

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, February 5, 2024
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch
Todd Ritter
Robert Rozak (absent)
Carl Sell
John Yerman
Ronald Conrad (absent)
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Engineering Report
 - a. None
2. Public Comment
 - a. Prior Public Comments to Council
 - b. Comments from the Audience on non-agenda items
 - i. Dave Saylor President of the Friends of the Macungie Institute expressed interest in placing 4 Purple Martin Houses in memory of Robert Young 2 houses would be placed on Borough property. (Macungie Institute and the Flower Park) President Karboski asked that the Friends send an email with a brief description with a drawing to be presented and voted on at the next Council meeting.
3. Complaints, Petitions, Appeals, and Compliments
4. Approval of Minutes
 - a. January 15, 2024
 - i. Vice President Hutchison motioned to approve the minutes as written. Councilman Bloch seconded the motion. Motion passed unanimously. (020524-A)
5. Financial Agenda
 - a. Treasurer's report – none
 - i. Vice President Hutchison motioned to approve the Profit/Loss sheet provided by Borough Manager Brown. Councilman Yerman seconded the motion. (020524-B)
 - b. Approval of invoices as listed – spreadsheet
 - i. Vice President Hutchison motioned to approve \$80,308.38 in open invoices. Councilman Bloch seconded the motion. Motion passed unanimously. (020524-C)
6. Correspondence
 - a. PSAB Municipal Retirement Trust Monthly Report
 - b. Kevin Wieder Letter of Interest – Vacancy Board
 - c. Alma Akinjiola Letter of Interest – Civil Service Commission
7. Reports
 - a. Macungie Institute Manager Report – 2nd meeting of the month
 - b. Zoning Monthly Report – 2nd meeting of the month

MOTIONS: 020524-A / 020524-B / 020524-C / 020524-D / 020524-E / 020524-F / 020524-G / 020524-H / 020524-I / 020524-J / 020524-K / 020524-L / 020524-M / 020524-N / 020524-O / 020524-P

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- c. Solicitor
- d. Mayor
 - i. Macungie Police Department Update - Council request an update to the police station window.
- e. Borough Manager
 - i. The Borough will have the yearly audit, and FRS will assist.
 - ii. ARLE grant was awarded to the Borough for \$223,858 for the Crosswalk update.
- 8. Unfinished Business
 - a. VFRA allocation \$19,749.83. Discussion and vote.
 - i. President Karboski motioned to approve the VFRA allocation to the Macungie Fire Department Relief Association for \$19,749.83. Councilman Bloch seconded the motion. Motion passed unanimously. (020524-D)
- 9. New Business
 - a. Michael Hinkle – Letter of Interest Planning Commission – Discussion and vote
 - i. Vice President Hutchison made a motion to approve Mr. Hinkle’s interest in the Planning Commission. Councilman Sell seconded the motion and welcomed Mr. Hinkle to the Planning Commission. Motion passed unanimously. (020524-E)
 - b. Kevin Wieder – Letter of Interest Vacancy Board – Reappointment for a term ending 12/31/2024. Discussion and vote.
 - i. President Karboski motioned to approve Mr. Wieder's interest to remain on the Vacancy Board. Councilman Bloch seconded the motion. Motion passed unanimously. (020524-F)
 - c. Alma Akinjiola – Reappointment to Civil Service Commission for a 6-year term expiring 3/31/2030. Discussion and vote.
 - i. Councilman Boch motioned to approve the reappointment of Alma to the Civil Service Board. Councilman Yerman seconded the motion. Motion passed unanimously. (020524-G)
 - d. Ordinance 2024-01 Sewer Fee. Discussion and vote.
 - i. The current charge of \$64.50 is no longer necessary.
 - ii. The purpose of the ordinance is to remove the fee.
 - iii. Solicitor Armstrong opened up the public hearing. Council or the audience made no comments or questions. Solicitor Armstrong then closed the public hearing.
 - iv. Councilman Yerman made a motion to adopt Ordinance 2024-01 Sewer Fee. Councilman Ritter seconded the motion. Motion passed unanimously and roll call was completed. (020524-H)

Carl Sell	Robert Rozak	Todd Ritter	Ron Karboski	Greg Hutchison	Barry Bloch	John Yerman
YES	ABSENT	YES	YES	YES	YES	YES
 - e. Kay Builders | Fields at Brookside requesting Performance Security Reduction #1. Discussion and vote.
 - i. Current Security amount of \$5,017,294.97.
 - ii. Recommended reduction of \$2,846,795.24.
 - iii. Plans are not recorded as of yet and development agreements are still being reviewed.
 - iv. Solicitor Armstrong suggested that council can approve the security reduction request based on whether the L.O.C has been issued or not issued as follows:
 - 1. If the L.O.C. has not been issued, then the original security required can be reduced based upon the improvements that have already been completed and inspected by Barry Isett. Security will be required with the recording of the development plans.

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2. If the L.O.C. has been posted, then the L.O.C can be reduced based upon the improvements that have already been completed and inspected by Barry Isett.
- v. President Karboski made a motion to reduce the security deposit as detailed in 9(e)(iv)(1 or 2) and that any open reimbursable invoices have been paid. Vice President Hutchison seconded the motion. Motion passed unanimously. (020524-I).
- f. DPW \$1,000 Request – Gutermann Aqua Scope \$5,850.00 (Authority) Discussion and vote.
 - i. President Karboski motioned to approve the purchase for \$5,850.00. Vice President Hutchison seconded the motion. Motion passed unanimously. (020524-J)
- g. DPW \$1,000 Request – Truck #5 Bed Replacement \$5,500.00. Discussion and vote.
 - i. President Karboski motioned to approve the bed replacement for \$5,500.00. Vice President Hutchison seconded the motion. Motion passed unanimously. (020524-K)
- h. DPW \$1,000 Request – Sidewalk Traction Melt Deicer \$1,292.00. Discussion and vote.
 - i. Per President Karboski no action to be taken.
- i. DPW \$1,000 Request – Road Salt Purchase (co-star) \$6,400.00. Discussion and vote.
 - i. Vice President Hutchison motioned to approve the purchase of \$6,400.00. Councilman Yerman seconded the motion. Motion passed unanimously. (020524-L)
- j. DPW \$1,000 Request – John Deere Tractor – Snow Removal \$36,911.48. Discussion and vote.
 - i. Public Works Supervisor Tracy Smith was present to answer questions regarding the request.
 1. Councilman Bloch asked if the Tractor was budgeted for. Answer – yes. Monies were set aside beginning in 2021.
 2. Councilman Bloch asked what streets/alleys this machine would be used. Answer – Borough Hall, Macungie Institute, Garage, plus 16 other locations, covering a total of 3,348 linear feet.
 3. Councilman Yerman asked if this would replace the snowblowers. Answer – Yes.
 4. Councilman Sell made a motion to approve the purchase for \$36,911.48. Councilman Ritter seconded the motion. Motion passed 5-1. (020524-M)
 - ii. 2023 Employer contribution due of \$1,339.62 for Non-uniformed Defined Contribution Plan. Discussion and vote.
 1. President Karboski made a motion to approve the 2023 Employer Contribution. Vice President Hutchison seconded the motion. Motion passed unanimously. (020524-N)
 - iii. Porch and Outdoor Furniture Ordinance Proposal. Discussion and vote.
 1. Council stated there is currently an Ordinance regarding Porch and Outdoor Furniture.
 2. Council agreed that the wording in the existing Ordinance is written poorly.
 3. The Zoning Officer should be notified when there is a violation.
 4. Councilman Yerman made a motion to modify the ordinance and to correct the wording. There motion was not seconded; the motion died. (020524-O)

10. Executive Session

11. Action as a result of executive session

- a. None

12. Adjournment

- a. The next meeting will be held on Tuesday, February 20, 2024.

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- b. Due to no action being taken after the executive session, Councilman Bloch made a motion to adjourn the public portion of the meeting at 8:45 pm and move into executive session. Councilman Sell seconded the motion. (020524-P)

Respectfully Submitted,
Ashley Rinker
Ashley Rinker Administrative Assistant