

MACUNGIE BOROUGH COUNCIL  
AGENDA  
Monday, February 6, 2012  
Regular Meeting 7:30 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
  - a. Prior Public Comments
    1. Guy Ramsey's questions to Council
  - b. Comments from the Audience. (Welcome Visitors. At this time public comments will be heard, taken under advisement and we will get back to you. Items that cannot be fully addressed will be resolved by Borough staff. Written questions should be dropped at Borough hall and staff will respond. If Council needs additional information or more time to make a decision, the item will be addressed at the next council meeting.)
4. Council Compliments, Complaints, Petitions, and Appeals
5. Approval of Minutes
  - a. January 3, 2012 meeting
  - b. January 12, 2012 meeting
  - c. January 16, 2012 meeting
6. Consent Agenda

Items listed below have been distributed to Council members in advance for review and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the consent agenda and placed on the regular agenda at the request of a Council Member.

- a. Treasurer's report of January 31, 2012
  - b. Approval of invoices as listed
7. Correspondence
    - a. Emmaus Public Library, re: December 2011 meeting minutes and budget
    - b. State Auditor General, re: 2010 Liquid Fuel Tax Fund Examination Report
    - c. LCA Wastewater Advisory Committee, re: January 10, 2012 meeting minutes
    - d. Macungie Fire Department, re: Monthly report
    - e. Municipal Retirement Trust, re: Monthly report
    - f. Macungie Institute Trustee Memo, re: Mission Statement, Roles and Responsibilities and fundraising events
    - g. Macungie Institute Trustee Meeting Notes
    - h. 2012 State of the County Address Invitation
    - i. Michael Natysyn, Macungie Fire Department Fire Chief, re: Boot Drive Event

- j. Robert E. Edwards Foundation, re: Scholarship Application
- k. PSAB Update
- l. LCA, re: Strategic Plan Review
- m. Brookside Country Club, re: relief of sewer charges for water leak
- n. Zoning Officer, re: January 2012 Report
- o. Lehigh County Authority, re: LCA Water Rates

8. Reports

- a. Solicitor
  - 1. Uniform Construction Code Amendment
- b. Mayor
- c. Borough Manager
  - 1. Expiring Committee Positions
  - 2. LCA Strategic Plan Comments
  - 3. Insurance Renewal Date Change
  - 4. Allentown NIZ Tax
  - 5. Borough Lighting Retrofit

9. Unfinished Business – Part I

- a. Adoption of 2012-2013 Council Agenda Guidelines
- b. Sidewalk Policy
- c. Thomas Bailey, Bailey Associates Inc, re: Request for Agent of Record for Borough insurance
- d. Street Opening Permits
- e. Council Committee Recommendations

10. Unfinished Business – Part II

- a. Emergency Management Plan
- b. Wastewater Ordinance Revisions
- c. Uniform Construction Code Amendment
- d. Vacating Unopened Streets
- e. Petition to Vacate Vine Street
- f. Berkheimer Agreements and Resolutions for LST Collection

11. New Business

- a. Adoption of Amended 2012 Budget
- b. Adoption of Ordinance 2012-01, Tax Rate for 2012
- c. Approval of Payment No. 1 to Telco Inc. for the Pedestrian Traffic Signal Improvements at West End Trail and Main Street
- d. Zoning Ordinance Revision
- e. Brookside CC request for relief of sewer fees for water leak
- f. Fire Department Boot Drive
- g. Macungie Institute Trustee Memo
- h. Appointment of Part Time Police Officers
- i. Solicitor RFP and advertisement

12. Items Not on Agenda (Mayor and Council members only)
13. Public Comment (on agenda items only)
14. Executive Session, litigation and personnel
14. Action as a result of executive session, if any
15. Adjournment