Inc	10%	\$142,209.55
Clair Stahley Plumbing & Exc	10%	\$129,261.00
Hobel Excavating Inc	10%	\$222,694.19
Livengood Excavators Inc	10%	\$152,047.80
Semmel Excavating Inc	10%	\$133,623.00
Sikora Bros Paving Inc	10%	\$94,740.00

Joe Santilli from Keystone Consulting Engineers reviewed the bids that were received for the project. He contacted the lowest bidder, Sikora Bros. Paving about his bid. There was some concern because the bid was well below the other bids. Mr. Santilli noted Sikora Bros. had done other projects he was involved with and the work was fine. Mr. Santilli noted when the plans were drawn, a cost was estimated between \$130,000 and \$142,000. The discussion directed toward the budget amount of \$50,000 which was the cost estimate before the plans were drawn. Borough Manager Boehm questioned why the bid amount was so much higher than the original estimate provided by Keystone. She expressed concern that the low bidder was twice the quote amount and the high bidder was over 4 times the estimate, noting this could have been a significant problem if the Authority did not have the funds in the capital account. Mr. Santilli had no response. The additional funds will be drawn from the capital account.

Authority Member Walker made a motion to accept the bid from Sikora Bros. Paving in the sum of \$94,740, second by Authority Member Wieder. Motion carried: 4 ayes

Water Operator McNair continued with his report. He reported on the change by DEP on the water monitoring requirements. This change is costly. Water Operator McNair obtained bids for the testing. He recommended using Suburban Water Testing for the quarterly testing.

Authority Member Wieder made a motion that the Borough quarterly water testing service for synthetic Organic chemicals be provided by Suburban Water Testing, second by Authority Chair Stauffer. Motion carried: 4 ayes

Water Operator McNair updated the Board on the public notification requirement. There is a discrepancy in the number of phone contacts within the Borough. The original estimate of contacts used by the Water Operator is lower than the number determined by the Borough Manager. This increase would change the cost of the program. Water Operator McNair and Borough Manager Boehm recommend moving forward to start the process by paying the setup charge. When the phone contacts are complete, the exact number will be known and a decision can be made for the unlimited plan or the per diem plan. The Authority is in agreement with moving forward.

Borough Manager Boehm reported there was some confusion with the liability insurance provided by County Club Lawns, who provide the low quote for the tree removal service at the Hillcrest Tank. Country Club Lawns did not have Workers Compensation Insurance. So, NWAL Lawn Service has provided a quote and has the adequate insurance required by the Borough Solicitor. The NWAL quote was lower than that provided by Gary's Tree Service. So they will be performing the tree trimming work at the Hillcrest Tank for the same cost as Country Club Lawns.

Water Operator McNair provided pages of the Emergency Response Plan that were changed. The plan is completed at this point and he will be reviewing the plan with the DEP Sanitarian before submitting to DEP.

The Water Operator's report is attached to the minutes.

#### TREASURER'S REPORT

A motion was made by Authority Member Walker, seconded by Authority Member Wieder, to approve the February 28, 2011 treasurer's report. Motion carried: 4 ayes

Water Revenue Fund	\$133,529.73
Debt Service Reserve	\$32,738.29
Bond Redemption and Improvements Fund	\$315,442.91
Collection Account	\$1,639.57

Borough Manager Boehm provided a budget versus actual to the Authority.

#### NEW BUSINESS

- a. Groundwater Rule 4-log treatment bid award – The bid was awarded under the Water Operator's report.
- b. Request for reimbursement of water charges – This was discussed under Correspondence.

#### UNFINISHED BUSINESS

- a. Water Department Emergency Response Plan - Water Operator McNair provided copies of the changes made from the last meeting. Water Operator McNair will have the emergency plan finalized and ready for signing at the next meeting.

#### ADJOURNMENT

The next meeting will be June 9, 2011. Hearing no further business to be brought before the Authority, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Cynthia Hartzell  
Secretary