

## **2012 WATER FUND EXPENDITURES**

06.448.121	<u>Borough Manager's Salary</u> The Borough Manager's salary is split between the general (50%), water (25%) and sewer (25%) funds. The water fund portion is	\$ <u>14,440</u>
06.448.122	<u>Public Works Supervisor's Salary</u> The salary for the Public Works Supervisor is split between the general (50%), water (25%) and sewer (25%) funds. The water fund portion is	\$ <u>13,291</u>
06.448.130	<u>Administrative Assistant's Salary</u> The Administrative Assistant's salary is split between the general (50%), water (25%) and sewer (25%) funds. The water fund portion is	\$ <u>8,398</u>
06.448.131	<u>Assistant Secretary/Treasurer's Salary</u> The Assistant Secretary/Treasurer's salary is split between the general (50%), water (25%) and sewer (25%) funds. The water fund portion is	\$ <u>10,478</u>
06.448.140	<u>Water Operator's Wages</u> The Borough employs one full time water operator. The yearly wages will be	\$ <u>48,942</u>
06.448.141	<u>Part-time Wages</u>	\$ <u>-</u>
06.448.153	<u>Long Term Disability Insurance</u> The Borough provides long-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund portion of this premium will be	\$ <u>308</u>
06.448.154	<u>Short Term Disability Insurance</u> The Borough provides short-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund portion of this premium will be	\$ <u>265</u>
06.448.156	<u>Health Benefits</u> The Borough provides full time employees with health, prescription, eye and dental insurance coverage. The water fund portion is estimated at	\$ <u>31,132</u>

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06.448.158	<u>Life Insurance</u> \$50,000. Life Insurance Policy to all full-time employees. The water fund portion is	\$ <u>182</u>
06.448.160	<u>Pension</u> The water fund portion is	\$ <u>9,258</u>
06.448.161	<u>F.I.C.A.</u> Social Security taxes for the water fund will be	\$ <u>7,463</u>
06.448.162	<u>Unemployment Compensation</u> The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. This fee is estimated at	\$ <u>1,112</u>
06.448.181	<u>Wellness Incentive</u> Annually, the Borough will pay each employee for unused sick days that year over the accumulated amount of 70 days. In addition, at the end of employment, the Borough will pay \$50 per day for 50% of his or her accumulated sick days per the Teamster Contract. This expense is split between the general, water and sewer funds. The water fund portion is	\$ <u>1,898</u>
06.448.183	<u>Overtime</u> This line item includes overtime for the administrative staff, the "on-call" staff member who performs the daily water system inspection and logs the daily operating parameters as required by the Delaware River Basin Commission, and the call out wages when the crew is needed to repair a water leak or any type of unscheduled work on the water system	\$ <u>2,000</u>
06.448.210	<u>Office Supplies</u> Paper, envelopes, staples, tape, paper clips, etc. are estimated to cost	\$ <u>750</u>
06.448.213	<u>Small Items of Office Equipment</u> to purchase 1 computer split g/w/s will cost	\$ <u>1,000</u>
06.448.221	<u>Purification</u> The water department uses 6-100 lbs. chlorine cylinder per year in the treatment of the drinking water. The cost will be estimated at	\$ <u>2,653</u>
06.448.230	<u>Fuel Oil</u> The cost to heat the garage is split between the water (50%) and sewer (50%) funds. The water fund portion is estimated to be	\$ <u>4,250</u>

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06.448.231	<u>Vehicle Fuel</u> This line item includes all the fuel for truck 2 (utility truck), 4 and ½ of truck 7 and 1/3 of the fuel for the backhoe.	\$ <u>5,200</u>
06.448.236	<u>Housekeeping Supplies</u> To purchase light bulbs, toilet paper, cleaning supplies, etc. will cost	\$ <u>768</u>
06.448.238	<u>Uniforms</u> The Borough provides uniforms and safety shoes for each employee. For 1 employee and \$150 toward the Public Works Supervisor, the cost will be	\$ <u>610</u>
06.448.239	<u>Pump Maintenance</u> The Borough pumps an average of 283,807 gal/day. Routine maintenance on Wells 1&2 and the Vine and Maple Street pumps will cost the borough	\$ <u>5,150</u>
06.448.249	<u>Hydrant/Distribution Supplies</u> The Borough schedules 2 hydrant replacements per year. In addition, the replacement of water lines in conjunction with street work will cost	\$ <u>16,970</u>
06.448.250	<u>Maintenance and Repairs Parts</u> To purchase tires and parts for maintenance of the utility truck will cost	\$ <u>1,500</u>
06.448.260	<u>Small Tools and Minor Equipment</u> For the purchase of pocket chlorinator, 20 amp battery for old reservoir and battery maintainer.	\$ <u>2,000</u>
06.448.311	<u>Auditing</u> The annual audit will cost approximately	\$ <u>4,300</u>
06.448.313	<u>Engineering Expenses</u> Estimated costs of Consulting Engineering Services	\$ <u>5,000</u>
06.448.314	<u>Legal Expenses</u> The Authority's legal services are provided by Tallman, Hudders and Sorrentino. The water fund legal costs are estimated at	\$ <u>1,000</u>

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06.448.316	<u>Water Testing</u> The instruments and chemicals for in-house water analysis as well as outside lab services to meet testing requirements established by the EPA and DEP will cost approximately	\$ <u>3,625</u>
06.448.321	<u>Telephone</u> The telephone costs will be	\$ <u>1,225</u>
06.448.325	<u>Postage</u> The cost of mailing the water bills are estimated at	\$ <u>1,400</u>
06.448.329	<u>Pagers</u> The Borough allows for immediate communication during the day and for emergency call out during non-work hours.	\$ <u>795</u>
06.448.341	<u>Advertising</u> The cost to advertise the authority meetings and water notices is approximately	\$ <u>150</u>
06.448.342	<u>Printing</u> Printing costs are estimated at	\$ <u>500</u>
06.448.351	<u>Commercial Insurance Policy</u> This policy includes property, general liability, automobile, inland marine and public officials' liability coverage. This expense is split between the general, police, water and sewer funds. The water fund portion is estimated at	\$ <u>3,500</u>
06.448.353	<u>Bonding</u> The expense to bond the Borough Manager and Assistant Secretary/Treasurer is split between general, water and sewer funds. The water fund portion is	\$ <u>175</u>
06.448.354	<u>Workers Compensation</u> The water fund pays a portion of the total premium on this insurance, which compensates the Borough employees for occupational injuries and diseases as outlined in the worker's compensation act. The estimated cost is	\$ <u>6,200</u>
06.448.361	<u>Electricity</u> The electric to run both wells and the Borough garage will cost	\$ <u>25,000</u>

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06.448.373	<u>Maintenance and Repair Buildings</u> To upgrade lights to energy efficient, yearly furnace cleaning and to repave driveway at Well #2	\$ <u>4,200</u>
06.448.374	<u>Repairs and Maintenance Services</u> Out-sourced repairs and maintenance for trucks 2, 4, ½ of 7 and 1/3 of the backhoe are estimated to be	\$ <u>1,020</u>
06.448.375	<u>General Maintenance &amp; Street Repairs</u> To restore the street and/or sidewalk after a water leak is estimated to cost	\$ <u>2,000</u>
06.448.377	<u>Water Meters/Certification</u> To purchase replacement meters and certify main well meters, it will cost	\$ <u>3,150</u>
06.448.384	<u>Machinery/Equipment Rentals</u>	\$ <u>-</u>
06.448.420	<u>Subscriptions and Dues</u> Membership to PMAA; Rural Water Association, etc	\$ <u>500</u>
06.448.450	<u>Service Contracts</u> Computer, water billing system, internet, copier, Swift 911 public notification and benefits contracts will cost approximately	\$ <u>2,500</u>
06.448.460	<u>Seminars/Training</u> For the Water Operator and staff to attend seminars and required training, it will cost approximately	\$ <u>1,110</u>
06.448.480	<u>Miscellaneous Expenses</u> Uncategorized expenses are estimated at	\$ <u>-</u>
	<b><u>Capital Expenditure</u></b>	
06.448.741	<u>Transfer to Capital</u>	\$ <u>25,000</u>
06.474.000	<u>G. E. Capital Loan (Capmark)</u> The loan was issued in 1985 for the original loan amount of \$500,000, with installment payments of \$14,760 due semi-annually through year 2023. The interest rate is 5% for the life of the loan.	\$ <u>29,520</u>
06.493.000	<u>Carryover for 2013</u>	\$ <u>140,000</u>
	<b>Total Expenditures</b>	<b>\$ <u>451,888</u></b>