



BOROUGH OF MACUNGIE
 Lehigh County
 21 LOCUST STREET
 MACUNGIE, PENNSYLVANIA 18062-1105
 Phone 610-966-2503 Fax 610-966-2788

APPLICATION FOR EMPLOYMENT

Position for Which Application is Made: _____

1. _____ 2. _____
 Last Name First Name Middle Date

3. _____
 Present Residence Address Street/City/State/Zip

4. _____
 U.S. Citizen Native (Yes/No) Naturalization No. Date

5. Social Security No. _____ Telephone: _____

6. Residences: List all for past ten years beginning with current.

| Month and Year From To | Number and Street | City | State |
|---------------------------|-------------------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(If you need additional space, use supplemental sheets and attach)

7. Vehicle Operator's License:
 Type of License _____ Number _____
 Issuing Authority _____ Expiration _____

Have you ever had a license suspended or revoked? _____

8. Have you ever been convicted of a misdemeanor, felony or greater criminal violation?
 Yes ___ No ___

If yes, state violation, court of jurisdiction, and date of conviction.

9. Employment: Begin with your most recent job and list your work history for the past ten years, including part-time, temporary or seasonal employment, and all periods of unemployment.

a. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

b. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

c. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

d. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

e. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

f. Employer's Name _____
Employer's Address _____
From Date: _____ To Date: _____
Job Title _____
Description of Duties _____

Salary _____/Yr. Name of Supervisor _____
Why did you leave _____

10. Do you have any employment other than your principal occupation? Yes _____ No _____
If yes, explain employer, type of work, hours, any pertinent information which could affect your employment with the Borough of Macungie:

11. Have you ever been discharged, asked to resign, furloughed, or put on inactive status for cause, or subject to disciplinary action while in any position (except military)? If yes, state reason:

12. Have you ever resigned after being informed your employer intended to discharge you for any reason? If yes, explain, giving name and address of employer, approximate date, and reasons in each case.

13. If presently employed, may your present employer be contacted about your work?
Yes _____ No _____

14. Have you served in the U. S. Armed Forces? Yes _____ No _____
Are you presently a member of a U. S. Reserve or State Guard organization?
If Yes, Indicate _____

15. Education:

a. Give the highest grade completed _____

Name and location of high school _____

b. Name and location of college or university _____

Dates Attended: From: _____ To: _____

Degrees Received: _____

c. Name and location of other college/school _____

Dates Attended: From: _____ To: _____

Degrees Received: _____

d. List your major fields of study _____

*If other schools attended, attach list.

16. References: What three persons, other than relatives and former employers, may be contacted for information about your character and reputation?

Name _____ Telephone No. _____

Address _____

Name _____ Telephone No. _____

Address _____

Name _____ Telephone No. _____

Address _____

17. List any word processing or other computer skills:

I certify that the statements made by me in this application contain no falsifications, omissions, or concealment of material fact, and that the entries made by me above are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

Signature of Applicant

Date