

## **2012 SEWER FUND EXPENDITURES**

	<u>Carry over for 2012</u>	<u>\$ 150,000.00</u>
08.429.121	<u>Borough Manager's Salary</u> The Borough Manager's salary is split general (50%), water (25%) and sewer (25%). The sewer fund portion is	<u>\$ 14,440.40</u>
08.429.122	<u>Public Works Supervisor's Salary</u> The salary for the Public Works Supervisor is split general (50%), sewer (25%) and water (25%) funds. The sewer portion is	<u>\$ 13,291.20</u>
08.429.130	<u>Administrative Assistant's Salary</u> The Administrative Assistant's salary is split general (50%), water (25%) and sewer (25%) funds. The sewer fund portion is	<u>\$ 8,398.00</u>
08.429.131	<u>Assistant Secretary/ Treasurer's Salary</u> The Assistant Secretary/Treasurer's salary is split general (50%), water (25%) and sewer (25%) funds. The sewer fund portion is	<u>\$ 10,478.00</u>
08.429.140	<u>Wages</u> The wages for 1 full-time sewer employee will be	<u>\$ 38,292.80</u>
08.429.153	<u>Long Term Disability Insurance</u> The Borough provides long-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds. The sewer fund portion of this premium will be	<u>\$ 272.07</u>
08.429.154	<u>Short Term Disability Insurance</u> The Borough provides short-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds. The sewer fund portion of this premium will be	<u>\$ 257.52</u>
08.429.156	<u>Health Benefits</u> The Borough provides full time employees with health, prescription, eye and dental insurance coverage. The sewer fund portion is estimated to be	<u>\$ 21,960.27</u>
08.429.158	<u>Life Insurance</u> \$50,000. Life Insurance Policy to all full-time employees. The sewer fund portion is	<u>\$ 205.20</u>
08.429.160	<u>Pension</u> The sewer fund portion is	<u>\$ 9,247.43</u>
08.429.161	<u>F.I.C.A.</u> Social Security taxes for the sewer fund will be	<u>\$ 6,523.00</u>

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08.429.162	<u>Unemployment Compensation</u> The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. This fee is estimated at	\$ <u>1,112.00</u>
08.429.181	<u>Wellness Incentive</u> Annually, the Borough will pay each employee for unused sick days that year over the accumulated amount of 70 days. In addition, at the end of employment, the Borough will pay \$50 per day for his or her accumulated sick days per the Teamster Contract. This expense is split between the general, water and sewer funds. The general fund portion is	\$ <u>1,898.00</u>
08.429.141	<u>Part-time Wages</u>	\$ <u>-</u>
08.429.183	<u>Overtime Wages</u>	\$ <u>250.00</u>
08.429.210	<u>Office Supplies</u> Paper, envelopes, pens, staples, paper clips, etc. are estimated to	\$ <u>500.00</u>
08.429.213	<u>Small Items of Equipment</u> To purchase a new computer split between the water, sewer and general fund.	\$ <u>600.00</u>
08.429.220	<u>Operating Supplies</u>	\$ <u>500.00</u>
08.429.230	<u>Fuel Oil</u> The cost to heat the garage is split between the water (50%) and sewer (50%) funds. The sewer fund portion is estimated to be	\$ <u>3,800.00</u>
08.429.231	<u>Vehicle Fuel</u> To purchase fuel for trucks 3, 5 and 1/3 of the backhoe will cost	\$ <u>5,500.00</u>
08.429.236	<u>Housekeeping Supplies</u> Toilet paper, paper towels, cleaning supplies, light bulbs, etc. are estimated to cost	\$ <u>700.00</u>
08.429.238	<u>Uniforms</u> The Borough provides uniforms and \$100 towards safety shoes for each employee. For 1 employee and \$100 for Public Works Supervisor, the cost will be	\$ <u>652.00</u>
08.429.245	<u>Street Patching Material</u> To restore the street after sewer work is performed will cost approximately	\$ <u>1,000.00</u>

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08.429.249	<u>Petty Cash</u>	\$ <u>          -</u>
08.429.250	<u>Maintenance/Repairs Parts</u> To purchase parts for maintenance and repairs of the Borough vehicles and equipment is estimated to cost	\$ <u>      2,000.00</u>
08.429.260	<u>Small Tools and Minor Equipment</u> To upgrade and purchase new radios compatible with narrowband (valued up to \$2,000) will be approximately	\$ <u>      1,000.00</u>
08.429.311	<u>Auditing</u> The sewer fund portion of the audit will be	\$ <u>      3,050.00</u>
08.429.313	<u>Engineering Expenses</u> Engineering services are provided by Keystone Engineering. The sewer fund engineering costs are estimated at	\$ <u>     20,000.00</u>
08.429.314	<u>Legal Expenses</u> The Borough's legal services are provided by Tallman, Hudders and Sorrentino. The sewer fund legal costs are estimated to be	\$ <u>          500.00</u>
08.429.321	<u>Telephone</u> 1/3 of the telephone bills for Borough Hall and the Borough garage is taken from the sewer fund. This expense is estimated to be	\$ <u>          675.00</u>
08.429.325	<u>Postage</u> The cost of mailing the sewer bills should be	\$ <u>      1,500.00</u>
08.429.342	<u>Printing</u> The cost for printing will be	\$ <u>          488.00</u>
08.429.351	<u>Commercial Insurance Policy</u> This policy includes property, general liability, automobile, inland marine and public officials' liability coverage. This expense is split between the general, police, water and sewer funds. The sewer fund portion is	\$ <u>      3,100.00</u>
08.429.353	<u>Bonding</u> The bonding charges for the Borough Manager and Assistant Secretary/Treasurer are split between general, water and sewer funds. The sewer fund portion is	\$ <u>          185.00</u>

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08.429.354	<u>Workers Compensation</u> The sewer fund pays a portion of the total premium on this insurance, which compensates the Borough employees for occupational injuries and diseases as outlined in the workers compensation act. The estimated cost will be	\$ <u>4,500.00</u>
08.429.361	<u>Electricity</u> Electric for Borough Hall is split 1/3 police, 1/3 general and 1/3 sewer. The sewer fund portion is	\$ <u>2,600.00</u>
08.429.364	<u>Transmission &amp; Treatment</u> The Borough pays Lehigh County Authority for transmitting wastewater through their lines to the Allentown plant for treatment.	\$ <u>258,000.00</u>
08.429.373	<u>Garage Maintenance and Repairs</u>	\$ <u>1,000.00</u>
08.429.374	<u>Maintenance and Repair Services</u> To have the Borough vehicles (trucks 3, 5, and 1/3 backhoe) and machinery repaired by an outside garage may cost	\$ <u>1,000.00</u>
08.429.384	<u>Machinery/Equipment Rental</u> Should the Borough need to rent equipment or machinery to perform specialized maintenance or repairs or to substitute for broken down equipment, the amount budgeted is	\$ <u>1,000.00</u>
08.429.420	<u>Dues/Subscriptions</u>	\$ <u>50.00</u>
08.429.450	<u>Service Contracts</u> Contracts for computers, copier, public notification system and benefits programs will cost approximately	\$ <u>1,800.00</u>
08.429.460	<u>Seminars/Training</u> To pay for the staff to attend seminars and required training programs, it will cost approximately	\$ <u>100.00</u>
08.429.480	<u>Miscellaneous Expenses</u> Uncategorized expenses are estimated at	\$ <u>-</u>
08.429.720	<u>Inflow and Infiltration</u> Work required to meet complete the SCARP Plan and comply with the EPA Compliance Order	\$ <u>100,000.00</u>

## 2012 SEWER FUND EXPENDITURES

### Capital Expenditures:

08.492.008	<u>Transfer to Sewer Capital Fund</u>	\$ <u>          -</u>
	This amount is generated from the sewer allocation fees and put into a capital improvement account.	

	<b><u>Totals</u></b>	<b>\$ <u>692,425.89</u></b>
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