

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, April 1, 2024
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch
Todd Ritter
Robert Rozak
Carl Sell
John Yerman
Ronald Conrad
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Announcements – none
2. Barry Isett Engineering Report
 - a. ARLE grant information will be provided at the 4/15/2024 Council meeting.
 - b. S. Church/Bridge design is moving along strongly.
3. Public Comment
 - a. Public – none
 - b. Council Members – none
4. Presentations/Guest Speakers – none
5. Complaints, Petitions, and Appeals – none
6. Approval of Minutes
 - a. March 18, 2024
 - i. Councilman Rozak made a motion to approve the minutes as written. Councilman Ritter seconded the motion. Motion passed unanimously. (040124-A)
7. Financial Agenda
 - a. Treasurer's report – pending
 - b. Approval of Unpaid Bills Detail report
 - i. Councilman Sell made a motion to approve all invoices for \$56,616.00. Councilman Rozak seconded the motion. Motion passed unanimously. (040124-B)
8. Correspondence
 - a. Emmaus Public Library Directors Report
 - b. Bill Reiss – Letter Macungie Borough Request – March 25, 2024
 - c. Dan Hummel – Allen Organ – Bill Reiss Letter
 - d. Tim Romig – Mavis Tire
 - i. Mr. Romig presented, commenting that the impervious space Mavis has listed is inaccurate.
 - ii. Mr. Romig commented on the transcript stating that there were false statements made by the attorney.
9. Reports

MOTIONS: 040124-A / 040124-B / 040124-C / 040124-D / 040124-E / 040124-F / 040124-G / 040124-H

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- a. Macungie Institute Quarterly Report
 - i. April 15, July 15, October 21
- b. Zoning Monthly Update Report (2nd meeting of the month)
- c. Solicitor
- d. Mayor (2nd meeting of the month)
 - i. Macungie Police Department Update
- e. Borough Manager
 - 1. COBRA Light removal update
 - a. The project is complete. Lights have been taken down at no cost to the Borough.
 - 2. CR&Y Independent Auditor's Report
 - a. The annual audit was completed in four (4) days. The final report will take a few weeks to complete.

10. Unfinished Business – none

11. New Business

- a. Alan Printz request ZHB appointment as a full-member
 - i. Vice President Hutchison made a motion to appoint Alan Printz as a full member of the Zoning Hearing Board with the term expiring March 31, 2025. Councilman Bloch seconded the motion. Motion passed unanimously. (040124-C)
- b. DPW \$1000 request – Joshua Tree Experts – Tree Trimming @ Village Walk \$1800.00
 - i. Vice President Hutchison made a motion to approve Joshua Tree Experts to complete the tree trimming at Village Walk. Councilman Rozak seconded the motion. Motion passed unanimously. (040124-D)
- c. Margaret Young Lumber Street Project – Waiver Request
 - i. Not in attendance tonight.
- d. MI HVAC Project – Change Order #1 - \$7,318.00
 - i. Due to duct work issues an increase in cost necessary. Councilman Sell made a motion to approve the increase of \$7,318.00. Councilman Ritter seconded the motion. Motion passed 7-1. (040124-E)
- e. MI HVAC Project – JBM Pay Application #1 - \$147,200.00
 - i. The correct Pay Application #1 is \$147,420.00
 - ii. Vice President Hutchison made a motion to approve Pay Application #1 for \$147,420.00. Councilman Sell seconded the motion. Motion passed 7-1. (040124-F)
- f. Kate Durso – FLB – Mavis Tire Plan Approval
 - i. Mrs. Durso commented they currently have more parking spaces that are required per the Borough's Ordinance.
 - ii. At a previous meeting Mr. Hartman who resides at 212 W Main asked that the proposed illuminating sign facing his property be turned off at a certain time or not illuminated at all. Mrs. Durso commented that after speaking with her client they agreed that the sign would be turned off at 10:00 pm nightly.
 - iii. After all comments were heard from council members as well as the audience. Solicitor Armstrong and Mrs. Durso agreed to sign an extension of the plan until the end of May.

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- iv. President Karboski made a motion to table any approvals to an unforeseen date. Councilman Yerman seconded the motion. Motion passed unanimously. (040124-G)

12. Executive Session

- a. The public portion of the meeting concluded at 9:40 pm and went into executive session.
 - i. Legal
 - ii. Real Estate
 - iii. Personnel

13. Action as a result of the executive session – none

14. Adjournment

- a. President Karboski made a motion to adjourn tonight's meeting at 9:40 pm. Vice President Hutchison seconded the motion. Motion passed unanimously. (040124-H)

Respectfully Submitted,

Ashley Rinker

Ashley Rinker, Administrative Assistant