

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, March 18, 2024
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch (absent)
Todd Ritter
Robert Rozak
Carl Sell
John Yerman
Ronald Conrad
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

There was an executive session held at 6:30 pm.

1. Announcements – none
2. Barry Isett Engineering Report – none
3. Public Comment
 - a. Public
 - i. James Cox – 116, 118, 126 S Church St.
 1. A private contractor was hired to complete the sidewalk/curb repairs at the above addresses. Per BIA the work needs to be redone because the concrete was not properly winterized. Mr. Cox would like to move forward with appealing against BIA's failure as this was no fault of their own but of the contractor. The contractor agreed to extend the warranty to six (6) years.
 2. Information will be forwarded to BIA.
 - ii. Tim Romig – 50 Race St.
 1. Were the plans provided to the Borough Fire Department or Lower Macungie Fire Department regarding Mavis Tire?
 2. Questions regarding parking spaces
 3. Act 67 was adopted in February of 1989. Mr. Romig mentioned that this date is critical in calculating impervious coverage.
 - b. Council Members – none
4. Presentations/Guest Speakers – none
5. Complaints, Petitions, and Appeals – none
6. Approval of Minutes
 - a. March 4, 2024
 - i. Vice President Hutchison made a motion to approve the minutes as written. Councilman Rozak seconded the motion. Motion passed unanimously. (031824-A)
7. Financial Agenda
 - a. Treasurer's report – pending

MOTIONS: 031824-A / 031824-B / 031824-C / 031824-D / 031824-E / 031824-F

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- b. Approval of Unpaid Bills Detail report
 - i. Vice President Hutchison made a motion to pay the unpaid bills for \$103,997.33. Councilman Yerman seconded the motion. Motion passed unanimously. (031824-B)
- 8. Correspondence
 - a. Macungie Ambulance Monthly Report
 - b. PSAB Municipal Retirement Trust Report
 - c. Emmaus Public Library Board Meeting Report
 - i. President Karboski on behalf of the council congratulated Lisa Underwood as the new Director of the Emmaus Public Library.
- 9. Reports
 - a. Macungie Institute Quarterly Report
 - i. April 15, July 15, October 21
 - b. Zoning Monthly Update Report (2nd meeting of the month)
 - i. The Council President requested the removal of the Criterion until further notice and questioned the wording for the Zoning Hearing Board final decision signature letter.
 - ii. Solicitor – none
 - iii. Mayor (2nd meeting of the month)
 - 1. Macungie Police Department Update
 - a. 5 officers will be going to training in April.
 - b. Sgt. is looking for grants to be used to pay officers to come in for extra shifts to do traffic enforcement.
 - c. Scale calibration still underway for weighing of trucks
 - d. Monthly call logs will be reported at the 2nd meeting, Sgt. Kocher will provide a quarterly report and a yearly report.
 - e. 204 police calls in February 2024. February 2023 there were 133.
 - f. Council requests officers sit on the “hot spots.”
 - g. Council requests that cars be ticketed if they are not moved off the street during street sweeping.
 - iv. Borough Manager
 - 1. The Yearly Financial Audit began Monday 3/18/2024.
 - 2. The Pension Audit began Monday 3/18/2024. This audit is completed every 5 years.
- 10. Unfinished Business – none
- 11. New Business
 - i. Borough Authority requests to host the L.V. Water Suppliers luncheon meeting in June at the Macungie Institute and waive any associated fees.
 - 1. President Karboski made a motion to approve the usage of the Macungie Institute at no cost. Vice President Hutchison seconded the motion. Motion passed unanimously. (031824-C)
 - ii. DPW \$1000 request – Stanley Street Sweeping \$8400.00
 - 1. Councilman Sell made a motion to approve Stanley Street Sweeping for \$8400.00. Councilman Rozak seconded the motion. Motion passed unanimously. (031824-D)

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- iii. Consideration of authorizing submittal of zoning map amendment to the Borough and County Planning Commission(s) for review.
 - 1. Fire Company property from TC to R-10 as well as a section around Kalmbach Park to R-10.
 - 2. President Karboski made a motion to approve the submittal of the zoning map amendment to the Borough and Council Planning Commission for review. Councilman Yerman seconded the motion. Motion passed unanimously. (031824-E)

12. Executive Session

- 1. The public portion of the meeting concluded at 8:10 pm and went into executive session.
 - ii. Legal
 - iii. Real Estate
 - iv. Personnel

13. Action as a result of the executive session – none

14. Adjournment

- a. President Karboski made a motion to adjourn tonight's meeting at 10:30 pm. Vice President Hutchison seconded the motion. Motion passed unanimously. (031824-F)

Respectfully Submitted,

Ashley Rinker

Ashley Rinker, Administrative Assistant