

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, January 2, 2024
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch
Todd Ritter
Robert Rozak
Carl Sell
John Yerman
Ronald Conrad
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

Mayor Conrad called meeting to order at 7:30 pm.

1. Elected Officials Oath of Office administered by the Honorable Judge Douglas G. Reichley.
 - a. Robert Rozak Jr. (two-year term)
 - b. Ronald Karboski (four-year term)
 - c. Carl Sell Jr. (four-year term)
 - d. Todd Ritter (four-year term)

2. Pledge of Allegiance

3. Reorganization

a. Officers of Council

i. Council President

1. Councilman Hutchison motioned to appoint Ron Karboski as the 2024 Borough Council President. Councilman Rozak seconded the motion. Motion passed and a roll call was conducted.

Greg Hutchison	Barry Bloch	Todd Ritter	Robert Rozak	Carl Sell	John Yerman	Ron Karboski
YES	YES	YES	YES	YES	YES	ACCEPT

ii. Vice-President

1. Councilman Sell motioned to appoint Greg Hutchison as the 2024 Borough Council Vice President. Councilman Bloch seconded the motion. Motion passed and a roll call was conducted.

Barry Bloch	Todd Ritter	Robert Rozak	Carl Sell	John Yerman	Ron Karboski	Greg Hutchison
YES	YES	YES	YES	YES	YES	ACCEPT

iii. President ProTempore

1. Vice President Hutchison motioned to appoint Carl Sell as the 2024 Borough Council ProTempore. Councilman Rozak seconded the motion. Motion passed and a roll call was conducted.

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YES	YES	YES	YES	YES	YES	ACCEPT

- b. After all elected officials were sworn in by Honorable Judge Douglas G. Reichley and Council Officer were elected, Mayor Conrad turned the meeting over to newly appointed Council President, Ron Karboski at 7:50 p.m.
- c. Council President
 - i. Committees and appointments
 - 1. President Karboski dissolved all previous Committees from 2023.
- 4. Barry Isett Engineering Report
 - a. None
- 5. Public Comment
 - a. Prior Public Comments to Council
 - b. Comments from the Audience on non-agenda items
- 6. Complaints, Petitions, Appeals, and Compliments
- 7. Approval of Minutes
 - a. December 8, 2023
 - i. Vice President Hutchison motioned to approve the meeting minutes as written. Councilman Bloch seconded the motion. Motion passed unanimously.
- 8. Consent Agenda
 - a. Treasurer’s Report – n/a
 - b. Approval of invoices as listed.
 - i. Vice President Hutchison motioned to approve all invoices for \$77,753.66. Councilman Ritter seconded the motion. Motion passed unanimously.
- 9. Correspondence
 - a. Zoning Hearing Meeting Notice
 - i. Vice President Hutchison expressed concern regarding the variance being requested per the scheduled Zoning Hearing Board notice. He noted the backing out into a roadway may violate the motor vehicle code as well as the Borough code.
 - ii. After some discussion regarding the Zoning Hearing Board Hearing scheduled for January 10, 2024, Councilman Sell made a motion to request Solicitor Armstrong, or another member of the firm be present at the meeting to actively oppose the application. Vice President Hutchison seconded the motion. Motion passed unanimously.
- 10. Reports
 - a. Macungie Institute Manager Report – (2nd meeting of the month)
 - b. Macungie Police Department – (1st meeting of the month)
 - c. Zoning Monthly Report – (2nd meeting of the month)
 - d. Solicitor
 - e. Mayor
 - f. Borough Manager
 - i. Teamsters Collective Bargaining Agreement – executed.
- 11. Unfinished Business
 - a. Emergency Management Coordinator. Discussion and vote.

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- i. Vice President Hutchison made a motion to remove Fire Chief Michael Natysyn as the Emergency Management Coordinator. Councilman Sell seconded the motion. Motion passed unanimously.
- ii. Vice President Hutchison made a motion to move forward with the recommendation of Tim Keller as the Borough of Macungie's Emergency Management Coordinator to the Governor, subject to Mr. Keller passing a Criminal Background Report. Councilman Bloch seconded the motion. Motion passed unanimously.

12. New Business

- a. SWIF Workers' Compensation Plan. Discussion and vote.
 - i. A certified letter will be sent to the officers of the Volunteer Fire Company stating that the Borough will no longer be paying the Worker's Compensation policy.
- b. Volunteer Fire Relief Association (VFRA) allocation. Discussion and vote.
 - i. President Karboski suggested allocating funds to other fire departments that have assisted the Borough.
 - 1. \$1,000 Emmaus
 - 2. \$1,000 Vera Cruz
 - 3. \$2,000 to Lower Macungie Fire Department
 - ii. President Karboski stated the remaining funds should go into a new bank account, opened by the attorney for the fire company who would then disperse checks to companies to which the Macungie Volunteer Fire Company owes money.
 - iii. Council recommended this matter be added to the January 15, 2024 meeting agenda.
- c. Recommendation for BIA to generate stormwater flow calculation report. Cost of \$3,000. Discussion and vote.
 - i. Vice President Hutchison suggested the funds come from a Letter of Credit from the applicant instead of the Borough putting out the cost.
 - ii. President Karboski made a motion to authorize BIA to complete the calculations that the Borough has been asking for subject to and conditional upon getting prior confirmation from the applicant that they will reimburse the Borough the cost associated with BIA doing the calculations. Councilman Bloch seconded the motion. Motion passed unanimously.
- d. BIA Exhibit map and overall update Zoning map. Cost \$1,500.00. Discussion and vote.
 - i. Councilman Yerman made a motion to approve BIA Exhibit map update for \$1,500.00. Councilman Bloch seconded the motion. Motion passed unanimously.

13. Executive Session

- a. Real Estate, Personnel, Legal Matters
 - i. The public portion of the meeting concluded at 9:00 pm. and went into executive session.

14. Action as a result of Executive Session – if any

- a. No action will be taken.

15. Adjournment

- a. Councilman Rozak made a motion to adjourn tonight's meeting at 9:00 pm. Councilman Sell seconded the motion. Motion passed unanimously.

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Respectfully Submitted,

Ashley Rinker

Ashley Rinker, Administrative Assistant