



# Macungie Borough Council

## Organization & General Business Meeting

### Agenda

Monday, January 5, 2026

7:30 p.m.

Macungie Institute

**I. Elected Officials Oath of Office – Administered by Honorable Thomas A. Capehart**

- A. Robert Sell, Jr. - Mayor, 4-Year Term
- B. Ronald Karboski – Council, 4-Year Term
- C. Gregory Hutchison – Council, 4-Year Term
- D. Megan Sell – Council, 4-Year Term
- E. Gregory Reinbold – Council, 4-Year Term

**II. Call to Order – Pledge of Allegiance**

**III. Organization**

- A. Council President
- B. Council Vice-President
- C. Council Pro Tempore
- D. Committees of Council

**IV. Announcement of Executive Sessions**

**V. Appointments**

- A. Borough Manager – Kalman A. Sostarecz, Jr.
- B. Borough Secretary – Kalman A. Sostarecz, Jr.
- C. Borough Treasurer – Kalman A. Sostarecz, Jr.
- D. Open Records Officer – Kalman A. Sostarecz, Jr.
- E. Zoning Officer – Becky Rabenold, Barry Isett & Associates

**VI. Engineer's Report**

- A. Josh Fry, Barry Isett & Associates

**VII. Public Comment on Non-Agenda Items**

**VIII. Complaints, Petitions, & Appeals**

**IX. Approval of Minutes**

- A. December 15, 2025

**X. Approval of Paid Bills Detail**

- A. December 2025 Total Amount \$279,982.95

**XI. Correspondence**

- A. PSAB-MRT Monthly Report
- B. Lynette Sell Letter of Interest for Council Vacancy
- C. Stanley Landis Letter of Interest for Council Vacancy

**XII. Reports**

- A. Council
- B. Mayor
- C. Solicitor
- D. Borough Manager

**XIII. Unfinished Business**

**XIV. New Business**

- A. Ratification of Termination of John Brown Effective 12/31/2025
- B. Filling of Vacant Council Seat

**XV. Executive Session – If Needed**

**XVI. Action from Executive Session – If Needed**

**XVII. Adjournment**

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, December 15, 2025  
General Business Meeting  
7:30 P.M.

Council Members:

Ron Karboski  
Greg Hutchison  
Todd Ritter  
Robert Rozak (phone)  
Carl Sell  
John Yerman  
Megan Sell  
Ronald Conrad  
Pat Armstrong  
John Brown  
Kalman Sostarecz

Mayor:

Solicitor:

Borough Manager:

Assistant Borough Manager:

President Karboski called the meeting to order at 7:30 p.m. and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

1. Announcements

- a. President Karboski stated he had no announcements other than this is the final meeting of 2025.

2. Barry Isett Engineering

- i. Mr. Fry reported that the Sonoma Way sinkhole project has been fully completed, was within budget, and the last invoice for payment has been submitted.
- ii. The only other item of concern to him on the agenda is 14.b, the Heim Construction final payment request for the Borough Hall sidewalk project.
  - a. President Karboski asked that this item be acted upon at this time.
  - b. Mr. Fry stated that the project has been completed and approved, and Heim Construction has submitted for their final payment of \$85,001.75 which includes the \$74,240.85 contract price as well as \$10,760.90 for change orders 1-5.
  - c. Councilman Yerman made a motion to pay the contractor for the remainder of the project. Seconded by Councilman Hutchison. Motion passed unanimously. (12152025-A)

3. Public Comment

- i. Public
  - a. Tim Romig, business owner 50 Race Street, stated the following: that President Karboski has continued to allow Councilman Rozak to serve even though he is a convicted felon and has now moved out of the Borough; that President Karboski is directing the Borough to fight appeals he has made to the Office of Open Records; that President Karboski and Councilman Rozak instigated a fake zoning complaint against Macungie Fire Department; he also commented on ethics violations, a potential criminal complaint, and employees and volunteers that have left the Borough.
  - b. Lynette Sell, 46 Locust Street, asked how Mr. Romig gets information about confidential internal affairs.
  - c. Karen Billger, 975 Vine Street, asked Council members to speak louder.

ii. Council

- a. Councilman Rozak stated it has been a pleasure serving the Borough of Macungie as he's been a resident for ten years and is still a resident. The information Mr. Romig found was for his business which he has recently moved, and he wishes Mr. Romig well. He wishes the residents and Council success in 2026 and wants to stress that all the actions that Council has taken has been with the best interests of the Borough.
- b. Councilman Yerman congratulates the Lower Macungie Volunteer Fire Department for receiving a \$1.6 million grant to improve the Alburtis Fire Station which serves our Borough. He also stated that incoming Lehigh County Executive Josh Siegel is pushing affordable housing specifically into Macungie, and Councilman Yerman is hopeful that Executive Siegel comes to speak to the Borough.
- c. Councilman Hutchison stated that he has had to stand up to a lot of hearsay and innuendos. What President Karboski has had to sign or complete was decided by Council as a whole, and he was given that authority by Council.
- d. Councilwoman Sell asked about correspondence regarding the Halloween Parade donation request. Mr. Brown stated that correspondence did just come in but the receipts submitted were for items other than band charges, which is what Council previously approved reimbursement for; it can be placed on a future meeting for discussion.
- e. President Karboski stated that he usually doesn't rebut statements from Mr. Romig, but feels the need to do so today. He stated that he is sorry for Mr. Romig's past pain and unresolved hurt; he doesn't know what the reason is and why he continues to come to Council meetings to focus on him, as it only eats up time. Regarding Right-to-Know requests, he is unaware of the requests as Mr. Brown is the Right-to-Know Officer.

4. Approval of Minutes

- i. November 17, 2025 Special Meeting – Councilman Yerman made a motion to approve the minutes of the November 17, 2025 meeting, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-B)
- ii. November 26, 2025 General Business Meeting – Councilman Yerman made a motion to approve the minutes of the November 26, 2025 meeting, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-C)

5. Financial Agenda

- i. Treasurer's Report – Councilman Yerman made a motion to accept the Treasurer's Report, seconded by Councilman Hutchison. Motion passed 6 – 1 (Karboski – No) (12152025-D)
- ii. Paid Bills Detail – Councilman Yerman made a motion to approve the bills in the amount of \$159,792.10, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-E)

6. Correspondence

- i. President Karboski acknowledged the receipt of the Macungie Ambulance monthly report, PSAB-MRT monthly report, and a letter from Barbara Levinson requesting to be reappointed as the representative to the Emmaus Public Library.

7. Reports

- i. Solicitor Armstrong announced that a brief executive session would be held at the conclusion of this meeting.
- ii. Sgt. Kocher thanked everyone for participating in the Macungie Holidays event as there was a great turnout. He then reviewed the November 2025 Monthly Police Report. He also applauded

the Lower Macungie Fire Department on the \$1.6 million grant, as he sits on their board. He stated the Township had to match the grant at three or four times the amount.

- iii. Mayor Conrad stated that he wanted to list some of the positives and negatives of his time as Mayor and why he chose not to run. Positive reasons are interacting with the residents and volunteers of the Borough, attending events around the Borough, meeting dignitaries, being named Lehigh Valley Chamber of Commerce Mayor of the Year in 2024 which resulted in a \$1,000 check to the Borough, and working with the Police Department. Negative items convincing him to not run for another term include mistrust surrounding the rezoning hearing and the way he was personally treated by President Karboski this past spring.
  - a. President Karboski stated this is not reality. Mr. Rozak stated that the Mayor was an absent Mayor during his term.
- iv. Mr. Brown stated he had nothing additional beyond what is on the agenda.

## 8. New Business

### i. 2026 Budget Final Approval

- a. Mr. Brown stated that at the last meeting Councilman Yerman asked how the reserves would be used to balance the budget if it were needed. A cover sheet has been put on the budget explaining how reserves would be used if needed.
- b. Solicitor Armstrong stated that the amounts in the budget haven't changed and there is no change in the tax rate, and therefore the budget can be voted on.
- c. Cindy Hartzell, Tax Collector, asked why the amount listed in the General Fund does not cover the full tax collector pay. Mr. Brown stated that a third comes from each the General Fund, Sewer Fund, and Water Fund, as the expenses are shared across the Borough. Solicitor Armstrong and Councilman Yerman agreed it should only come from the General Fund. Solicitor Armstrong stated the amount of money is not significant, and it does not change the overall budget, and therefore it can be acted upon without further advertising.
- d. Councilman Yerman made a motion to adopt the 2026 Budget subject to moving the Tax Collector pay fully into the General Fund, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-F)

### ii. Resolution 2025-10 – Fixing Tax Rate for 2026

- a. Mr. Brown stated that the budget has been prepared with no increase in taxes and therefore the resolution for 2026 maintains the same tax rate as 2025.
- b. Councilman Yerman made a motion to adopt Resolution 2025-10, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-G)

### iii. Resolution 2025-11 – Authorizing Banners Across State Highways

- a. Mr. Brown stated that this resolution is required by PennDOT and permits banners to be placed over state highways, typically announcing events.
- b. Councilman Yerman made a motion to adopt Resolution #2025-11, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-H)

### iv. 2026 Borough Meeting Notices

- a. Mr. Brown stated that the schedule for the various boards and commissions has been prepared and with approval it will be published.
- b. Councilman Yerman made a motion to publish the 2026 meeting schedule, seconded by Councilman Hutchison. Motion passed unanimously. (12152025-I)

- v. Reappointment of Barbara Levinson as Emmaus Public Library Representative
  - a. Councilman Hutchison made a motion to appoint Barbara Levinson as the Borough representative to the Emmaus Public Library, seconded by President Karboski. The motion passed unanimously. (12152025-J)
- vi. Speed Limit Sign Study
  - a. Councilman Yerman stated that he surveyed some of the roadways leading into the Borough, specifically North Chestnut, North Walnut, South Chestnut, and Mountain Road, and discovered that there were numerous locations where no speed limit signs exist.
  - b. Councilman Yerman made a motion to have the Engineer study these areas to determine the necessity of speed limit signs and to report back to Council, seconded by Councilman C. Sell. Motion passed unanimously. (12152025-K)

9. Adjournment

- a. Councilman Yerman made a motion to adjourn the meeting at 8:24 p.m. Seconded by Councilman Hutchison. Motion passed unanimously. (11262025-L)

Respectfully Submitted

Kalman A. Sostarecz, Jr.  
Borough Manager

10:10 AM

12/16/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
**All Transactions**

Type	Date	Memo	Open Balance
<b>Canon Financial Services, Inc.</b>			
Bill	12/12/2025	Inv #42348069 - Police Copier usage & overage	235.70
Total Canon Financial Services, Inc.			235.70
<b>Current Software Applications</b>			
Bill	12/11/2025	Acct #37 - Print & Mail Service for Utility Billing	1,192.00
Total Current Software Applications			1,192.00
<b>Great America Financial Services</b>			
Bill	12/08/2025	Inv #40766589 - Borough Hall Copier Lease	165.00
Total Great America Financial Services			165.00
<b>Isett, Barry &amp; Assoc.</b>			
Bill	12/10/2025	Inv #VI-206873 - UCC Inspection Services, Rental Insepctions, Zoning & Code Enforcement	8,900.34
Total Isett, Barry & Assoc.			8,900.34
<b>Lantek</b>			
Bill	12/09/2025	Inv #CW59717 - Install Adobe Acrobat Pro	82.50
Total Lantek			82.50
<b>Management Recruiters of Lancaster LLC</b>			
Bill	11/17/2025	Inv #MAB900861 - Recruiting placement	26,310.02
Total Management Recruiters of Lancaster LLC			26,310.02
<b>PSAB Municipal Retirement Trust</b>			
Bill	12/18/2025	Ryan Keiser Match 12-18-25 pay	73.62
Total PSAB Municipal Retirement Trust			73.62
<b>TnT Home &amp; Business Cleaning</b>			
Bill	12/15/2025	Inv #3015 - Office Cleaning	1,090.00
Total TnT Home & Business Cleaning			1,090.00
<b>UGI</b>			
Bill	12/05/2025	Acct #411002403458 - 21 Locust St	355.81
Bill	12/05/2025	Acct #411002403722 - -301 S Church-garage-heating	448.85
Total UGI			804.66
<b>UniFirst Corporation</b>			
Bill	12/10/2025	Inv #1290274388 - Uniform Service	87.41
Total UniFirst Corporation			87.41
<b>Wehrung's Macungie LLC</b>			
Bill	12/09/2025	Inv #62745 - MI	28.57
Bill	12/12/2025	Inv #62909 - Battery	19.79
Total Wehrung's Macungie LLC			48.36
<b>TOTAL</b>			<b>38,989.61</b>

8:59 AM

12/16/25

08- SEWER COMPANY

**Paid Bills Detail**

All Transactions

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Type	Date	Memo	Open Balance
Greg's Auto & Tire Service, Inc. Bill	12/11/2025	Inv #099272 - Truck #5	371.48
Total Greg's Auto & Tire Service, Inc.			371.48
TOTAL			371.48

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MBWA - MACUNGIE BOROUGH WATER AUTHORITY  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
Core & Main			
Credit	12/12/2025	Inv #Y260194- Credit for replacement parts used for new valve at water storage basin	-69.60
Bill	12/09/2025	Inv #Y201682 - Water System Parts	106.20
Total Core & Main			36.60
TOTAL			36.60

8:45 AM

**MBWA - MACUNGIE BOROUGH WATER AUTHORITY**

12/30/25

**Paid Bills Detail****All Transactions**

Type	Date	Memo	Open Balance
<b>Badger Meter</b>			
Bill	12/24/2025	Inv #80222849 - MBL Hosting	96.57
Total Badger Meter			96.57
<b>Lehigh County Authority</b>			
Bill	12/15/2025	Inv #10570 - 3rd Quarter 2025 Fire Hydrant Billing	140.65
Total Lehigh County Authority			140.65
<b>Ross Valve Manufacturing Co</b>			
Bill	12/19/2025	IN01059672 - Repair 30 AWR Pilot valve in Ross pilot shop	1,823.87
Total Ross Valve Manufacturing Co			1,823.87
<b>Verizon</b>			
Bill	12/21/2025	Inv #6131560650 - WF phone/pager	118.08
Total Verizon			118.08
<b>TOTAL</b>			<b>2,179.17</b>

9:08 AM  
12/16/25

35-LIQUID FUELS  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
PP&L Bill	12/01/2025	Acct #22084-14002 - Rte 100, Traffic Signal	37.58
Total PP&L			37.58
TOTAL			37.58

9:05 AM  
12/16/25

REFUSE-SANITATION COMPANY  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
Casella Waste Systems Inc Bill	11/30/2025	Inv #1698531 - November Trash & Recycling	51,876.25
Total Casella Waste Systems Inc			51,876.25
TOTAL			51,876.25

8:38 AM

12/30/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
<b>American United Life</b>			
Bill	12/17/2025	010126-013126 - STD-LTD and Life Insurance	608.87
Total American United Life			608.87
<b>Home Depot Credit Services</b>			
Bill	12/19/2025	12-19-25 Stmt - MI Shelving	876.00
Total Home Depot Credit Services			876.00
<b>Hotsy Equipment Co.</b>			
Bill	06/24/2025	Inv #50-62101- Shop pressure washer hose (inv recv'd Dece...	130.10
Total Hotsy Equipment Co.			130.10
<b>Otis Elevator Company</b>			
Bill	12/15/2025	Inv #100402171028 - Elevator maintenance contract	1,071.24
Total Otis Elevator Company			1,071.24
<b>PSAB Municipal Retirement Trust</b>			
Bill	01/01/2026	Ryan Keiser Match 01-01-26 pay	77.79
Total PSAB Municipal Retirement Trust			77.79
<b>Verizon Wireless</b>			
Bill	12/21/2025	Inv #6131560649 - Police Phone	200.05
Total Verizon Wireless			200.05
<b>Wehrung's Macungie LLC</b>			
Bill	12/09/2025	Inv #62768 - Police	37.66
Total Wehrung's Macungie LLC			37.66
<b>TOTAL</b>			<b>3,001.71</b>

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
**All Transactions**

Type	Date	Memo	Open Balance
<b>Apex Elevator Inspection &amp; Testing LLC</b>			
Bill	11/22/2025	Inv #77812 - Elevator Inspection	70.00
Total Apex Elevator Inspection & Testing LLC			70.00
<b>Avalon Insurance</b>			
Bill	12/15/2025	Inv #253490025838 - Secure Rx	170.98
Total Avalon Insurance			170.98
<b>Brown &amp; Brown of the LV</b>			
Bill	12/19/2025	Inv #23157901 - Bond for Sostarecz	400.00
Total Brown & Brown of the LV			400.00
<b>ECCO Communications LLC</b>			
Bill	12/18/2025	Inv #84452 - (12) Speaker Mikes	1,381.96
Total ECCO Communications LLC			1,381.96
<b>EMI Landscape</b>			
Bill	12/10/2025	Inv #22404 - Leaf Collection	25,343.15
Total EMI Landscape			25,343.15
<b>Foley, Incorporated</b>			
Bill	12/11/2025	Inv #0707027 - Vehicle maintenance	3.14
Bill	12/13/2025	Inv #0709026 - Vehicle maintenance	229.99
Total Foley, Incorporated			233.13
<b>Grim, Biehn &amp; Thatcher</b>			
Bill	12/19/2025	Inv #238577-0001 - General Matters	10,152.13
Bill	12/19/2025	Inv #238578-0002- Zoning Matters	162.00
Bill	12/19/2025	Inv #238580-0009 - Police Matters	72.00
Bill	12/19/2025	Inv #238582-086- Zoning Ordinance Amendment	2,377.58
Bill	12/19/2025	Inv #238584-0129 - BT Stone v Macungie Borough	36.00
Bill	12/19/2025	Inv #238586-0136 - 40 Locust-Notice of Violation	180.00
Bill	12/19/2025	Inv #238587-0141 - Roming Complaints	738.00
Total Grim, Biehn & Thatcher			13,717.71
<b>Heim Construction Co., Inc.</b>			
Bill	12/15/2025	Locust St Curb & Sidewalk Improvements Project	85,001.75
Total Heim Construction Co., Inc.			85,001.75
<b>Isett, Barry &amp; Assoc.</b>			
Bill	12/04/2025	Inv #0206624 - Locust St - Curb & Sidewalk Improvements	1,067.50
Bill	12/08/2025	Inv #0206751 - MS4	378.00
Bill	12/09/2025	Inv #0206799 - Sonoma Way Sinkhole Investigation	8,632.50
Bill	12/11/2025	Inv #0207131 - General Engineering	1,000.50
Total Isett, Barry & Assoc.			11,078.50
<b>Pitney Bowes Bank Inc. Purchase Power</b>			
Bill	12/19/2025	Acct # 3488 - 12-19-25 Stmt	214.99
Total Pitney Bowes Bank Inc. Purchase Power			214.99
<b>PMHIC</b>			
Bill	12/17/2025	Inv #239291-0 - January 2025 Coverage	27,428.56
Total PMHIC			27,428.56
<b>Service Electric Telephone Co</b>			
Bill	12/10/2025	Acct #0675203872 - Macungie Institute	42.97
Bill	12/10/2025	Acct #0677969959 - Police Department	42.97
Bill	12/10/2025	Acct #0675203880 - Borough Hall	80.22
Bill	12/10/2025	Acct #0675192497 - Garage	24.36
Total Service Electric Telephone Co			190.52

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
**All Transactions**

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Type	Date	Memo	Open Balance
<b>Susquehanna Municipal Trust</b>			
Bill	12/23/2025	Inv #2025-073 - 4th Quarter Contribution	9,697.75
Total Susquehanna Municipal Trust			9,697.75
<b>UGI</b>			
Bill	12/19/2025	Acct 411002564895 - Macungie Institute	744.60
Total UGI			744.60
<b>UniFirst Corporation</b>			
Bill	12/17/2025	Inv #1290275454 - Uniform Service	87.41
Total UniFirst Corporation			87.41
<b>W.B. Mason Co., Inc.</b>			
Bill	12/15/2025	Inv #258820523 - Toner	84.14
Total W.B. Mason Co., Inc.			84.14
<b>TOTAL</b>			<b>175,845.15</b>

CAPITAL FUND ACCOUNTS  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	12/10/2025	Inv #0207023 - Church St & Hickory St Connection	6,356.00
Total Barry Isett & Associates, Inc.			6,356.00
Grim, Biehn & Thatcher			
Bill	12/19/2025	Inv #238585-0133 - Hickory St Bridge Replacement	54.00
Total Grim, Biehn & Thatcher			54.00
TOTAL			6,410.00



08- SEWER COMPANY  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	12/11/2025	Inv #0207147 - Sewer I & I Work	567.00
Total Barry Isett & Associates, Inc.			567.00
Grim, Biehn & Thatcher			
Bill	12/19/2025	Inv #238579 - Sewer Matters	360.00
Total Grim, Biehn & Thatcher			360.00
TOTAL			927.00

9:49 AM

12/23/25

# MBWA - MACUNGIE BOROUGH WATER AUTHORITY

## Paid Bills Detail

### All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	12/11/2025	Inv #0207139 - Buttonwood Water Main Replacement	63.00
Total Barry Isett & Associates, Inc.			63.00
PA Dept of Environmental Protection			
Bill	12/11/2025	Inv #1440330 - Water Licene Renewal- Tracy Smith	60.00
Total PA Dept of Environmental Protection			60.00
TOTAL			123.00

9:52 AM  
12/23/25

35-LIQUID FUELS  
Paid Bills Detail  
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	12/09/2025	Acct #96619-34013 - W Main St	87.36
Bill	12/09/2025	Acct #96229-63007 - Church St & Rte 100	33.80
Bill	12/11/2025	Acct #49939-16013 - Rte 100, Pedestrian Signal	64.24
Total PP&L			185.40
TOTAL			185.40



Pennsylvania State Association of Boroughs  
Municipal Retirement Trust

2941 North Front Street, Harrisburg, PA 17110  
(717) 236-9526 | (800) 232-7722 | Fax (717) 695-4449 | [www.mrtpensions.org](http://www.mrtpensions.org)

# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH NON-UNIFORM DEFINED BENEFIT PENSION

### SCHEDULE OF CHANGES IN NET ASSETS

#### PSAB MUNICIPAL RETIREMENT TRUST

#### BALANCED FUND

MRT:90423

For the 11 Months ended November-30-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	26,662.67
Employer Contributions	0.00	30,615.33
Employee Contributions	793.66	9,187.62
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	2,074.53	12,738.15
Dividend Income	298.33	20,778.35
Realized Gains(Loss)	10,717.43	75,462.22
Unrealized Gains(Loss)	-1,558.45	179,762.96
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
Total Receipts	12,325.50	355,207.30
Disbursements:		
Pension Payments	10,021.21	110,233.31
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,400.00
Admin. Fees	250.00	2,750.00
Admin. Fees - Allocated	1,046.20	11,310.28
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	11,317.41	129,693.59
Net Change in Assets	1,008.09	225,513.71
Other Assets, Begin. of Period	2,437,173.06	2,212,667.44
Other Assets, End of Period	2,438,181.15	2,438,181.15
Restricted DROP/Escrow Balance	0.00	0.00



**Pennsylvania State Association of Boroughs  
Municipal Retirement Trust**

2941 North Front Street, Harrisburg, PA 17110  
(717) 236-9526 | (800) 232-7722 | Fax (717) 695-4449 | [www.mrtpensions.org](http://www.mrtpensions.org)

# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH NON-UNIFORM DEFINED CONTRIBUTION PENSION

### SCHEDULE OF CHANGES IN NET ASSETS

#### PSAB MUNICIPAL RETIREMENT TRUST

#### BALANCED FUND

#### MRT:90422

For the 11 Months ended November-30-2025

	Month to Date	Year to Date
<b>Receipts:</b>		
State Aid	0.00	0.00
Employer Contributions	203.59	2,145.70
Employee Contributions	203.59	1,647.47
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	35.92	215.92
Dividend Income	5.17	351.95
Realized Gains(Loss)	185.55	1,306.92
Unrealized Gains(Loss)	-26.98	3,017.88
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
<b>Total Receipts</b>	<b>606.84</b>	<b>8,685.84</b>
<b>Disbursements:</b>		
Pension Payments	0.00	0.00
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	1,000.00
Admin. Fees	35.16	352.49
Admin. Fees - Allocated	18.11	191.25
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
<b>Total Disbursements</b>	<b>53.27</b>	<b>1,543.74</b>
<b>Net Change in Assets</b>	<b>553.57</b>	<b>7,142.10</b>
<b>Other Assets, Begin. of Period</b>	<b>42,195.36</b>	<b>35,606.83</b>
<b>Other Assets, End of Period</b>	<b>42,748.93</b>	<b>42,748.93</b>
<b>Restricted DROP/Escrow Balance</b>	<b>0.00</b>	<b>0.00</b>



**Pennsylvania State Association of Boroughs  
Municipal Retirement Trust**

2941 North Front Street, Harrisburg, PA 17110  
(717) 236-9526 | (800) 232-7722 | Fax (717) 695-4449 | [www.mrtpensions.org](http://www.mrtpensions.org)

# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH DEFINED BENEFIT POLICE PENSION

SCHEDULE OF CHANGES IN NET ASSETS  
PSAB MUNICIPAL RETIREMENT TRUST  
BALANCED FUND  
MRT:90421  
For the 11 Months ended November-30-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	79,988.03
Employer Contributions	0.00	62,110.97
Employee Contributions	1,602.48	18,297.06
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	2,038.44	11,949.89
Dividend Income	293.14	19,356.46
Realized Gains(Loss)	10,530.99	71,274.60
Unrealized Gains(Loss)	-1,531.33	167,497.80
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
<b>Total Receipts</b>	<b>12,933.72</b>	<b>430,474.81</b>
Disbursements:		
Pension Payments	3,291.61	36,207.71
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,100.00
Admin. Fees	250.00	2,750.00
Admin. Fees - Allocated	1,027.99	10,567.13
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
<b>Total Disbursements</b>	<b>4,569.60</b>	<b>54,624.84</b>
<b>Net Change in Assets</b>	<b>8,364.12</b>	<b>375,849.97</b>
Other Assets, Begin. of Period	2,394,773.96	2,027,288.11
<b>Other Assets, End of Period</b>	<b>2,403,138.08</b>	<b>2,403,138.08</b>
Restricted DROP/Escrow Balance	0.00	0.00



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**December 9, 2025**

Dear MRT Participant:

The Municipal Retirement Trust (MRT) continues to post strong results in the current investment environment. We thank you for your support this past year and we welcome your feedback. The following are a few quick announcements:

- The **MRT Balanced Fund** is up a solid 13.80% year to date through November 30, 2025. We look forward to reporting the December figures to you in mid-January. Thus far, the MRT has continued its consistent record of beating various balanced index benchmarks to the benefit of our municipal members.
- Our more conservative **MRT Fixed Fund** is also up an impressive 6.62% over the same reporting period. The fund has significantly outperformed the Bloomberg US Aggregate index, which we are proud to report.
- As in previous years the MRT staff will work hard to assist your auditors with any information they may require in 2026.
- Remember that the **2025 Minimum Municipal Obligation** must be paid by December 31, 2025.
- As a reminder, we will be open for a half-day on December 24<sup>th</sup> and closed on December 25<sup>th</sup> and 26<sup>th</sup> for the holiday.

Please do not hesitate to contact us to schedule an annual meeting regarding your account, so we can update you on the MRT investment activities and the economic outlook. Staying close and communicating with our MRT members and their employees is something to which we are strongly committed.

***Happy Holidays! And a Happy New Year!***

**Joseph A. Scott**  
**MRT Client Services Director**

**Amanda S. Potts**  
**Director of MRT Operations**

November 28 2025

To Borough Council

As a long-time resident deeply invested in our community's future, I am eager to serve on the council and contribute to its thoughtful development. Having observed our area's significant evolution over two decades, I am dedicated to preserving our community's unique character while guiding its strategic growth.

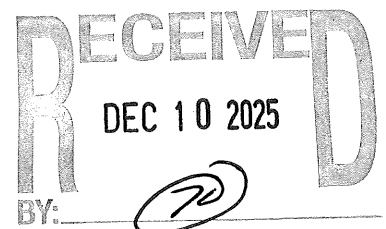
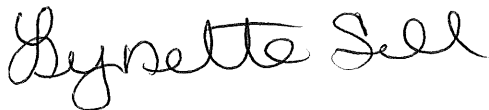
My life experiences have prepared me well for public service. As a mother of five and grandmother of eight, I have developed exceptional skills in managing complex schedules, understanding interpersonal dynamics, and balancing nurturing support with allowing independence. These skills translate directly into effective community leadership.

My professional background in the service industry has honed my communication abilities, enabling me to connect with diverse individuals from all walks of life. I pride myself on being an astute judge of character, a critical attribute for collaborative public service.

I am committed to bringing my organizational expertise, compassionate perspective, and genuine passion for our community to the council. If selected, I would be honored to serve alongside my fellow community members and contribute to our shared vision.

Respectfully,

Lynette Sell





To: Ron Korboski, Borough of Macungie Council Member

From: Stanley K. Landis *SLL*

Re: Letter of Interest

Date: December 1, 2025

I am writing to state that if a vacancy should occur on Borough Council, I would be interested and honored to be considered to fill such position.

For your information, I served as a Council member in the 1980's and served two terms as the Borough's mayor in the 1990's. Additionally, I have been a resident of the Borough for 52 years and have served as a volunteer for a number of organizations and projects in the Borough.

Please do not hesitate to contact me for further information or discussion. My phone number is 484-547-6774 and email is [sklandis@macungiebor.net](mailto:sklandis@macungiebor.net). Thank you.

