



Macungie Borough Council General Business Meeting Agenda

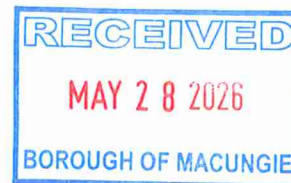
Monday, June 15, 2026

7:30 p.m.

Macungie Institute

- I. **Call to Order – Pledge of Allegiance**
- II. **Announcement of Executive Sessions**
- III. **Appointment to Fill Vacancy on Borough Council**
- IV. **Approval of Minutes**
 - A. June 1, 2026
- V. **Financial Reports**
 - A. Treasurer’s Report for May 2026
 - B. Approval of Paid Bills Detail Report in the Amount of \$ 94,782.04
- VI. **Correspondence**
 - A. Macungie Ambulance Monthly Report for May 2026
 - B. Letters of Interest for Planning Commission Vacancies
 1. Virginia Voros
 2. Robert Sell, Jr.
- VII. **Reports**
 - A. Police Department Report for May 2026
 - B. Council
 - C. Mayor
 - D. Solicitor
 - E. Borough Manager
- VIII. **Unfinished Business**
- IX. **New Business**
 - A. Appointment of Planning Commission Members
 - B. Tax Collector Request for Reimbursement of Expenses
 - C. Authorizing Replacement of Exterior Basement Door at Macungie Institute
 - D. Approval of Celebration Fireworks for Display at Brookside Country Club
 - E. Authorizing Revision of Macungie Borough Police Department Internal Affairs Policy
 - F. Authorizing Partial Release of Financial Security for Mavis Tire
- X. **Public Comment on Non-Agenda Items**
- XI. **Adjournment**

Thomas D. Ashelman
976 Hickory Street
Macungie, PA 18062



May 28, 2026

Macungie Borough Council
c/o Borough Secretary / Borough Manager
21 Locust Street
Macungie, PA 18062

Dear Members of the Macungie Borough Council,

I am writing to respectfully follow up on my letter dated January 12, 2026, in which I expressed strong interest in being appointed to the open seat on the Macungie Borough Council.

I remain very interested in serving on the Council and continuing to contribute to our community. As a Macungie resident for more than 15 years, I am deeply committed to helping maintain and improve the quality of life in our borough through transparent, resident-focused leadership.

I have been engaged and up to date with borough business, attending all council meetings with few if any exceptions since October of 2025. I remain ready to bring dedication, collaboration, and a practical, long-term perspective to the Council. I would welcome the opportunity to meet with you or answer any questions you may have about my qualifications and vision for Macungie.

Please feel free to contact me at _____ or by phone if you would like to discuss this further, schedule an interview, or need any additional information.

Thank you again for your consideration. I look forward to the possibility of serving the residents of Macungie.

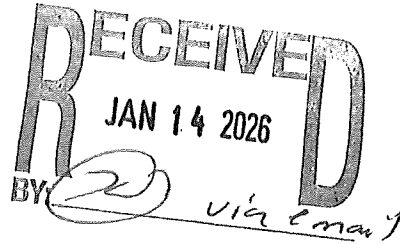
Sincerely,

Thomas D. Ashelman
Macungie Resident

Thomas D. Ashelman
976 Hickory Street
Macungie, PA 18062

January 12, 2026

Macungie Borough Council
c/o Borough Secretary / Borough Manager
21 Locust Street
Macungie, PA 18062



Dear Members of the Macungie Borough Council,

I am writing to express my strong interest in being appointed to fill the current vacancy on the Macungie Borough Council for the term ending in January 2028. As a resident of Macungie for more than 15 years, I have deep roots in our community and a genuine commitment to preserving and enhancing the quality of life that makes our borough such a special place to live, work, and raise a family.

I meet all eligibility requirements under Pennsylvania borough law and have actively contributed to our community in various leadership and volunteer roles, including:

- President, Emmaus Youth Association
- President, Cedar Church Council
- Vice President, EHS Football Booster Club
- Representative, Lehigh Valley League Baseball Organization
- Coach for local teams, including EPEMFA Football and EYA Softball

If appointed, I will bring dedication, open-mindedness, and a collaborative spirit to the council. My focus will be on transparent, resident-centered governance, listening to all voices in our community, and making informed decisions that balance immediate needs with long-term vision. I am committed to working diligently with fellow council members, the mayor, staff, and residents to keep Macungie vibrant, safe, and welcoming for generations to come.

I would welcome the opportunity to discuss my qualifications and vision for Macungie in greater detail. Please feel free to contact me at _____ to arrange a conversation or request additional information, such as a resume or references.

Thank you for your service to our borough and for considering my application. I am honored by the chance to contribute more directly to the future of Macungie.

Sincerely,

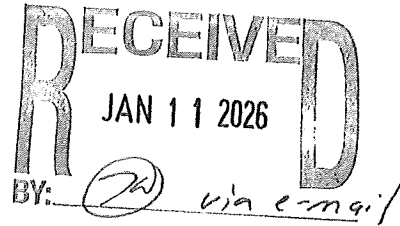
Thomas D. Ashelman

Macungie Resident

A handwritten signature in black ink, appearing to read 'T. Ashelman', written in a cursive style.

30 6 2020

January 11, 2026



To the Members of the Macungie Borough Council,

I am writing to express my interest in the vacant seat on Borough Council. As a lifelong hard worker, a long-time resident of our community, and someone who has spent decades serving people from every background, I believe I can contribute meaningfully to the work of council at a time when transparency, accountability, and community engagement are more important than ever.

I moved to Macungie in 2017 after falling in love with a 160-plus-year-old home in the heart of town. Although I was not then in a position to purchase a home, I convinced the owner to rent to me until I could make it my own, and I became its proud owner in March 2023. Living here on Main Street for the better part of a decade has given me a deep appreciation for the character of our town, the history we are responsible for preserving, and the potential we have to build a stronger, more connected community.

I grew up in Allentown. Out of necessity, I began working at age twelve and spent my teens and early twenties in the food service industry, often holding multiple jobs at once. Those years taught me how to work hard, communicate clearly, and connect with people from all walks of life. Growing up as the hearing child of deaf parents and step-parent, I was immersed in the disability community from birth. That experience shaped my empathy, patience, and commitment to ensuring that every resident — especially those who are often overlooked — has access to the services and support they need.

In my late teens and early twenties, I worked as a sign language interpreter in both paid and volunteer roles, including emergency-room on-call interpreting, supporting deaf students in K–12 classrooms, and assisting deaf employees during onboarding and company meetings. These roles required calm under pressure, strict confidentiality, and the ability to bridge communication gaps — skills that translate directly to public service.

Throughout my late twenties and early thirties, I served as one of the leaders of a grassroots, volunteer-run nonprofit dedicated to making music and art accessible regardless of income. Our projects ranged in size and scope: from free neighborhood art classes for children, to block cleanups in some of the most neglected areas of Allentown, to organizing a multi-day festival that grew to spotlight more than 300 visual and performance artists for over 25,000 attendees. This work strengthened my experience in budgeting, logistics, community outreach, volunteer coordination, and large-scale event planning.

Professionally, I have spent more than twenty years in the insurance industry, beginning with State Farm in 2004 and joining The Yurconic Agency in 2009. Over time, I developed a specialization in process improvement and communication between technical and non-technical teams. I created and now serve in the role of Agency Support Specialist — a model that has since been adopted by agencies across our country. In this position, I train new staff, maintain departmental procedures, manage licensing and compliance, administer software systems, and support our largest and most complex commercial clients.

As part of my client-focused responsibilities, I serve as a key advisor to multiple mid-size to large businesses whose operations span multiple states and industries. One operates in the construction and building-materials sector, generating hundreds of millions in annual revenue. Another is in the complex and ever-growing aging-services sector. Yet another is a major real estate developer. All employ hundreds of people and manage extensive portfolios, and I am one of their key points of contact for reviewing the contracts and agreements into which they enter. This work requires a strong ability to read, interpret, and apply contracts and other legal documents — a skill set I have developed over many years. It has given me a deep understanding of risk, compliance, negotiation, and the long-term consequences of decisions made at the leadership level.

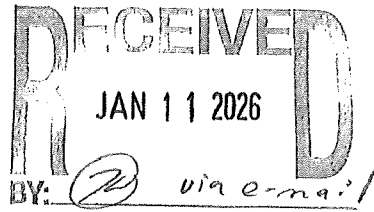
Beyond my professional life, I have also spent the last two decades raising my daughter into a successful, grounded young adult. She will graduate from university this year, having already earned her associate degree cum laude, and she now works full time at an accounting firm while completing her bachelor's degree in accounting. She is on track to become a CPA by age 22 — an achievement made possible through perseverance, discipline, and a strong support system during years when financial resources were limited. I was her primary parent throughout her life, and guiding her into adulthood has been one of my proudest accomplishments. In addition, several years ago I opened our home to one of her childhood friends when he needed stability after high school, and he is now a thriving young man I am proud to call my son. These experiences have reinforced my belief in community, mentorship, and the importance of creating environments where people can succeed.

Across every chapter of my life, I have been driven by the same values: service, fairness, and the belief that communities function best when information is clear, processes are transparent, and every resident feels heard. I would bring that same commitment to Borough Council.

Thank you for your consideration. I would welcome the opportunity to serve and to help strengthen trust, communication, and collaboration within our local government.

Sincerely,

Bernie Reinert
142 East Main Street
Macungie, PA 18062



Ricky Moyer
217 S. Church St
Macungie, PA 18062

Letter of Interest – Macungie Borough Council Vacancy

To Macungie Borough Council,

I am interested in serving on the Macungie Borough Council. I believe my background and connection to our community could be valuable.

I have owned my home here for over five years but have always been local to the area. I was born and raised in neighboring Lower Macungie Township and attended East Penn School District. Choosing to live here, improve and maintain my property, and build my future in Macungie reflects my commitment to the community.

My work experience has given me a pretty diverse skillset. I started out for a few years in technical theatre doing carpentry and electrical work. This experience taught me practical construction skills, job-site safety awareness, attention to detail, and an appreciation for how planning, codes, and execution matter. Those lessons stuck with me and are pretty relevant when we are talking about municipal projects and infrastructure.

I also was a restaurant manager for many years in the Trexlertown area. I developed leadership, budgeting, accounting, and people-management skills. Managing staff, controlling costs, resolving issues under pressure, and ensuring a positive experience for the customers and employees.

Currently, for the past 10 years, I have worked in information technology as an IT Systems Lead. I engineer, design, implement, and manage complex systems. The systems need to be secure, resilient, cost-effective, and scalable. This role requires planning, cross-team collaboration, and responsible decision-making with long-term impacts. These skills would translate well to a role on the council with infrastructure planning and fiscal accountability. I regularly lead projects, mentor others, and evaluate various platforms to ensure solutions meet both immediate needs and future growth for the company I work for.

What I would bring to the Council is fresh energy and a unique perspective, but also respect for what makes Macungie special. I genuinely believe we can preserve our small-town character while still embracing smart, sustainable practices for the future. Responsible land use, utilizing modern infrastructure, transparency, fiscal accountability, and long-term planning are all things I value.

If given the opportunity to serve, I would focus on listening to residents, asking the right questions to find the right answers, and working collaboratively with everyone involved. I am all about pragmatic decisions that respect our traditions while keeping us fiscally responsible.

Thanks for taking the time to consider this.

Respectfully, Ricky Moyer

May 29, 2026

Borough of Macungie
21 Locust Street
Macungie, PA 18062

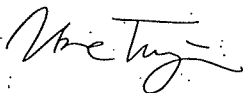
Dear Members of Macungie Borough Council,

I am writing to express my interest in serving the vacant seat on the Macungie Borough Council. My family and I have lived in the borough for the past four years, and during that time Macungie has become our home. I care deeply about the future of our town and would be honored to serve the community in a more direct way.

Professionally, I am a journalist, media producer, and communications specialist with a wide range of experience in research, public speaking, project management, and working with people from different backgrounds. I believe those skills would help me study local issues carefully, understand borough regulations, listen to residents, and vote in a fair and thoughtful manner. As someone who has spent his career asking questions, gathering facts, and communicating clearly, I would bring that same care and responsibility to the council.

The great former heavyweight champion Muhammad Ali once said, "service to others is the rent you pay for your room here on earth." I try my best to live by that quote. I also believe my communications background can help Macungie strengthen its public image, share its story more clearly, and build pride in our town. I would be grateful for the opportunity to give back to my immediate community by serving as a member of the Macungie Borough Council.

Sincerely,



Usame Tunagur



USAME TUNAGUR

Broadcasting Professional

Highly collaborative media producer with a keen eye for relevant and compelling content. Works in the media industry in a variety of capacities; Leads teams of varying sizes, delivering projects from ideation to screen.



WORK EXPERIENCE

Executive Producer for Post-Production & Digital Content Caucus Educational Corporation [↗](#)

06/2022 - Present

Oversee the post-production needs for [four PBS programs](#) hosted by Steve Aduato:

Achievements/Tasks

- Ensure timely delivery of more than 50 segments a month, while increasing the visual quality of the shows that reach more than 10 million viewers in 6 states.
- Book and prepare guests. Line produce on taping days.

Segment Producer Black News Channel [↗](#)

03/2021 - 04/2022

Produced more than 250 daily segments for [Black News Tonight w/ Marc Lamont Hill](#):

Achievements/Tasks

- Pitched and booked high-profile guests for the network's prime time, most-viewed show.
- Researched assigned story, wrote copy and edited video. Conducted pre-interviews.
- Produced 16 of the most viewed 40 segments across the network (above 3M views).

TV Producer Everest Production

03/2009 - 08/2014

Produced episodic cable series [World in America](#) and [Fresh Outlook](#) and increased the diversity and inclusion metrics of both series:

Achievements/Tasks

- Handled all aspects of production for both series from script to screen, including but not limited to booking guests, directing shoots, writing copy and preparing rough cuts. [↗](#)
- Co-produced a daily live morning [news magazine show](#). Delegated assignments and ensured timely completion. Booked studio guests and managed their particular topics.

Assistant Professor of Video Production Cabrini University, Communication Department [↗](#)

09/2017 - 05/2020

Taught at a social justice centric college, while advocating for equitable conditions for faculty:

Achievements/Tasks

- Taught Visual Journalism, Multimedia Story Creation, Documentary Production, and Video Editing. Co-advised [Loquitur](#), the student-run convergence news media site.

Co-Owner / Project Manager New York Dub [↗](#)

09/2014 - Present

Oversee English dubbing / voicing of narrative films and animated series:

Achievements/Tasks

- Build and maintain global client relations and locate new collaborators.
- Prepare budgets, cast actors and manage scripts for 30+ features and animated series.



SKILLS

Project management

Video production

High-profile guest booking

Copywriting & copy editing

Video editing

Diversity, equity & inclusion

Public speaking



AWARDS

Vision Award Best Lifestyle Show

- Nat'l Assoc. for Multi-Ethnicity in Com.

Web Series Production Grant

- National Black Producers Consortium (Corporation for Public Broadcasting)



EDUCATION

MFA: Film
Ohio University

BA: Broadcasting & Media
Temple University



SAMPLES

Anti-CRT Activist Chris Rufo [↗](#)

A Note in a Symphony [↗](#)

Robot Trains - Netflix [↗](#)

C. Hughes on Reparations [↗](#)

Dr. Glaude on James Baldwin [↗](#)

Rev. Nontombi Naomi Tutu [↗](#)

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
General Business Meeting
Monday, June 1, 2026 - 7:30 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Council meeting was called to order on June 1, 2026 at 7:30 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Carl Sell, Jr., President; Greg Hutchison, Member; Megan Sell, Member; Greg Reinbold, Member; Stan Landis, Member; Bob Sell, Jr., Mayor; Patrick Armstrong, Esq., Solicitor; Joshua Fry, Engineer; Matthew Rieger, Engineer; and Kalman Sostarecz, Jr., Borough Manager. Lynette Sell – Absent.

President Sell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Organization of Council

A. Election of Vice President

Motion by Mr. Reinbold to nominate Stan Landis as Vice President, seconded by Ms. Megan Sell. Motion passed 4-0; Landis – Abstain, L. Sell – Absent

B. Election of Pro Tempore

Mr. Hutchison stated that he is resigning from his position of Pro Tempore effective immediately.

Motion by Ms. Megan Sell to accept the resignation of Mr. Hutchison as Pro Tempore, seconded by Vice President Landis. Motion passed 5-0; L. Sell – Absent

Motion by Vice President Landis to nominate Mr. Reinbold as Pro Tempore, seconded by Ms. Megan Sell. Motion passed 4-1; Hutchison – No, L. Sell - Absent

III. Announcement of Executive Sessions

Mr. Sostarecz announced that an executive session was held on May 27, 2026 at 7:00 p.m. and June 1, 2026 at 6:30 p.m., both regarding legal matters.

IV. Approval of Minutes

A. May 18, 2026

Motion by President Sell to approve the minutes of May 18, 2026, seconded by Vice President Landis. Motion passed unanimously.

V. Engineer’s Report

A. Hickory Street Bridge Project

Borough Engineers Josh Fry and Matt Rieger presented an update to the Hickory Street Bridge project. Changes from the previous design include a new 18” stormwater pipe conveying water from the swale along Hickory which is larger than the 14” pipe which runs under Hickory and has significantly deteriorated, as well as revised guide rails along the bridge to prevent automobiles from veering off the roadway and into the creek. Easements still need to be obtained, both temporary and permanent, in order for PennDOT to approve the project. After approval is obtained the project will be bid out. Because both the bridge and the reconstruction of Church Street are within the same grant submission, it must all be approved at the same time.

President Sell asked if any of the permitting is going to run out because of the delay in obtaining easements. Mr. Rieger stated that we will need to obtain an extension from DEP for the bridge replacement.

Mr. Reinbold asked when Church Street would be paved. Mr. Rieger stated that UGI will be returning this summer to mill and overlay the roadway as a result of their recent work.

Tim Romig, business owner, asked if the design of the bridge has changed since the beginning of the project. Mr. Rieger stated that the original design was a steel bridge, but through the design process it was determined that a pre-cast culvert was more cost effective while also serving the same purpose. The size of the bridge remains the same and it eliminates a center pier in the stream below. Mr. Romig asked what the project duration would be once it starts. Mr. Rieger stated that the Hickory Street portion last anywhere from 2 – 5 months, but the significant impacts will just be a couple of weeks while the current bridge is demolished and the new one put in place. Mr. Romig asked if the GVW of the new bridge will be higher than the one being replaced. Mr. Fry stated that there are no records for the old bridge, but given its age and condition, the new bridge will be significantly better than the old one.

Vice President Lands asked if the width of the bridge will be wider than the old bridge. Mr. Rieger stated that it will be similar.

Janet Sell, resident, stated that the handicap ramps that were put in several years ago along Church Street have failed, and if any work will be completed. Mr. Fry stated that this project does not address the curbs or sidewalks. Karen Billger, resident, stated that when roads are repaved the Borough inspects the curbs and sidewalks and requires the residents to repair them. Janet Sell stated that it was done a few years ago along Church Street but all the ramps have failed. Mr. Hutchison said that in the past there were grant monies used to replace the ramps. Mr. Fry stated that BIA does have a grant team available that can assist the Borough with obtaining new grants, at no cost, to assist with the future repairs. Mr. Sostarecz stated that he will work with the engineer to survey the ramps along Church Street to determine which ones are deficient, what work needs to be done to repair them, and whether it would make more sense to correct them prior to the Church Street project proceeding. President Sell stated that the current ramps were only installed six years ago and in his opinion no residents should have to pay for repairs.

Mayor Sell stated that there is a temporary dam in the creek during the project and asked if there would be any concern about a heavy rainstorm and flooding. Mr. Rieger stated that there needs to be a dam while they work in the creek and a pump would pump the water around. Flooding during a storm is a valid concern and they will be sure to have language in the bidding documents for the contractor to consider it in their proposals.

Mr. Fry then reviewed the written Engineer's Report. Regarding the Mavis project, Mr. Hutchison asked how the stormwater retention worked. Mr. Fry stated that all four properties drain to the same basin, which then slowly releases the rainwater to the storm sewer system.

Regarding the Lumber Street project, DEP has signed off on the project. The developer used two different models to estimate future flows and using both, including one that has a higher flow level, they indicated that the water would stay within the streambank. DEP indicated that no permit is required.

Mr. Hutchison asked if UGI is covering the Borough with gas lines. Mr. Fry stated that he knows UGI is doing a lot of replacements, but does not know if they are installing new mains where none exist now.

President Sell stated that the property that used to be Turkey Hill which is under new ownership, he believes a tree was removed and would like to know if it needs to be replaced. Mr. Fry stated it would be looked into.

Mr. Romig commented on BIA keeping the Borough up to date on projects when they are coming close to their deadlines. He also commented on the ability of Mavis to obtain a Certificate of Occupancy without the project being completed.

Virginia Voros, resident, commented on the amount of the bond still remaining for Fields at Brookside.

VI. Financial Reports

- A. Approval of Paid Bills Detail Report in the Amount of \$87,922.24**
Motion by President Sell to pay the bills in the amount of \$87,922.24, seconded by Mr. Reinbold. Motion passed unanimously.

VII. Correspondence

A. Letters of Interest for Council Vacancy

- 1. Thomas Ashelman**
- 2. Bernie Reinert**
- 3. Ricky Moyer**
- 4. Usame Tunagur**

B. Information from Mayor Sell on Police Bodycams

Mr. Hutchison asked Mayor Sell if police officers used bodycams on August 5, 2025. Mayor Sell stated that four officers that were on-duty were issued and were wearing bodycams.

VIII. Reports

A. Police Department Report for April 2026

Mayor Sell reviewed the written report. President Sell requested that information on traffic stops be provided.

B. Council

Vice President Landis thanked Mick Seislove for putting flags out around the Borough. He also attended the Macungie Ambulance Open House and thought it was terrific.

President Sell attended the Memorial Day event at Macungie Park and said it was well attended and fantastic.

C. Mayor

Mayor Sell commented on the Healing Hands CPR event coming up, a car show, and that the Borough's volunteer boards need members. Bernie Reinert, resident, commented on information about the boards, and Council not appointing people who are interested.

D. Solicitor

None

E. Borough Manager

None. Tim Romig commented on a Right to Know request and advertisements for Planning Commission members.

IX. Unfinished Business

None

X. New Business

A. Lumber Street Residential Development, 102 Lehigh Street – Consideration of Preliminary/Final Land Development Approval

Ms. Megan Sell commented on outside agency approvals. Solicitor Armstrong stated that plans are routinely approved conditioned on several items, including outside agency approvals.

Mr. Sostarecz stated that the same property received a plan approval under a different application; that application had a commercial element on the first floor with residential above. The new application has residential on all floors.

Jason Buchta, engineer for the project, described the project.

President Sell asked if overflow parking is every considered for projects. Mr. Fry stated that it is sometimes required for specific uses.

Vice President Landis commented on the scope of the project.

Mr. Buchta reviewed the waivers they are requesting and their justification, and Mr. Fry reviewed BIA's review letter.

Margaret Young commented on the sidewalks for Creek Street, stating that their property does not go all the way to Main Street, so if a sidewalk were to be constructed on their property, it would end and pedestrians would then need to walk on private property or the roadway.

Mr. Hutchison asked if there are any paper streets that cross the property being developed. Mr. Fry stated he does not believe there are any.

Solicitor Armstrong stated that in order for Council to review the requested waivers and their plans more thoroughly, he requests the applicant provide an extension to act on the plan, potentially until after the second Council meeting in July. Ms. Young stated she would be acceptable to that.

Ms. Reinert commented on when the plan was submitted as well as the requirement for a Traffic Impact Study.

Jeff Hartmann, resident, commented on the zoning of the property, the requirement for a Traffic Impact Study, and the tree requirements.

Ms. Billger commented on the parking requirements.

Ms. Voros commented on the amount of impervious surface is planned for.

Mr. Romig commented on the requested waivers for trees, the Traffic Impact Study, and sidewalks. He stated that the laws in place were decided long ago to help regulate developments in the future. Richard Moyer, resident, commented on the impervious coverage, parking, and traffic.

Terry Buss, resident, commented on the traffic.

Bob Bogert, resident, commented that the Council is to protect the residents of the Borough.

B. Authorization to Proceed with 2026 Paving Projects

Mr. Sostarecz stated that the Public Works Department is requesting to move forward with the budgeted paving projects for 2026. Planned are South Buttonwood Street and South Walnut Street; the Public Works Departments would complete the work with Alburdis Borough assistance, and materials would be procured from COSTARS vendors. President Sell and Ms. Megan Sell stated that it would not make sense to complete the South Walnut work prior to the development occurring. Mr. Sostarecz stated he would speak with Public Works about choosing an alternative roadway.

Motion by President Sell to proceed with the 2026 paving projects, seconded by Vice President Landis. Motion passed unanimously.

Discussion ensued regarding the bumpouts on Rt. 100 and the need to have a solution as they have not been maintained for several years. Mr. Sostarecz stated that he recently became aware of a plan to redesign them from BIA last year, but those designs were never brought to Council. He will discuss with both BIA and PW and bring it before Council at a future meeting.

Council recessed for a break at 9:49 p.m. and resumed at 9:54 p.m.

XI. Public Comment on Non-Agenda Items

Terry Buss, resident, commented on the UGI work being done on her street and damage done to her property. Mr. Sostarecz stated that if she does not receive satisfaction from UGI she should contact him and he can reach out to his contact person.

Janet Sell, resident, commented on the bookshelves which were constructed for Friends of the Institute and need to be moved to the hallway.

Paul Licata, business owner, commented on the fire protection of the Borough, the train tracks that run across Rt. 100, and his concern of fire response that would be delayed by trains. He is collecting statistics and will bring it to Council at a future meeting.

Tim Romig, business owner, commented on the bumpouts on Rt. 100.

Bob Bogert, resident, commented on legal fees and Council members having discussions outside of a public meeting.

Dennis Fritz, resident, commented on the lawsuit and comments that Mr. Hutchison made at a Water Authority meeting.

X. Adjournment

President Sell made a motion to adjourn the meeting at 10:11 p.m., seconded by Mr. Hutchison. Motion passed unanimously.

Respectfully Submitted,

Kalman A. Sostarecz, Jr.
Borough Secretary

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

January through May 2026

10:12 PM
06/10/26
Cash Basis

	Jan - May 26	Budget	\$ Over Budget
Income			
301 - REAL PROPERTY TAXES			
301.100 - Real Estate Taxes—Current Year	194,521.41	1,145,327.00	-950,805.59
301.200 - Real Estate Taxes—Prior Year's	0.00	9,000.00	-9,000.00
301.300 - Real Estate Taxes—Delinquent	0.00	15,000.00	-15,000.00
301.400 - Delinquent frm Tax Claim Bureau	17,280.58		
301.500 - Real Estate Taxes—Interim	0.00	1,000.00	-1,000.00
Total 301 - REAL PROPERTY TAXES	211,801.99	1,170,327.00	-958,525.01
310 - LOCAL TAX- (Act 511)			
310.010 - Per Capita Taxes—Current Year	9,070.17	15,000.00	-5,929.83
310.020 - Per Capita Taxes - Prior Years	0.00	164.00	-164.00
310.030 - Per Capita Taxes—Delinquent	5,073.97	7,500.00	-2,426.03
310.100 - Real Estate Transfer Tax	39,065.25	184,630.00	-145,564.75
310.210 - Earned Income Tax—Current Year	314,061.96	610,000.00	-295,938.04
310.500 - Local Services Tax	18,575.16	45,000.00	-26,424.84
Total 310 - LOCAL TAX- (Act 511)	385,866.51	862,294.00	-476,427.49
320-322 - LICENSES & PERMITS			
320.100 - Yard Sale Permit	24.00		
320.200 - Fireworks Permit	792.00		
321.450 - Residential Rental License	70.00	300.00	-230.00
321.800 - Cable Television Franchise	15,466.87	40,000.00	-24,533.13
322.100 - Moving Permit	212.00		
322.400 - Zoning Permit	1,574.50	3,000.00	-1,425.50
322.600 - Curb & Sidewalk Permit	273.00		
320-322 - LICENSES & PERMITS - Other	1,605.00	2,000.00	-395.00
Total 320-322 - LICENSES & PERMITS	20,017.37	45,300.00	-25,282.63
331 - FINES			
331.100 - Court-District Magistrate	1,139.20	1,300.00	-160.80
331.130 - State Police Fines	0.00	600.00	-600.00
331.140 - Parking Violation Fines	100.00	850.00	-750.00
331.210 - Lehigh County Fines	342.37	1,750.00	-1,407.63
Total 331 - FINES	1,581.57	4,500.00	-2,918.43
341 - INTEREST			
341.02 - GF Recreation Interest	87.31		
341.040 - Post Med. Benefits Interest	2,365.87		
341.060 - Contingency Interest	3,329.00		
341.070 - MI Tree of Life Interest	53.95		
341.90 - GF Depository Interest	3.55		
341 - INTEREST - Other	0.00	80,000.00	-80,000.00
Total 341 - INTEREST	5,839.68	80,000.00	-74,160.32
342 - RENTS, ROYALTIES & DONATIONS			
342.200 - 24 S Church Street	2,250.00		
342.210 - Macungie Institute	9,854.68		
342.220 - Contributions & Donations - MI	75.00		
342 - RENTS, ROYALTIES & DONATIONS - Other	0.00	30,000.00	-30,000.00
Total 342 - RENTS, ROYALTIES & DONATIONS	12,179.68	30,000.00	-17,820.32

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

January through May 2026

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Cash Basis

	Jan - May 26	Budget	\$ Over Budget
354 - State Capital & Operating			
354.030 - Winter Maintenance	0.00	1,267.00	-1,267.00
354.150 - Recycling/Act 101 Grant	17,424.11	8,000.00	9,424.11
Total 354 - State Capital & Operating	17,424.11	9,267.00	8,157.11
355 - STATE SHARED REVENUE			
355.010 - Public Utility Realty Tax-PURTA	0.00	1,750.00	-1,750.00
355.040 - Alcoholic Beverage License	0.00	1,100.00	-1,100.00
355.050 - General Municipal Pension-Aid (State Aid)	0.00	88,876.00	-88,876.00
355.099 - Firemen's Relief Funding	0.00	21,863.00	-21,863.00
Total 355 - STATE SHARED REVENUE	0.00	113,589.00	-113,589.00
359.000 - Payment in Lieu of Taxes			
360-361 - CHARGES FOR SERVICE	11,488.90	11,500.00	-11.10
361.300 - Subdivision & Land Dev. App	1,025.00	1,500.00	-475.00
361.500 - Sale of Maps & Publications-RTK	7.75		
361.750 - Fingerprinting	100.00	200.00	-100.00
361.90 - 15% Admin Fee - Refuse	2,245.60		
Total 360-361 - CHARGES FOR SERVICE	3,378.35	1,700.00	1,678.35
362 - PUBLIC SAFETY			
362.110 - Police Reports	845.00	750.00	95.00
362.405 - Rental Inspection	0.00	2,000.00	-2,000.00
362.410 - Building Permit	7,641.00	5,000.00	2,641.00
362.420 - Electrical Permit	1,252.50	1,250.00	2.50
362.430 - Plumbing Permit	572.00	1,250.00	-678.00
362.450 - Occupancy/Use Permit	0.00	200.00	-200.00
362.470 - Mechanical/HVAC Permit	283.50	1,750.00	-1,466.50
Total 362 - PUBLIC SAFETY	10,594.00	12,200.00	-1,606.00
364 - SANITATION			
364.300 - Solid Waste Collection	0.00	720,068.00	-720,068.00
364.900 - Yard Waste Passes	0.00	1,250.00	-1,250.00
Total 364 - SANITATION	0.00	721,318.00	-721,318.00
365.050 - Sale of Maps and Publications	140.00	50.00	90.00
365.600 - Health Ins./Co-pay Dividend	0.00	35,784.00	-35,784.00
367 - CULTURE-RECREATION			
367.20 - Recreation/Dedication Fees	10,000.00		
Total 367 - CULTURE-RECREATION	10,000.00	25,000.00	-25,000.00
380.100 - MISC REVENUE			
389.11 - Late Fee on Utilities	0.00		
390.00 - Hometown Hero	168.60		
380.100 - MISC REVENUE - Other	0.00	25,000.00	-25,000.00
Total 380.100 - MISC REVENUE	168.60	25,000.00	-24,831.40
Total Income	690,480.76	3,122,829.00	-2,432,348.24
Gross Profit	690,480.76	3,122,829.00	-2,432,348.24

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

January through May 2026

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Cash Basis

	Jan - May 26	Budget	\$ Over Budget
Expense			
400 - COUNCIL & MAYOR			
400.105 - Salaries & Wages	2,175.00	8,700.00	-6,525.00
Total 400 - COUNCIL & MAYOR	2,175.00	8,700.00	-6,525.00
401 - BOROUGH MANAGER			
401.110 - Borough Manager Wages	14,853.71	45,938.00	-31,084.29
401.353 - Surety and Fidelity (Bonding)	-95.66		
Total 401 - BOROUGH MANAGER	14,758.05	45,938.00	-31,179.95
402 - AUDITING & BOOKKEEPING			
402.311 - AUDITOR SERVICES	5,000.00	13,044.00	-8,044.00
402.312 - BOOKKEEPING	5,227.50	20,000.00	-14,772.50
Total 402 - AUDITING & BOOKKEEPING	10,227.50	33,044.00	-22,816.50
403 - TAX COLLECTION			
403.116 - Tax Collector- Wages/Commission	4,632.00	4,376.00	256.00
403.211 - Operating Expenses	2,316.09	7,600.00	-5,283.91
403.317 - EIT Collection Fees	0.00	6,166.00	-6,166.00
403.353 - Surety & Fidelity (Bonding)	0.00	160.00	-160.00
403.450 - Tax Collectors Audit	9,505.00	3,630.00	5,875.00
Total 403 - TAX COLLECTION	16,453.09	21,932.00	-5,478.91
404 - LEGAL SERVICES			
404.310 - Solicitor-Legal Services			
404.320 - Reimbursable Expenses			
404.321 - BT Stonehill Meadows	648.00		
404.322 - Young Development	72.00		
Total 404.320 - Reimbursable Expenses	720.00		
404.310 - Solicitor-Legal Services - Other	79,858.41	75,000.00	4,858.41
Total 404.310 - Solicitor-Legal Services	80,578.41	75,000.00	5,578.41
Total 404 - LEGAL SERVICES	80,578.41	75,000.00	5,578.41
405 - SECRETARY/CLERK/TREASURER			
405.112 - Administrative Assistant-Wages	3,599.98	17,472.00	-13,872.02
405.113 - Clerk/Assistant Treasurer-Wages	0.00	14,907.00	-14,907.00
Total 405 - SECRETARY/CLERK/TREASURER	3,599.98	32,379.00	-28,779.02
406 - GENERAL GOV. ADMINISTRATION			
406.154 - Short Term/Long Term Disability	322.86	1,100.00	-777.14
406.156 - Medical/Dental/Vision	14,614.42	93,932.00	-79,317.58
406.162 - UC - General	100.00		
406.192 - FICA - Employer Paid	3,677.56	23,712.00	-20,034.44
406.193 - Medicare - Employer Paid	860.12		
406.194 - Unemployment - Employer Paid	732.66	1,045.00	-312.34
406.196 - Health Reimbursement Account	175.01	2,000.00	-1,824.99
406.197 - Pension - Defined Contributions	780.93	907.00	-126.07
406.198 - PCOR Fee	0.00	35.00	-35.00
406.199 - Life Ins. & AD&D	109.61	500.00	-390.39
406.210 - Office Supplies	3,348.98	3,500.00	-151.02

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual

January through May 2026

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Cash Basis

	Jan - May 26	Budget	\$ Over Budget
406.212 · Bank Service Charges	75.82		
406.213 · Minor Office Equip Purch & IT	3,225.59	6,800.00	-3,574.41
406.215 · Postage	-1,258.24	3,000.00	-4,258.24
406.249 · Petty Cash	0.00	50.00	-50.00
406.310 · Professional Svcs - Payroll Svc	1,219.42		
406.321 · Telephone	186.76	700.00	-513.24
406.331 · Mileage Reimbursement	0.00	250.00	-250.00
406.341 · Advertising	802.22	5,000.00	-4,197.78
406.342 · Printing Services	196.34	825.00	-628.66
406.351 · Commercial Insurance	11,096.18	8,861.00	2,235.18
406.353 · Bonding - General	0.00	300.00	-300.00
406.354 · Workers Compensation Insurance	2,452.24	5,719.00	-3,266.76
406.375 · Office Maintenance & Repairs	0.00	1,250.00	-1,250.00
406.420 · Dues, Subscriptions, & Membersh	1,054.22	1,500.00	-445.78
406.450 · Contracted Services	7,492.47	35,633.00	-28,140.53
406.460 · Meetings/Conferences/Cont. Edu.	75.00	1,000.00	-925.00
406.480 · Miscellaneous	0.00	1,800.00	-1,800.00
406.530 · Yard Waste Passes (Yard Waste Passes for Lower Macungie Township...	0.00	1,000.00	-1,000.00
Total 406 · GENERAL GOV. ADMINISTRATION	51,342.17	200,419.00	-149,076.83
408 · ENGINEERING SERVICES			
408.310 · Reimbursable Engineering	9,704.25		
408.311 · BT Stonehill Meadows	5,236.75		
408.312 · Young Development	14,941.00		
Total 408.310 · Reimbursable Engineering	19,882.00		
408.313 · Engineering-General Services	8,990.75	65,000.00	-56,009.25
408.314 · Sonoma Way Sinkhole	244.00		
408.315 · Engineering - MS4 Annual Report	2,708.25		
408.450 · BCO Fees	10,804.38		
Total 408 · ENGINEERING SERVICES	37,688.38	65,000.00	-27,311.62
409 · General Government Buildings			
409.229 · Hospitality (M&E)	0.00	500.00	-500.00
409.230 · Heating	1,410.05	7,750.00	-6,339.95
409.236 · Building Supplies	54.35	2,000.00	-1,945.65
409.260 · Small Tools & Minor Equipment	0.00	100.00	-100.00
409.361 · Electricity	3,940.28	4,750.00	-809.72
409.373 · Building Repairs/Maintenance	298.54	20,115.00	-19,816.46
409.430 · Real Estate Tax- S Church	346.25	1,250.00	-903.75
409.450 · Contracted Services	0.00	35,519.00	-35,519.00
409.451 · Janitorial Services	1,392.50	10,920.00	-9,527.50
Total 409 · General Government Buildings	7,441.97	82,904.00	-75,462.03
410 · POLICE DEPT.			
410.110 · Sgt. Wages	41,556.30	94,019.00	-52,462.70
410.112 · Corporal- Wages	43,412.02	89,984.00	-46,571.98
410.115 · Part-Time- Wages	9,018.24	42,000.00	-32,981.76
410.117 · Patrol Officer's Wages	114,083.86	289,368.00	-175,284.14
410.120 · 30-Hr. Officer- Wages	0.00	45,838.00	-45,838.00
410.179 · Longevity Pay	0.00	7,428.00	-7,428.00
410.180 · Overtime	27,217.45	42,000.00	-14,782.55

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

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Cash Basis

	Jan - May 26	Budget	\$ Over Budget
410.184 - Sick Pay Buy-Back	0.00	420.00	-420.00
410.187 - Health Reimbursement Acct-HRA	0.00	750.00	-750.00
410.188 - Shift Differential	0.00	8,400.00	-8,400.00
410.190 - PCOR Fees - Police	0.00	35.00	-35.00
410.192 - FICA - Employer Paid	14,456.85	47,913.00	-33,456.15
410.193 - Medicare - Employer Paid	3,381.05		
410.194 - Unemployment Compensation - Emp (Unemployment Compensation - ...	1,897.04	3,135.00	-1,237.96
410.196 - Medical/Dental/Vision	58,517.55	186,739.00	-128,221.45
410.197 - Pension - Defined Benefit	0.00	149,031.00	-149,031.00
410.198 - Short Term/ Long Term Disabilit (Short-Term/ Long-Term Disability)	889.52	3,350.00	-2,460.48
410.199 - Life Ins. & AD&D	369.60	1,500.00	-1,130.40
410.210 - Office Supplies	13.76	600.00	-586.24
410.213 - Minor Equipment	1,451.26	1,500.00	-48.74
410.215 - Postage	0.00	800.00	-800.00
410.230 - Heating	697.68	1,200.00	-502.32
410.231 - Vehicle Fuel	4,371.37	16,000.00	-11,628.63
410.236 - Building Supplies	126.90	750.00	-623.10
410.238 - Clothing and Uniforms	9,327.09	9,000.00	327.09
410.239 - Gross Wage - Uniform Allowance	0.00		
410.242 - Ammunition	0.00	2,500.00	-2,500.00
410.250 - Maintenance and Repairs Parts	2,071.08	7,100.00	-5,028.92
410.260 - Major Equipment	0.00	13,000.00	-13,000.00
410.314 - Legal Expenses - Police	26,958.49		
410.321 - Telephone	1,014.87	2,400.00	-1,385.13
410.351 - Commercial Insurance	9,670.70	9,969.00	-298.30
410.354 - Workers' Compensation Insurance	10,519.78	22,147.00	-11,627.22
410.361 - Electricity	722.13	1,700.00	-977.87
410.373 - Building Repairs/Maintenance	680.86	4,425.00	-3,744.14
410.374 - Vehicle Maintenance	0.00	2,520.00	-2,520.00
410.420 - Dues, Subscriptions and Members	0.00	400.00	-400.00
410.450 - Contracted Services	1,007.02	27,340.00	-26,332.98
410.451 - Janitorial Services	1,362.50	3,640.00	-2,277.50
410.454 - Civil Service Commission	275.00	900.00	-625.00
410.460 - Meetings/Conferences/Cont. Edu.	895.00	500.00	395.00
410.47 - Drug & Alcohol Testing	118.00		
410.480 - Miscellaneous Expenses	1,792.50	1,500.00	292.50
410.500 - Transfer-Post Retirement Med.	0.00	25,000.00	-25,000.00
Total 410 - POLICE DEPT.	387,875.47	1,166,801.00	-778,925.53
411 - FIRE DEPT.			
411.540 - Annual Allocation	45,000.00	90,000.00	-45,000.00
411.541 - Fire Relief Distribution	0.00	21,863.00	-21,863.00
Total 411 - FIRE DEPT.	45,000.00	111,863.00	-66,863.00
412 - AMBULANCE/RESCUE			
412.540 - Annual Allocation	0.00	1,600.00	-1,600.00
Total 412 - AMBULANCE/RESCUE	0.00	1,600.00	-1,600.00
413 - CODE ENFORCEMENT			
413.115 - Wages - Part-Time	0.00		
413.450 - Contracted Services	4,518.45	37,440.00	-37,440.00
Total 413 - CODE ENFORCEMENT	4,518.45	37,440.00	-32,921.55

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

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January through May 2026

Cash Basis

	Jan - May 26	Budget	\$ Over Budget
414 - PLANNING & ZONING			
314 - Zoning - Legal	396.00	5,000.00	-4,604.00
414.115 - Wages-Part Time	0.00	61,956.00	-61,956.00
414.120 - Zoning Hearing Board -Wages	0.00	675.00	-675.00
414.450 - Contracted Services	2,350.00	3,300.00	-950.00
414.460 - Zoning Services	11,146.32		
Total 414 - PLANNING & ZONING	13,892.32	70,931.00	-57,038.68
415 - EMERGENCY MANAGEMENT			
415.241 - General Government Supplies	0.00	5,000.00	-5,000.00
Total 415 - EMERGENCY MANAGEMENT	0.00	5,000.00	-5,000.00
426 - LEAF COLLECTION			
426.450 - Leaf Collection Service	0.00	25,343.00	-25,343.00
Total 426 - LEAF COLLECTION	0.00	25,343.00	-25,343.00
427 - SOLID WASTE COLLECTION & DISPOS			
427.342 - Solid Waste Printing	0.00	200.00	-200.00
427.450 - Solid Waste/Recycling Contract	0.00	626,146.00	-626,146.00
Total 427 - SOLID WASTE COLLECTION & DISPOS	0.00	626,346.00	-626,346.00
430-439 - PW-HIGHWAYS, ROADS, & STREETS			
430.110 - Public Works Supervisor-Wages	9,019.46	25,431.00	-16,411.54
430.112 - Public Works Full-Time-Wages	21,104.56	78,340.00	-57,235.44
430.117 - Seasonal Employee-Wages	807.50	3,400.00	-2,592.50
430.180 - Overtime	5,905.78	2,500.00	3,405.78
430.182 - Bonus	0.00		
430.183 - Comp	366.80		
430.184 - Sick Pay Buy-Back	157.50		
430.197 - Pension - Defined Benefit	0.00	10,560.00	-10,560.00
430.220 - Operating Supplies	380.35	3,667.00	-3,286.65
430.230 - Fuel Oil-Garage	16.60		
430.231 - Vehicle Fuel	1,690.88	4,916.00	-3,225.12
430.238 - Uniforms	719.50	2,200.00	-1,480.50
430.250 - Vehicle Maintenance	3,349.98	10,043.00	-6,693.02
430.260 - Small Tools & Minor Equipment	619.51	7,400.00	-6,780.39
430.317 - CDL Testing	141.00	400.00	-259.00
430.331 - Travel Expense (mileage Reimb)	16.08		
430.374 - Machinery & Equipment Repairs	5,318.30	3,513.00	1,805.30
430.384 - Machinery & Equipment Rental	1,800.89	2,000.00	-199.11
431.450 - Street Sweeping Services	3,691.70	15,400.00	-11,708.30
432.000 - Winter Maintenance - Snow Remov	5,379.09		
433.220 - Signs & Markings	1,798.98	3,667.00	-1,868.02
433.450 - Crosswalk Painting-Contracted	0.00	14,000.00	-14,000.00
433.454 - Traffic Control-Contracted	1,654.34	4,167.00	-2,512.66
434.361 - Holiday Lights	47.75	300.00	-252.25
436.236 - Storm Sewer Maintenance/Repairs	0.00	3,000.00	-3,000.00
438.245 - Street Patching Materials	0.00	3,667.00	-3,667.00
439.600 - Street Resurfacing & Overlay	0.00	240,000.00	-240,000.00
Total 430-439 - PW-HIGHWAYS, ROADS, & STREETS	64,586.65	438,571.00	-373,984.35

**Borough of Macungie - General Fund
Profit & Loss Budget vs. Actual**

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January through May 2026

Cash Basis

	Jan - May 26	Budget	\$ Over Budget
450 - CULTURE & RECREATION			
453.240 · Special Event Decorations	0.00	4,000.00	-4,000.00
454.250 · Parks Maintenance	2,266.91		
454.251 · Flower Park Maintenance	465.47	16,875.00	-16,409.53
454.250 · Parks Maintenance - Other			
Total 454.250 · Parks Maintenance	2,722.38	16,875.00	-14,152.62
454.361 · Flower Park- Electricity	198.93	500.00	-301.07
456.520 · Library Contract	12,277.00	24,554.00	-12,277.00
457.540 · Halloween Parade	1,500.00	1,500.00	0.00
457.541 · Flower Park Contribution	0.00	3,679.00	-3,679.00
457.542 · Macungie Holiday Contribution	1,500.00	1,600.00	-100.00
457.543 · National Night Out	0.00	2,000.00	-2,000.00
Total 450 - CULTURE & RECREATION	18,198.31	54,708.00	-36,509.69
459 - MACUNGIE INSTITUTE			
459.110 · Payroll - MI Coordinator	6,438.50	24,960.00	-18,521.50
459.115 · Salaries and Wages - Part-Time	4,104.00		
459.230 · Heating	2,706.67		
459.236 · Building Supplies	260.13		
459.321 · Telephone Monthly Charges	214.48		
459.361 · Electricity	3,585.98		
459.373 · Building Repairs/Maintenance	994.70		
459.451 · Janitorial Services	2,725.00		
Total 459 - MACUNGIE INSTITUTE	21,029.46	24,960.00	-3,930.54
471 - DEBT PRINCIPAL			
481.100 · Gen Oblig Note Series of 2021	0.00	74,942.00	-74,942.00
Total 471 - DEBT PRINCIPAL	0.00	74,942.00	-74,942.00
472.000 - DEBT INTEREST			
481.110 · Gen Oblig Note Ser of 2021-Int	2,640.33	5,290.00	-2,649.67
Total 472.000 - DEBT INTEREST	2,640.33	5,290.00	-2,649.67
492.00 - Interfund Operating Transfers			
492.300 · Transfer to General Fund Cap. (Transfer to General Fund Capital)	0.00	76,732.00	-76,732.00
492.400 · Transfers to GF Escrow	3,434.00		
Total 492.00 - Interfund Operating Transfers	3,434.00	76,732.00	-73,298.00
Total Expense	785,439.54	3,285,843.00	-2,500,403.46
Net Income	-94,958.78	-163,014.00	68,055.22

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
American United Life			
Bill	06/01/2026	060126-0563026 - STD-LTD and Life Insurance	600.64
Total American United Life			600.64
Avalon Insurance			
Bill	05/15/2026	Inv #261350013596 - Secure Rx	170.98
Total Avalon Insurance			170.98
Bethlehem Business Forms			
Bill	05/17/2026	Inv #266419- Business Cards (Vicki Kocher)	43.48
Total Bethlehem Business Forms			43.48
Casilio Concrete			
Bill	05/22/2026	Inv #141390 - Sidewalk repairs	1,066.00
Total Casilio Concrete			1,066.00
Cintas Fire Protection			
Bill	05/18/2026	Inv #0F50110496- MI Sprinkler Repairs	1,657.20
Total Cintas Fire Protection			1,657.20
Deer Country Farm & Lawn Inc.			
Bill	05/21/2026	Inv #P33344 - John Deere tractor	230.09
Total Deer Country Farm & Lawn Inc.			230.09
Grim, Biehn & Thatcher			
Bill	05/22/2026	Inv #242249-0145 - Sell v. Macungie	40.00
Bill	05/22/2026	Inv #242246-0129 - BT Stone v Macungie Borough	200.00
Bill	05/22/2026	Inv #242242-0106 - Lantek- Borough IT Infrastructure	40.00
Bill	05/22/2026	Inv #242241-0009 - Police Matters	1,160.00
Bill	05/22/2026	Inv #242240-0002- Zoning Matters	240.00
Bill	05/22/2026	Inv #242239-0001 - General Matters	7,620.00
Total Grim, Biehn & Thatcher			9,300.00
Isett, Barry & Assoc.			
Bill	05/14/2026	Inv #0211712 - Stone Hill Meadows RTK	397.50
Bill	05/14/2026	Inv #0211500 - MS4	1,147.50
Bill	05/14/2026	Inv #0211717 - General Engineering	3,176.25
Total Isett, Barry & Assoc.			4,721.25
Leeser, Jane			
Bill	05/22/2026	Reimbursement for Flower Park flowers & materials	831.69
Total Leeser, Jane			831.69
Linde Gas & Equipment Inc.			
Bill	05/21/2026	Inv #56852053 - Cylinder rental	87.62
Total Linde Gas & Equipment Inc.			87.62
NAPA Auto Parts-Allentown			
Bill	05/13/2026	Inv #289168 - Police vehicle #705	412.68
Bill	05/13/2026	Inv #289144 - Police vehicle #705	88.68
Total NAPA Auto Parts-Allentown			501.36
Patriot Workwear			
Bill	04/20/2026	Inv #45741 - Police Clothing/Uniform	65.00
Bill	05/04/2026	Inv #45848 - Police Clothing/Uniform	299.00
Total Patriot Workwear			364.00

**Borough of Macungie - General Fund
Paid Bills Detail
All Transactions**

Type	Date	Memo	Open Balance
PPL Electric Utilities			
Bill	05/26/2026	Acct #57170-05005 - Macungie Institute	344.09
Bill	05/26/2026	Acct #96864-28016 - 102 E Main	57.82
Bill	05/27/2026	Acct #49380-17017 - 301 S Church St	1,162.80
Bill	05/27/2026	Acct #26780-17002- 21 Locust St	464.69
Bill	05/27/2026	Acct #59439-06004 - Main St & Mill Display	44.51
Total PPL Electric Utilities			2,073.91
PSAB - UC Plan			
Bill	06/01/2026	1st Quarter 2026 UC Contribution- fee	50.00
Total PSAB - UC Plan			50.00
PSAB Municipal Retirement Trust			
Bill	05/21/2026	Ryan Keiser Match 05-21-26 pay	66.50
Bill	06/02/2026	Ryan Keiser Match 06-04-26 pay	72.73
Total PSAB Municipal Retirement Trust			139.23
Ryan J. Durkin, Esquire			
Bill	05/31/2026	May 2026 ZHB Attorney	320.00
Total Ryan J. Durkin, Esquire			320.00
Stephenson Equipment Inc			
Bill	05/20/2026	Inv #P0584315 - Paver Maintenance	211.34
Total Stephenson Equipment Inc			211.34
The Carwash in Macungie			
Bill	04/30/2026	Stmnt #1165 - Police Carwash	12.00
Total The Carwash in Macungie			12.00
UGI			
Bill	05/20/2026	Acct 411002564895 - Macungie Institute	159.79
Total UGI			159.79
UniFirst Corporation			
Bill	05/20/2026	Inv #1290304119 - Uniform Service	97.82
Bill	05/27/2026	Inv #1290305240 - Uniform Service	96.28
Total UniFirst Corporation			194.10
Verdin Company			
Bill	05/17/2026	Planned Maintenance Agreement - Street Clock & Electronic Carillon	825.00
Total Verdin Company			825.00
Verizon Wireless			
Bill	05/21/2026	Inv #6144137990 - Police Phone	200.07
Total Verizon Wireless			200.07
Wehrung's Macungie LLC			
Bill	05/18/2026	Inv #68134 - Truck #1	32.16
Total Wehrung's Macungie LLC			32.16
TOTAL			23,791.91

CAPITAL FUND ACCOUNTS

Paid Bills Detail

All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc. Bill	05/14/2026	Inv #0211702 - Church St & Hickory St Connection	1,566.50
Total Barry Isett & Associates, Inc.			1,566.50
Grim, Biehn & Thatcher Bill	05/22/2026	Inv #242247-0133 - Hickory St Bridge Replacement	880.00
Total Grim, Biehn & Thatcher			880.00
TOTAL			<u>2,446.50</u>

9:45 AM

06/02/26

35-LIQUID FUELS

Paid Bills Detail

All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	05/26/2026	Acct #49939-16031 - Rte 100, Signal/Street light	102.33
Bill	05/26/2026	Acct #41239-94001 - Rte 100 & Chestnut, Signal	45.96
Bill	05/26/2026	Acct #73239-69005 - Lumber & Lehigh St	61.75
Bill	05/27/2026	Acct #57253-72006 - 1 W Main St	108.98
Bill	05/27/2026	Acct #36794-55007 - N Church St & Lehigh-A/L	59.95
Total PP&L			<hr/> 378.97
TOTAL			<hr/> <hr/> 378.97

9:48 AM

06/02/26

08- SEWER COMPANY

Paid Bills Detail

All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	05/13/2026	Inv #0211409 - Sewer I & I Work	303.75
Total Barry Isett & Associates, Inc.			303.75
NAPA Autoparts - Allentown			
Credit	05/13/2026	CM #289164 - Truck #5	-244.80
Bill	05/18/2026	Inv #289357 - Truck #9	167.68
Total NAPA Autoparts - Allentown			-77.12
TOTAL			226.63

**Borough of Macungie - General Fund
Paid Bills Detail
All Transactions**

Type	Date	Memo	Open Balance
4 Seasons Garden Center			
Bill	05/26/2026	Inv #45929 - Screened topsoil	68.00
Total 4 Seasons Garden Center			68.00
Campbell Durrant, P.C.			
Bill	06/03/2026	Inv #087814 - Personnel Matters	980.00
Total Campbell Durrant, P.C.			980.00
Financial Related Services, LLC			
Bill	05/31/2026	May 2026 Bookkeeping Services	2,528.75
Total Financial Related Services, LLC			2,528.75
Lamb McErlane PC			
Bill	06/08/2026	Inv #403367 - Police Matters	5,370.00
Total Lamb McErlane PC			5,370.00
Master Supply Line			
Bill	06/05/2026	Inv #8-199466 - MI Supplies	113.40
Bill	06/05/2026	Inv #8-199468 - Shop supplies	164.70
Bill	06/05/2026	Inv #8-199467 - TH & Police supplies	190.80
Total Master Supply Line			468.90
NAPA Auto Parts-Allentown			
Bill	06/03/2026	Inv #290094 - Truck #1	207.59
Total NAPA Auto Parts-Allentown			207.59
PA One Call System			
Bill	05/31/2026	Inv #1165325 - Pagers	31.89
Total PA One Call System			31.89
Times News (East Penn Press)			
Bill	06/04/2026	I00577900-05282026 - ZHB Advertising	210.79
Total Times News (East Penn Press)			210.79
UniFirst Corporation			
Bill	06/03/2026	Inv #1290306990 - Uniform Service	96.28
Total UniFirst Corporation			96.28
WEX Bank - Sunoco			
Bill	05/31/2026	Inv #112938908 - May 2026 Fuel	2,174.34
Total WEX Bank - Sunoco			2,174.34
TOTAL			12,136.54

8:49 AM

06/09/26

35-LIQUID FUELS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	06/01/2026	Acct #68055-05002 - Borough Street Lights	3,620.86
Bill	06/01/2026	Acct #70000-43002 - Borough Street Lights	259.73
Bill	06/03/2026	Acct #22084-14002 - Rte 100, Traffic Signal	44.65
Total PP&L			<u>3,925.24</u>
TOTAL			<u><u>3,925.24</u></u>

8:51 AM

06/09/26

REFUSE-SANITATION COMPANY
Unpaid Bills Detail
All Transactions

Type	Date	Memo	Due Date	Open Balance
Casella Waste Systems Inc Bill	05/31/2026	Inv #Inv #26053134227544 - May Trash & Recycling	06/10/2026	51,876.25
Total Casella Waste Systems Inc				51,876.25
TOTAL				51,876.25



MACUNGIE AMBULANCE CORPS, INC

5550 N. WALNUT ST
PO Box 114
MACUNGIE, PA 18062

EMERGENCY
DIAL 9-1-1

Phone: (610) 966-2601

www.macamb.org

Fax: (610) 966-1561

Monthly Report for May 2026 Macungie Borough

Call Volume

The Macungie Ambulance Corps responded to 414 calls for service this month.

25 of those calls were in Macungie Borough

While we were busy on other calls, our mutual aid partners responded to calls for assistance in the Borough this month.

Other Points of Interest

Every summer we encounter numerous patients suffering from heat related emergencies.



Know the warning signs, what to do, and how to prevent heat related illness.

- **Heat Exhaustion (The Warning Shot):** This happens when the body loses too much water and salt. Symptoms include heavy sweating, pale or clammy skin, dizziness, headache, and nausea.
 - *What to do:* Move to the shade or air conditioning, loosen clothing, and sip water slowly. If symptoms don't improve in 30 minutes, call 911.
- **Heat Stroke (The True Emergency):** The body's cooling system breaks down completely, causing internal temperatures to skyrocket. The definitive sign is **altered mental status**—confusion, slurred speech, agitation, or fainting. The skin is usually hot, and may be dry or drenched in sweat.
 - *What to do:* **Call 911 immediately.** Move the person to shade and aggressively cool them with ice packs or cold water on the neck, armpits, and groin. If they are not completely awake or are confused, do *not* give them water to drink, as they can easily choke.

Three Habits to Prevent the Crisis

- **Hydrate on a Schedule:** Don't wait for thirst; that means you are already dehydrated. Drink 16 to 32 ounces of water every hour when working outside, and use sports drinks to replace lost salts if sweating heavily.
- **Pace Your Day:** Limit strenuous outdoor activities to the early morning or late evening. Take frequent, mandatory breaks in the shade to lower your core body temperature.
- **Protect the Vulnerable:** Check on young children and older adults, who cannot regulate heat efficiently. Never leave a child or pet in a parked car—interior temperatures can become lethal in less than 10 minutes.

By recognizing the early signs and prioritizing hydration, you can ensure your summer stays safe, and your picnic won't be interrupted by an ambulance!

"Committed to Caring"



MACUNGIE AMBULANCE CORPS

5550 N. WALNUT ST
PO Box 114
MACUNGIE, PA 18062

EMERGENCY
DIAL 9-1-1

Phone: (610) 966-2601

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Fax: (610) 966-1561

I am happy to report that, with the help of the American Heart Association and many others, we were able to train 400 people in hands only CPR this past Saturday. Thank you to those that came out!



"Committed to Caring"



MACUNGIE AMBULANCE CORPS

5550 N. WALNUT ST
PO Box 114
MACUNGIE, PA 18062

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DIAL 9-1-1

Phone: (610) 966-2601

www.macamb.org

Fax: (610) 966-1561

MACUNGIE EMS
AMBULANCE CORPS

Lehigh Valley Health Network
Now proudly part of Jefferson Health

Chick-fil-A
Trexlerstown

Community Organized for Reeducation Educators
C.O.R.E.

YOUNG & YOUNG

Party & Pop
C.D. Party & Pop Balloon Co.
GOING TO THE 80'S & 90'S

THANK YOU

PATCHED UP PROVIDERS

B BRAUN

A special shout out to our amazing sponsors who's endless support has made Healing Hands CPR possible!

LAW OFFICE OF Heather A. Long

American Heart Association®

69 WFMZ-TV

ALBURTIS Rod and Gun Club

Lehigh County
CERT
COMMUNITY EMERGENCY RESPONSE TEAM

Storyline Connections
PUBLIC RELATIONS & SOCIAL MEDIA

JUNE 6TH 2026 | 10 AM KICKOFF

MEET THE SPONSORS HEALING HANDS CPR EVENT

LEHIGH VALLEY HEALTH NETWORK PART OF JEFFERSON HEALTH

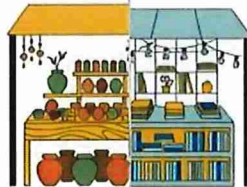
- CHICK FIL A TREXLER TOWN
- THE LAW OFFICE OF HEATHER A LONG
- YOUNG & YOUNG LAW OFFICE
- B BRAUN
- ALBURTIS ROD AND GUN CLUB
- PATCHED UP PROVIDERS
- PARTY & POP BALLOON CO
- C.O.R.E
- WFMZ

- THE AMERICAN HEART ASSOCIATION
- STORY LINE CONNECTIONS
- LEHIGH COUNTY CERT
- MEDICAL RESERVE CORPS
- MACUNGIE MEMORIAL PARK**

JUNE 6TH 2026 | 10 AM KICKOFF

MEET THE FOOD TRUCKS HEALING HANDS CPR EVENT

- CHICK FIL A TREXLER TOWN
- MEDITERRANEAN KING
- CACTUS BLUE
- QUEEN V WRAPS
- 2 COUSINS ALL AMERICAN FOOD TRUCK
- THE UDDER BAR
- SQEEZD LEMONADE



MACUNGIE MEMORIAL PARK

JUNE 6TH 2026 | 10 AM KICKOFF

MEET THE VENDORS HEALING HANDS CPR EVENT

- PARTY & POP BALLOON CO
- MK STITCH CO
- THE SMILE COMPANY
- GIGGLES AND GLUE GUNS
- MEDIC ENGRAVINGS
- BUZZIN FOR SOURDOUGH
- PERETZELS TREATS
- CLEARR IV HYDRATION
- AMERICAN RED CROSS
- TW COOPER INSURANCE
- MOSS MADE CROCHET
- DAMASCUS MEDICAL LLC
- SOUTH MOUNTAIN DEFENSE
- ADVENTURE IN FUN
- PATCHED UP PROVIDER



MACUNGIE MEMORIAL PARK

"Committed to Caring"

Macungie Borough Council



Good Afternoon,

My name is Virginia Voros, and I have been a resident of the borough for 43 years, currently residing at 11 W. Chestnut St. I am writing to express my interest in serving on the Planning Commission.

I am a licensed Real Estate Agent with Berkshire Hathaway Fox & Roach Realtors and a member in good standing with the Greater Lehigh Valley Board of Realtors, where I also serve on the Ethics Committee. Over my 38 years of licensure, I have had experience with land development.

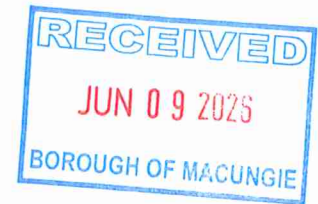
Please consider my application for this position. I look forward to hearing from you regarding the next steps in the process.

Thank you for your time and consideration.

Best regards,

Virginia Voros

June 2, 2026



Macungie Borough Council
21 Lehigh Street
Macungie, PA 18062

Dear Members of the Borough Council:

I write to express my interest in serving on the Macungie Borough Planning Commission. As Mayor of Macungie Borough, I have developed a close familiarity with the ordinances, land use patterns, and development pressures facing our community, and I believe that perspective would serve the Commission well.

My work in the borough has reinforced how critical thoughtful, consistent planning decisions are to maintaining Macungie's character while accommodating responsible growth. I am committed to applying that same diligence to the Commission's review of subdivision plans, zoning matters, and the borough's comprehensive plan.

I welcome the opportunity to contribute in this capacity and am happy to discuss my interest further at the Council's convenience.

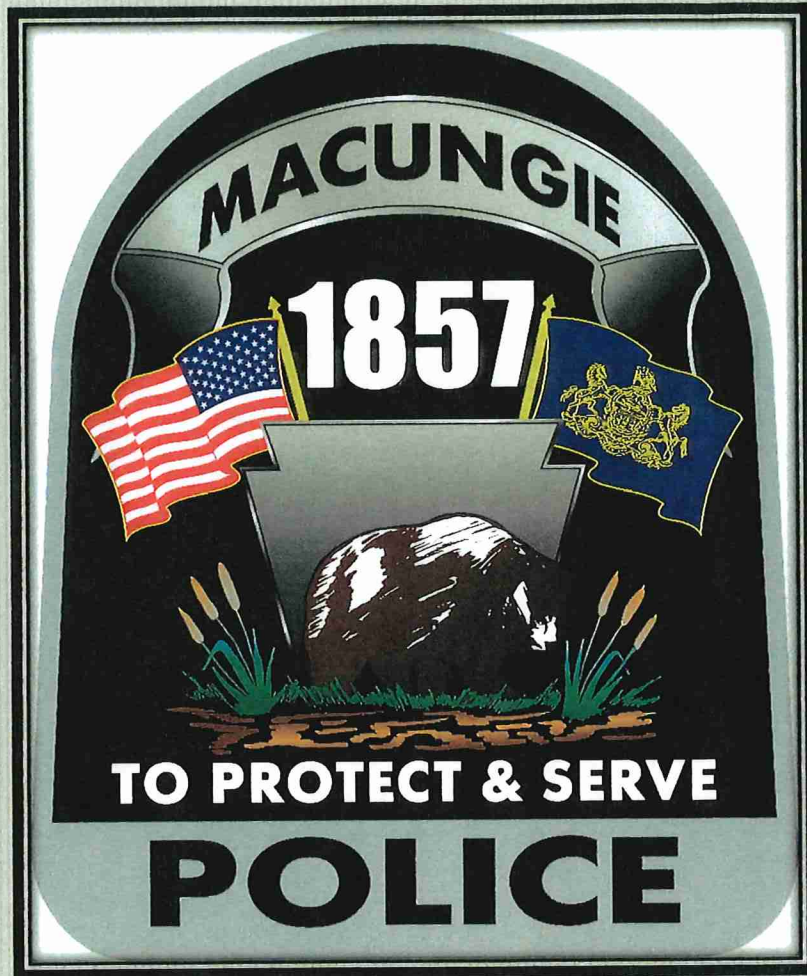
Respectfully,

A handwritten signature in black ink, appearing to read "Bob Sell".

Bob Sell
Mayor, Macungie Borough

MAY 2026

POLICE REPORT



MACUNGIE POLICE MAY 2026 ACTIVITY REPORT

June 11, 2026

Authored by: Sgt. Travis Kocher

Contents

1. Activity Report and Numbers
2. Crimes and Charting
3. Lehigh County Radio Dispatch Log
4. Summation/Correspondence



MAY 2026



MACUNGIE POLICE MONTHLY ACTIVITY REPORT

MONTHLY INCIDENTS DISPATCHED 2026	2025 MONTH COMPARISON	MONTH CHANGE	YTD 2026	YTD 2025	YTD CHANGE
185	212	-12.73%	901	1056	-14%

Crimes/Month (See Chart on following page for Part "A" and "B" defined)

CRIMES CHARGED	MONTH 2026	2025 MONTH COMPARISON	MONTHLY CHANGE	YTD TOTAL 2026	YTD 2025	YTD CHANGE
Part "A"	1	1	0	3	6	-50%
Part "B"	5	4	+1	8	15	-46%
Juvenile Part "A"	0	0	*	0	0	*
Juvenile Part "B"	0	1	*	0	1	*
TOTAL PERSONS CHARGED	6	5	+1	*12	25	-52%
	MONTH	2025	CHANGE			
TOTAL MONTHLY REPORTED CRIMES	19	13	+6	57	52	+9%

FIGHTS/ DISTURBANCES	MONTH	MONTH 2025	CHANGE	YTD TOTAL 2026	YTD 2025	YTD CHANGE
DISTURBANCE/ FIGHTS	9	4	+5	37	21	+76%

TRAFFIC RELATED ACTIVITY	MONTH	MONTH 2025	CHANGE	YTD TOTAL 2026	YTD 2025	YTD CHANGE
Vehicle Accidents	4	5	-1	27	14	+92%
Vehicle Stops	35	45	-10	144	300	-52%
Cites/Warning/etc.	18	37	-19	107	196	-45%

*Denotes total number of YTD arrests outlined in chart on following page.

Crimes: In the US crimes are classified under the National Incident-Based Reporting System (NIBRS) for reporting purposes. These crimes are separated into 2 offense groups, “A” and “B”.

Group A offenses are the most serious and are further divided into **(3)** three main categories:

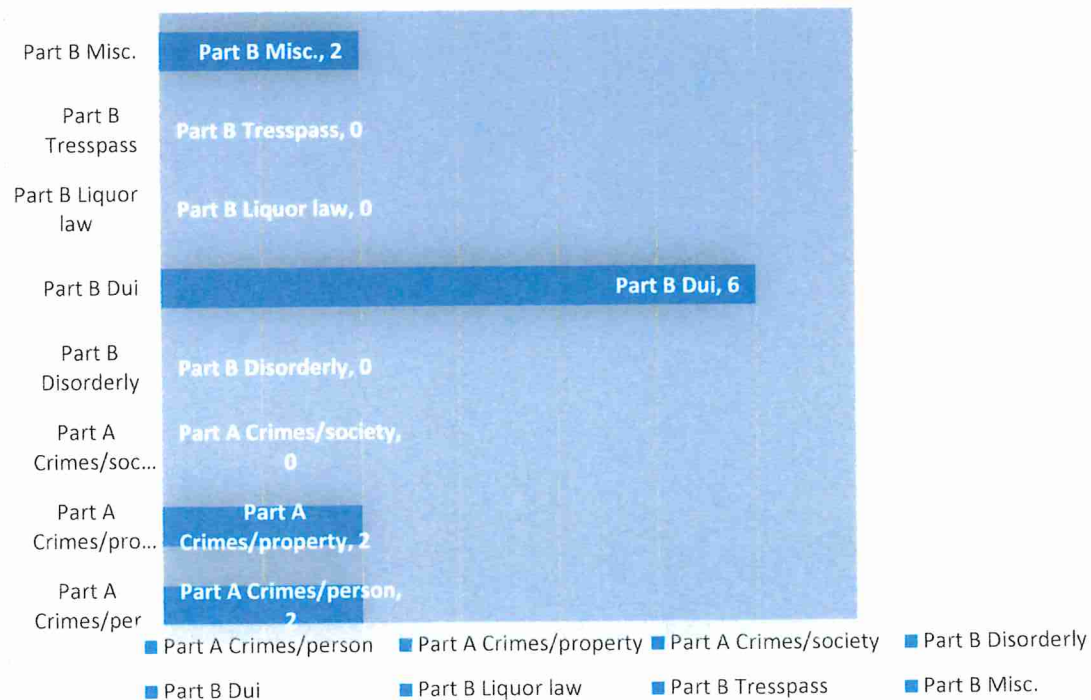
1 Crimes against persons: Homicide, Assault offenses & intimidation, Forcible and non-forcible sex offenses, Kidnapping/Abduction, Human Trafficking.

2 Crimes against property: Arson, Burglary/Breaking & Entering, Larceny/Theft offenses (e.g., shoplifting, pocket-picking), Motor Vehicle Theft, Robbery, Fraud offenses (including identity theft and hacking), Vandalism

3 Crimes against society: Offenses that represent society's prohibitions against certain activities and do not have a specific victim. Example(s): Drug and narcotic offenses, Gambling offenses, Prostitution offenses, Weapon law violations

Group B offenses; are generally less serious offenses. This category includes; Disorderly conduct, (DUI), Liquor law violations, trespassing, misc. offenses/summary violations.

Borough of Macungie Crimes YTD



LEHIGH COUNTY RADIO DISPATCH LOG MAY 2026

Abandoned Vehicle	1	Media Follow-up	2
Animal Complaint	3	Motorbike Complaint	1
Assist Other Department	4	Music Complaint	1
Check on Welfare	7	MVA No Injuries	3
Citizen Assist	16	MVA With Injuries	1
Criminal Mischief	3	Noise Complaint	1
Disabled Vehicle	2	Parking Complaint	2
Disturbance-Specify	4	Psych Emergency	1
Domestic Disturbance	5	Reckless Driver	3
EMS Call-Breathing Problem	2	Repossession	1
EMS Call-Cardiac Arrest	1	Road Hazard	1
EMS Call-Chest Pain	2	Security Check	4
EMS Call-Choking	1	Suspicious Person	5
EMS Call-Fall Victim	6	Suspicious Vehicle	1
EMS Call-Lacerations	1	Theft	4
EMS Call-Medical Alert Alarm	1	Threats	1
EMS Call-Overdose	2	Trespassing	2
EMS Call-Seizures	1	Unclassified Complaint	1
EMS Call-Sick Person	3	Underage Drinking	1
EMS Call-Stroke Victim	1	Vehicle Stop	35
EMS Call-Unknown Problem	1	Visitor Present	11
Field Contact	1	Warrant Service	1
Fire Call-Dwelling Fire	1	Wire Down-No Sparking	1
Fire Call-Outside Fire	2		
Follow Up	22	Grand Total	185
Fraud	3		
Harassment	1		
Lift Assist-No Injuries	4		

BOROUGH OF MACUNGIE
Police Department
21 Locust Street
Macungie, PA 18062



Phone: (610) 966-2222
Fax: (610) 965-4878
www.macungiepd.org

All,

06/11/26

The following will provide a brief summation/overview of the submitted monthly report along with status updates and department:

Reports:

- This month the department encountered an increase in disturbances/fights. These calls are reactive in the nature of patrol duties (i.e. dispatched priority calls for service). These, or any, reactive events affect the pro-active element of officers daily patrol activities (i.e vehicle stops) among others. Please use the following as a factor when analyzing monthly data reports. Additionally, Officer predominantly are working by themselves, due to manpower shortages, which has an impact on pro-active activities

Radio project:

- Radio installation for patrol vehicles is currently being scheduled with the installer.

Equipment:

- The department has been testing new bodycams for the past several months. We are in receipt of the final camera in this testing phase. Officer feedback seems positive and a full transition to the new cams should be occurring in the near future.

New Officer Testing:

- The spring Lehigh County consortium testing, resulted in 2 viable applicants for the open FT Officer position. Neither applicant has responded to department-initiated correspondence.

Personnel:

- One Officer was injured while on duty, but remains working while awaiting treatment.
- Newly hired PT Officer LUKENS is in the FTO training program and progressing well.

Miscellaneous

- The department is currently scheduling its CHRIA audit through the PA Attorney General Office. The department has never failed an audit while under its current command.

If there are any questions, please ask,

SGT KOCHER



BOROUGH COUNCIL ISSUE BRIEFING

DEPARTMENT MANAGER: Kal Sostarecz, Borough Manager

MEETING DATE: June 15, 2026

AGENDA ITEM: Tax Collector Request for Reimbursement of Expenses

I. **Action/Motion to Be Considered:**

Motion to authorize the reimbursement of the Tax Collector for expenses during the course of her duties in the amount of \$250.11.

II. **Reason Why This Issue Needs Consideration:**

The Local Tax Collection Law stipulates what items a municipality must reimburse a Tax Collector for, including the mailing of tax bills; however, it is silent on other miscellaneous items. The Tax Collector has submitted for partial reimbursement of some expenses she incurred in her duty of sending out tax bills for the Borough. The East Penn School District has approved reimbursing her for 50% of the expenses, exclusive of items that were procured prior to her election.

III. **Current Policy or Practice:**

Borough Council authorizes reimbursement requests.

IV. **Other Background Information:**

The Tax Collector has provided/will provide receipts for the requested items.

V. **Financial Impact:**

Negligible impact on the current budget – items would be paid from Miscellaneous Expenses.

VI. **Recommendations:**

Pass the motion as presented.

Item	Purchase date	Cost	50% Reimbursement by East Penn	Reimbursement by Borough
Dell Computer	07/20/25	\$684.75	\$0	
P.O. Box - Post Office	01/20/26	\$117.00	\$58.50	
Tax Collector Course	10/08/25	\$200.00	\$0	
Printer and paper shredder	01/21/26	\$240.24	\$120.12	
Paper surge protector, usb plug	01/27/26	\$34.59	\$17.30	
USB storage	3/8/26	\$18.95	\$9.48	
Stamps	3/14/26	\$15.60	\$7.80	
Mail sorters	3/14/26	\$7.38	\$3.69	
Lock box	4/4/26	\$50.86	\$25.43	
Stamps	5/25/26	\$15.60	\$7.80	
Total			\$250.11	



BOROUGH COUNCIL ISSUE BRIEFING

DEPARTMENT MANAGER: Kal Sostarecz, Borough Manager

MEETING DATE: June 15, 2026

AGENDA ITEM: Authorizing Replacement of Exterior Replacement Door at Macungie Institute

I. **Action/Motion to Be Considered:**

Motion to authorize the replacement of the exterior basement door at the Macungie Institute by Keith's Lock & Door Service at a cost of \$3,173.59.

II. **Reason Why This Issue Needs Consideration:**

The exterior basement door at the Macungie Institute which leads to the Boy Scouts room is in poor condition and in need of replacement.

III. **Current Policy or Practice:**

Borough Council authorizes expenditures greater than \$1,000.00.

IV. **Other Background Information:**

Three quotes were received, the lowest of which is by Keith's Lock & Door Service.

V. **Financial Impact:**

The project was budgeted for in the 2026 budget at \$4,500 – the quote came in below budget.

VI. **Recommendations:**

Pass the motion as presented.

ESTIMATE

Keith's Lock & Door Service, LLC
850 Broad Street, Suite 1
Emmaus, PA 18049

keythslock@gmail.com
+1 (484) 863-1040
www.keithslockanddoor.com



Bill to
Borough of Macungie
21 Locust Street
Macungie, PA 18062

Ship to
Borough of Macungie
21 Locust Street
Macungie, PA 18062

Estimate details

Estimate no.: 3671
Estimate date: 04/02/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Door3070	3'0 x 7'0 x 1 3/4" 18 Gauge Steel Polystyrene Door	1	\$658.00	\$658.00
2.		Frame3070	3'0 x 7'0 x 5 3/4" 16 Gauge Steel Frame	1	\$285.00	\$285.00
3.		Miscellaneous - Services & Labor	Drill and Dimple Frame for EMA anchors	1	\$30.00	\$30.00
4.		Part	4" Masonry Sleeve anchors	1	\$3.14	\$3.14
5.		Hinges	Ball Bearing Non Removable Ping Hinges in US26D finish	3	\$14.85	\$44.55
6.		Exit Device	Cal-Royal 2200 series low profile exit device	1	\$295.00	\$295.00
7.		Lever Trim 22	Cal Royal Entrance function Lever trim in US26D finish	1	\$165.00	\$165.00
8.		Closer	Cal-Royal 801S Door closer in Aluminum Finish	1	\$198.00	\$198.00
9.		Part	32" x 8" Low Profile vision lite kit and glass	1	\$187.00	\$187.00
10.		Threshold	36" Aluminum Threshold	1	\$52.30	\$52.30
11.		Sweep	36" Door Sweep	1	\$41.00	\$41.00

12.	Kickplate	8" x 34" Stainless Steel Kickplate	1	\$54.00	\$54.00
13.	Weather-stripping	Full set of screw type/jamb up weather-stripping	1	\$95.00	\$95.00
14.	Part	Ives FS446 US26D Floor Stop with Heavy Duty Holder, Satin Chrome	1	\$65.60	\$65.60
15.	Miscellaneous - Services & Labor	Labro to remove existing door and frame. Install new door, frame and above materials	1	\$1,000.00	\$1,000.00

Total

\$3,173.59

Note to customer

Credit card payments are subject to a 3% fee.
All quotes over \$2500 will require a 50% deposit.

Thank you for choosing Keith's Lock & Door Service! We appreciate your business and look forward to helping you again!

Accepted date

Accepted by

Monarch Door Company

808 Doylestown Pike Quakertown, PA 18951

Phone (215) 536-7192 Fax (215) 538-7611

WWW.MONARCHDOORS.COM

PA 075964

Page No. 1 of 2 Pages

PROPOSAL SUBMITTED TO Macungie Public Works		PHONE 610-966-2503	DATE 5/27/26
STREET 21 Locust Street		JOB NAME Boy Scout Exterior Door	
CITY, STATE and ZIP CODE Macungie, PA 18062		JOB LOCATION 510 East Main Street Macungie, PA 18062	
EMAIL msmith@macungie.pa.us	CELL NUMBER	JOB CONTACT Mike Smith	JOB PHONE 610-462-9502

We hereby submit specifications and estimates for:

Disassemble & haul away existing door, frame, and old door hardware.

Supply & install (1) 3/0 x 7/0 commercial hollow metal swing outdoor with a 7" w x 22" t ¼ clear tempered glass lite kit. Door to be left hand outswing, with 5-3/4" steel frame all primed ready to be painted by others. New door to come with new continuous hinge, hold open door closer, threshold, kick plate, door seals, and door sweep. Existing panic and outside handle to be re-used on the new door.

For an installed price of \$4,770.00.

**Customer is aware that the new door & frame will come primed and will need to be painted by others.

Sales tax if required included in all pricing on this Proposal. See page 2 for customer notes, additional terms & conditions.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

_____ dollars (\$ 4,770.00).

Payment to be made as follows:

Signed copy of proposal is required to place the order. Job total to be paid in full NET30DAYS from completion date.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature Chad Lichtenwalner

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal ----- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



ESTIMATE	#4671
ESTIMATE DATE	May 12, 2026
SERVICE DATE	Apr 13, 2026
EXPIRATION DATE	May 26, 2026
TOTAL	\$4,475.00

Borough of Macungie
 Borough of Macungie
 21 Locust Street
 Macungie, PA

(610) 462-9502
 msmith@macungie.pa.us

SERVICE ADDRESS

510 E Main St
 Macungie, PA 18062

CONTACT US

518 Washington St
 East Greenville, PA 18041

(267) 923-5759
 officejm@valleylockanddoor.com

ESTIMATE

Services	qty	unit price	amount
Entry Door - Commercial Entry Door -Size: 3/0 x 7/0 -Commercial Door Type/Model: Insulated HM -Frame/Jamb: 5-3/4" Drilled/Dimpled/Welded 40" x 86" -Glazing: Vertical 8" x 32" Insulated glass on handle side -Hinges/Handing: Stainless Steel HD NRP hinges -Closer: Norton 8500 Series hydraulic closer with Hold-Open arm -Handle/Hardware: VonDuprin 22 RIM Exit Device with 230L RHR lever trim and SC Mortise cylinder, coded to existing key system -Threshold: 5" ADA threshold with sweep seal on bottom of door panel -Finish: Factory Primer **Customer responsible for painting -Seals: Perimeter screw on interior seals Installed	1.0	\$4,475.00	\$4,475.00

*Some repairs may be needed to the area surrounding the door which is not included in this estimate (this is a standard disclaimer for all estimates)

Services subtotal: \$4,475.00

Subtotal	\$4,475.00
Tax (Non-Taxible 0%)	\$0.00
Total	\$4,475.00

Thank you for your business, it is greatly appreciated.



BOROUGH COUNCIL ISSUE BRIEFING

DEPARTMENT MANAGER: Kal Sostarecz, Borough Manager

MEETING DATE: June 15, 2026

AGENDA ITEM: Approval of Celebration Fireworks for Display at Brookside Country Club

I. **Action/Motion to Be Considered:**

Motion to approve the Application for Fireworks Display permit for Brookside Country Club on July 5, 2026 at the recommendation of the Fire Marshal.

II. **Reason Why This Issue Needs Consideration:**

The Borough has a permitting system for professional fireworks displays. Brookside Country Club, through Celebration Fireworks, has submitted for a display on July 5th to coincide with Independence Day.

III. **Current Policy or Practice:**

Borough Council approves fireworks display permits.

IV. **Other Background Information:**

Celebration Fireworks has been providing fireworks displays at Brookside Country Club for many years. The application has been reviewed and is recommended for approval by Fire Marshal David Haight.

V. **Financial Impact:**

N/A

VI. **Recommendations:**

Pass the motion as presented.

Borough of Macungie
21 Locust Street
Macungie, PA 18062
Phone: 610-966-2503 Fax: 610-966-2788



APPLICATION FOR FIREWORKS DISPLAY

Company Name: Celebration Fireworks, Inc

Address: 7911 7th Street Slatington PA 18080

Phone: 610-978-8989 Fax: _____

Display Location: Brookside Country Club 901 Willow Ln, Macungie, PA 18062

Date of Event: 07/05/2026 Start time for display & length of time: 9:15PM
Approx: 15 mins

The aforementioned applicant hereby makes application for a permit for fireworks display in accordance with the Ordinance 2000-5, duly adopted July 3, 2000.

Application must be submitted 15 days prior to the event. Fire Department notification required 15 days prior to the event.

The following information is required with application form:

1. \$2,000,000 liability insurance coverage naming the Borough of Macungie as additional insured.
2. Adequate description of the proposed display of fireworks, including type of fireworks proposed to be used.
3. Map showing fireworks site diagram
4. Valid registration with the Commonwealth of Pennsylvania Attorney General
5. Valid Bureau of Alcohol, Tobacco and Firearms License
6. \$107.00 Permit Fee

Crystal Silfies
Applicant Signature

06/03/2026
Date

Borough Use Only

Approved Denied

Borough Signature Date



**Fireworks Site Diagram
Brookside Country Club**

- Audience located behind white do-not-cross line
- 1" thru 2" shells located at min. 350 ft to closest audience (NFPA1123 requires 140 ft min.)
- 3" and 4" shells located at min. 400 ft to audience (NFPA requires 280 ft min.)
- 5" shells located at min. 510 ft to audience (NFPA requires 350 ft min.)
- Nearest occupied building is at 545 ft distance to closest fireworks

Celebration Fireworks Inc.
 7911 7th St, Slatington PA 18080
 Office: 610-978-8989
 Cell: 610-442-8400



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/3/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

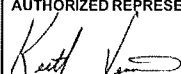
PRODUCER Acisure Great Lakes Partners Insurance Services, LLC 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Continental Indemnity Company</td> <td>28258</td> </tr> <tr> <td>INSURER B : Palomar Excess and Surplus Insurance Company</td> <td>16754</td> </tr> <tr> <td>INSURER C : HDI Global Specialty SE</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Indemnity Company	28258	INSURER B : Palomar Excess and Surplus Insurance Company	16754	INSURER C : HDI Global Specialty SE		INSURER D :		INSURER E :		INSURER F :
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INSURER F :														
INSURED Celebration Fireworks, Inc. 7911 7th Street Slatington PA 18080	License#: BR-1796277 CELEFIR-01													

COVERAGES **CERTIFICATE NUMBER:** 1378043725 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: _____	Y		AESPLMR-GL-26-00032	2/15/2026	2/15/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BESCRMNPA011601_171269_01	2/15/2026	2/15/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____			25QS1616	2/15/2026	2/15/2027	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	37-281045-01-04	4/17/2026	4/17/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured(s): Brookside Country Club; Borough of Macungie
 Date: 07/05/2026 Rain Date: TBD
 Location: 901 Willow Lane, Macungie PA 18062

CERTIFICATE HOLDER Brookside Country Club 901 Willow Lane Macungie PA 18062-9350	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License/Permit
Number

8-PA-077-51-8C-01399

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date

March 1, 2028

Shawn Stevens

Name
CELEBRATION FIREWORKS INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**7911 7TH STREET
SLATINGTON, PA 18080-**

Type of License or Permit

51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

Mailing Address (Changes? Notify the FELC of any changes.)

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

CELEBRATION FIREWORKS INC
7911 7TH STREET
SLATINGTON, PA 18080-

1972

Licensee/Permittee Responsible Person Signature

Vice President
Position/Title

Scott Hopkins

04/22/2025

Printed Name

Date

Previous Edition is Obsolete CELEBRATION FIREWORKS INC:7911 7TH STREET:18080-8 PA:077-51-8C-01399:March 1, 2028:51-IMPORTER OF EXPLOSIVES

ATF Form 5400-14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **CELEBRATION FIREWORKS INC**

Business Name:

License/Permit Number: **8-PA-077-51-8C-01399**

License/Permit Type: **51-IMPORTER OF EXPLOSIVES**

Expiration: **March 1, 2028**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

SALES ORDER MANIFEST



7911 7th St
 Slatington, PA 18080 USA
 Phone: 610-978-8989

celfire.com

ORDER NUMBER: T- Brookside CC
 ORDER DATE:

Ship from
Celebration Fireworks Inc. 7911 7th St Slatington, PA 18080 USA

Bill to
Brookside Country Club 901 Willow Lane Macungie, PA 18062

Ship to
Brookside Country Club 901 Willow Lane Macungie, PA 18062

Product ID	Description	EX number	Factory	Date/Shift	Quantity
u100ck09	ck 100s peach, gren, prpl, lemon, blu tl to same clr peony last 5 slvr strb (40-48s)	2017010491	Union		3
u100ck19	ck 100s purple & silver peonies w/whirlpool tails (40-48s)	2017010482	Union		2
u100ck13	ck 100s red poison spider (sil whirl tl up to red & sil glitter peonies) (30-35 sec)	2017010490	Union		1
u3010004	ck 100s showinbox-color tails to brocade w/mc pistils (75s)	2016020636	Union	051522S1	3
u3010002	ck 100s showinbox-comet tails to mc coco w/pist (75s)	2016020636	Union	051523S1	3
u100ck17	ck 100s whistles w/silver tails & crackle (30-35s)	2017010480	Union	051523S1	3
u100ck21	ck 100s white glittering willow w/big red strobe pistil (40-48s)	2017010495	Union	051021S1	2
u25ck05	ck 25s thunder and rain (ti salutes & time rain w/crakcling tls) (13-20s)	2017010468	Union	051523S1	2
u49ck04	ck 49s brocade tail to golden brocade crown w/green strobe pistil (20-24s)	2017010474	Union		1
u49ck03	ck 49s crackling tail to titanium flower willow (20-24s)	2017010474	Union	051523S1	2
u49ck06	ck 49s green glittering tail to green glittering coconut (20-24s)	2017010487	Union	051523S1	2
u49ck08	ck 49s red tail to blood red dahlia w/white glitter pist (20-24s)	2017010487	Union		2
u49ck10	ck 49s silver glitter willow w/silver glitter tail (20-24s)	2017010487	Union	051523S1	2
u306105	ck 61s blue to blue stars time rain w/mc pistils (30s)	2016020590	Union		2
htnck02	ck 9s fast (all at once, square 3x3), loud double crackling (4s)	2006120270	Wenhua	012720S1	3
fireball6	flame gas fireball 6"				2
NP213A	2.5" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021052361	Nishi Pyro		24
u100ck05	ck 100s brocade tail to big brocade to multicolor (30-35 sec)	2017010489	Union	051523S1	1
u100ck06	ck 100s multicolor chrys & crackling (40-48s)	2017010484	Union		1
u100ck12	ck 100s multicolor palm tree & crackling (30-35 sec)	2017010477	Union		1
u100ck16	ck 100s new color dahlias w/silver strobe pistil (30-35 sec)	2017010479	Union		1
u100ck18	ck 100s silver whirlpool tail to crackle (40-48s)	2017010481	Union	051523S1	1



SALES ORDER MANIFEST

ORDER NUMBER: T- Brookside CC

Product ID	Description	EX number	Factory	Date/Shift	Quantity
u100ck15	ck 100s white strobing peony w/big purple pistil w/purple tails (40-48s)	2017010491	Union		1
u25ck01	ck 25s time rain to time rain willow (13-20s)	2017010473	Union	050523S1	1
u49ck09	ck 49s red tail to red strobe willow w/blue peony (20-24s)	2017010487	Union		1
u306103	ck 61s multicolor dahlias w/white glittering pistil (30s)	2016020590	Union		1
u306106	ck 61s time rain tail to time rain willows w/mc gltr pistils (30s)	2016020590	Union		1
GC327W	ck W 90s Grn Strb Pistil Wave to Pur (30 sec)	EX2023012472	Gold Pyro	010524S1	1
GC322Z	ck Z 100s Blu TI to Crkling Flwer Willow w/ Blu Pistil + Blu/Crkling Flwrs Willow/Rd Strb 3Stage Mine (22 sec)	EX2023032039	Gold Pyro	010524S1	1
GC205F	ck Z 300s Rd/Wstle/Grn (10 sec)	EX2023012372	Gold Pyro	010524S1	1
GC308F	ck fan 70s Rd/Grn/Yel TI to Rd/Grn/Yel w/ Crkling Mine(Alt)/Crkling TI to Crkling w/ Crkling Mine (30 sec)	EX2023032037	Gold Pyro	010524S1	1
GC330F	ck fan 98s Crkling Flwer Mines + Ti Salute Crkling Chrys (10 sec)	EX2023012436	Gold Pyro	010524S1	1
fireball12	flame gas fireball 12"				1
u100ck07	ck 100s corolla to blue w/blue pistil w/blue tail (30-35 sec)	2017010489	Union		1
u49ck02	ck 49s blue tail to golden spider w/blue, crcklng tl to ti flower willow (20-24s)	2017010474	Union	051523S1	1
NP215A	2.5" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021062438	Nishi Pyro		18
NP216A	2.5" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021052398	Nishi Pyro		18
NP214A	2.5" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021062438	Nishi Pyro		18
NP334A	3" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021062062	Nishi Pyro		18
GP332A	3" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021052362	Gold Pyro	050124S1	18
GP331A	3" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2022022254	Gold Pyro	050124S1	18
pd3asrtb	3" assortment Panda 2 each of 36, w/large silver tails & dual fuse	2000070128	Panda	051022S1	25
GP333A	3" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2021062273	Gold Pyro	050124S1	18
GP330A	3" Display Shells Assortment 6 ea of 12 w/ dual fuse	EX2022022254	Gold Pyro	050124S1	18
25chn4	2.5" chain 10 Rainbow peonies (6) & salutes (4) w/big silver tails	2000070128	Panda	010522S1	10
25chn1	2.5" chain 10 all dark salutes (no titanium)	2000070128	Panda		10
TOTAL:					266

Confirmation of Prior Site Inspection

Celebration Fireworks has utilized this setup location for two displays per year since 2015 at which point a site inspection was completed with the local fire officials to approve the site for setup and discharge of fireworks as depicted in the site diagram above.

Display control Documentation

Celebration Fireworks uses the StarFire electronic firing system for discharge of this display. Below are specifications and details about the StarFire system that will be used on June 4th.

Basic Specifications:

- Controller supports 254 modules
- Standard with 2 communication channels (32 modules per channel)
- Expandable to 8 communication channels
- Full color 800x600 10.4" back-lit LCD display
- No external PC/Laptop required for operation
- Controller/module wiring with 22awg shoot wire
- 1/100th (0.01) second timing accuracy
- Unlimited simultaneous firing of cues

- PC software included at no extra cost:
 - FSK time code generation
 - Script editing & firing view
- Advanced continuity checking
- Three firing modes:
 - Manual (push-button) firing
 - Sequence Firing
 - Full automatic scripted firing
- StarFire Modules:
 - 32 cues per module
 - Capacitive discharge firing
 - No module batteries to charge or replace
 - 24 volt firing output at 6 amps per cue
 - Rugged, fully encapsulated weatherproof



Dud and Malfunction procedures

Misfire Procedure

In the event that a shell is found still in the tube during the post-display site clearing, the operator is to determine if the ematch attached to the shell has fired. This can be done by pulling the ematch from the shell and looking for charring on the plastic head of the ematch.

If the ematch has not fired, there is no detectable issue with the shell and it can be safely transported back to the Slatington facility to be returned to stock.

If the ematch has fired, the shell must be left in the tube and the tube is to be filled with water and left for 15 minutes before being dumped from the tube and transported back to the Slatington facility for proper disposal.

Dud Procedure

In the event that a shell is found on the ground that has not detonated **only the lead technician** may handle this shell. The lead technician is to stand as far back as possible while spraying the shell with water from the provided water cannon completely drenching the shell. The shell must then be left in place for no less than 15 minutes and then brought back to the Slatington facility for proper disposal.

First Light Search

The lead technician is responsible for assigning themselves or another crew member to return to the display site the next morning to do another dud search in the daylight. If any duds are discovered during this first light search the shells should be soaked with water for at least 15 minutes and returned to the Slatington facility for proper disposal.

RESOLUTION NO. 2026 - _____

**RESOLUTION ADOPTING THE POLICE DEPARTMENT'S
REVISED INTERNAL AFFAIRS POLICY**

WHEREAS, the Council of the Borough of Macungie recognizes the public's need for police accountability, a clear chain of command, and fair procedures to conduct impartial administrative investigations into allegations of police misconduct and/or neglect of duty;

NOW BE IT RESOLVED, the Council of the Borough of Macungie adopts the Police Department's revised Internal Affairs Policy, which is effective immediately. A true and correct copy of the Internal Affairs Policy is attached hereto and incorporated into this Resolution as Exhibit "A." The Policy shall supersede all prior Police Department policies that pertain to internal affairs investigations, which are hereby repealed.

RESOLVED, at a duly convened meeting of the Macungie Borough Council conducted on this _____ day of _____, A.D., 2026.

MACUNGIE BOROUGH COUNCIL

Carl Sell, Council President

Attest:

Kalman A. Sostarecz, Jr.
Macungie Borough Manager

MACUNGIE BOROUGH POLICE DEPARTMENT

INTERNAL AFFAIRS POLICY

I. PURPOSE

The purpose of this policy is to establish fair and impartial procedures for conducting and documenting administrative investigations into the conduct of Macungie Borough's police officers ("officers"). The goals of the policy are to enhance the integrity of the Department, to improve the quality of police services, to protect the employment and due process rights of officers and to assure the public that complaints of police misconduct and/or neglect are properly addressed.

II. POLICY

It is the policy of the Borough to investigate all complaints against officers, including anonymous complaints, and all allegations of employee misconduct, whether received from the public or employees or officials of the Borough. The Borough, through its designees, will promptly and thoroughly investigate all complaints against members of the Department pursuant to this policy and will take appropriate action when necessary.

III. SOURCES OF COMPLAINTS AGAINST BOROUGH POLICE OFFICERS

Complaints about the conduct of an officer may arise from Borough officials, employees or from the public. Every such allegation, whether expressed verbally, in writing or anonymously, shall be investigated in accordance with the procedures set forth in this policy.

IV. RECORD OF COMPLAINTS

All complaints will be recorded, assigned an internal affairs report number and maintained in a secure location by the person(s) designated by Council to conduct an investigation. This record shall contain the following information: name of complainant, name of accused, date received, name of the Borough employee who received the complaint, type of complaint, case number, and final disposition. This record shall be kept by the investigator in a secure location and subject to review by the Council and by the Mayor.

V. DUE PROCESS RIGHTS OF THE ACCUSED OFFICER

The Borough recognizes and will protect the due process rights of officers accused of committing misconduct and/or neglect of duty and will ensure that the internal affairs investigation is conducted in accordance with the Constitutions of the United States and Pennsylvania as well as applicable state and federal law.

VI. PROCEDURE FOR THE INVESTIGATION OF COMPLAINTS

A. Notification, Classification and Documentation of Complaints

1. Any officer who receives a complaint against himself or herself or against another officer shall immediately report the complaint to the Mayor, and to the officer's his or her immediate supervisor or to the Chief of Police or to the Officer in Charge ~~Chief's designee or to the person designated by Council to supervise the police~~
 1. department.
2. Any supervisory officer who receives a complaint against an officer shall immediately report the complaint to the Mayor and to the Chief of Police or to the ~~Chief's designee or to the person designated by Council to supervise the police~~
 2. department. Officer In Charge.
3. In the event the Chief of Police or ~~person designated to supervise the police department~~ Officer In Charge is the target of the investigation, then the complaint shall be promptly reported to the Mayor and to the Council.
4. In the event a member of the public or a Borough employee requests an officer how to file a complaint about police conduct, that officer shall inform the person that a complaint may be filed during business hours at the Borough Hall or the Police Department on a written complaint form or electronically as designated by Council.
5. In the event a member of the public or a Borough employee initiates a complaint against an officer, the complainant will be provided with a "Citizen Complaint Form," which is attached to this policy and incorporated herein as Attachment "A."
6. Upon the receipt of a complaint, the Chief or the ~~Chief's designee or person designated by Council to supervise the department~~ Officer In Charge will immediately send a letter to the complainant, if known, acknowledging receipt of the complaint.
7. In the event a complaint against an officer contains allegations of a crime, workplace harassment or where the complaint contains allegations, which could result in the discharge, suspension or demotion of an officer, the Chief of Police ~~or Officer In Charge or the Chief's designee or person designated by Council to supervise the police department~~ shall promptly notify the Mayor and Council of the complaint.

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6.12.26 DRAFT REVISIONS TO 11.26.26 APPROVED INTERNAL AFFAIRS POLICY FOR COUNCIL'S APPROVAL

- a. For purposes of this section, prior to the start of the investigation, Council shall determine whether the Chief ~~or Officer In Charge or the person designated to supervise the police department~~ should not conduct the investigation for reasons that include, but are not limited to, a conflict of interest; in such case, Council reserves its authority to designate a qualified person to conduct the investigation consistent with the terms of this policy.
 - b. All officers are obligated to cooperate in internal affairs investigations as required by Council, which includes providing truthful responses to inquiries made by the Council's designated investigator.
8. The Council shall ensure that its adjudicatory function is kept separate from the investigatory and prosecutorial functions during the course of the internal affairs investigation
 9. Complaints against officers that do not fall within Section VI.A.7 shall be investigated and documented by the Chief of Police ~~or Officer In Charge or the Chief's designee or the person designated by Council to supervise the police department~~, in accordance with the procedures set forth herein. Such information shall be subject to review by Council at any time.
 10. All officers who are subject to discipline that rises to the level of **discharge, suspension or demotion in rank** will be advised of the potential disciplinary charges and provided with an opportunity to respond to the charges before final action is taken. Officers may request union representation during interviews that could potentially result in the imposition of discipline.

B. Suspicion of Criminal Activity

In the event an officer's conduct that gives rise to an internal affairs investigation may constitute criminal activity, the following process shall be followed:

1. The Chief of Police or ~~person designated by Council to supervise the police department~~ the Officer In Charge shall promptly notify the County District Attorney's Office for the purpose of determining which law enforcement agency will conduct the criminal investigation;
2. The Borough will ensure that the Borough's administrative internal affairs investigation is conducted separately from the criminal investigation.

C. Temporary Administrative Leave of Accused Officer

6.12.26 DRAFT REVISIONS TO 11.26.26 APPROVED INTERNAL AFFAIRS POLICY FOR COUNCIL'S APPROVAL

The Chief of Police or ~~person designated to supervise the police department~~the Officer In Charge may immediately impose a temporary paid administrative leave of a police officer when the s/he reasonably believes that: 1) the officer is unfit for duty, or 2) the action is necessary to protect the health, safety or welfare of a Borough employee or the public. Such action shall not be deemed to constitute disciplinary action against the accused officer.

VII. AUTHORITY TO IMPOSE DISCIPLINE

Authority to impose final disciplinary action against a Borough police officer that rises to the level of suspension, demotion or termination rests exclusively with the Council.

VIII. FINAL ADMINISTRATIVE ACTION & OFFICER' RIGHTS OF APPEAL

Upon the completion of the investigation of matters referred to in Section VI.A.7., the Borough Council shall render one of the following conclusions:

1. **Sustained:** The evidence is sufficient to prove the allegations.
2. **Not Sustained:** There is insufficient evidence to either prove or disprove the allegations.
3. **Exonerated:** The incident occurred, but was lawful or proper.
4. **Unfounded:** The allegation is false or is not factual.

Borough police officers may exercise their rights of appeal of final administrative determinations pursuant to federal and state law and the terms of the current collective bargaining agreement.

IX. ANNUAL STATISTICAL SUMMARY AND REVIEW

On a quarterly basis, the Chief of Police or ~~other person designated by Council~~Officer In Charge shall compile a statistical summary consisting of the number of complaints filed against officers and their outcomes that shall be issued in writing to the Mayor and Council.

XII. DISTRIBUTION

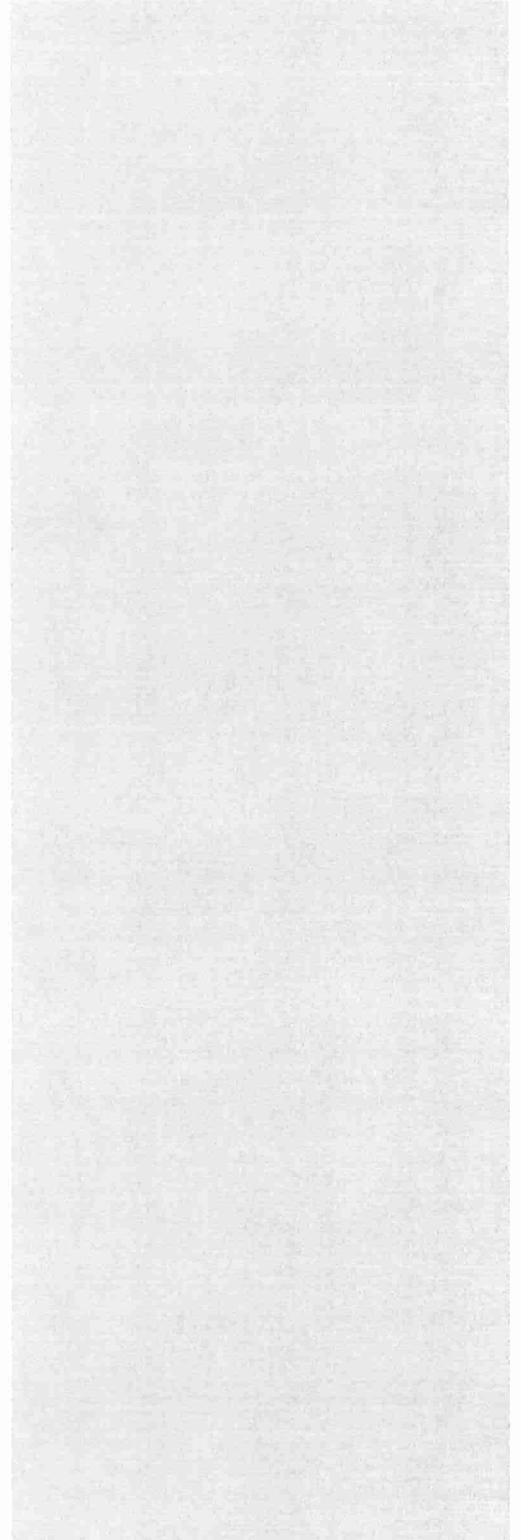
This policy shall be issued to the Mayor and all Borough police officers.

XIII. REVIEW

This policy may be reviewed periodically and amended as authorized by the Council.

| 6.12.26 DRAFT REVISIONS TO 11.26.26 APPROVED INTERNAL AFFAIRS POLICY FOR COUNCIL'S APPROVAL

| END OF DOCUMENT



MACUNGIE BOROUGH POLICE DEPARTMENT

CITIZEN COMPLAINT FORM

Complainant's Name _____ Home Phone _____

Address _____ Bus. Phone _____

Witnesses Name _____ Home Phone _____

Name of Officer Receiving Complaint _____ Date/Time _____

Nature of Complaint _____

Type of Incident _____

Location _____
Date/Time _____

Synopsis _____

Additional page(s) _____ yes, _____ no

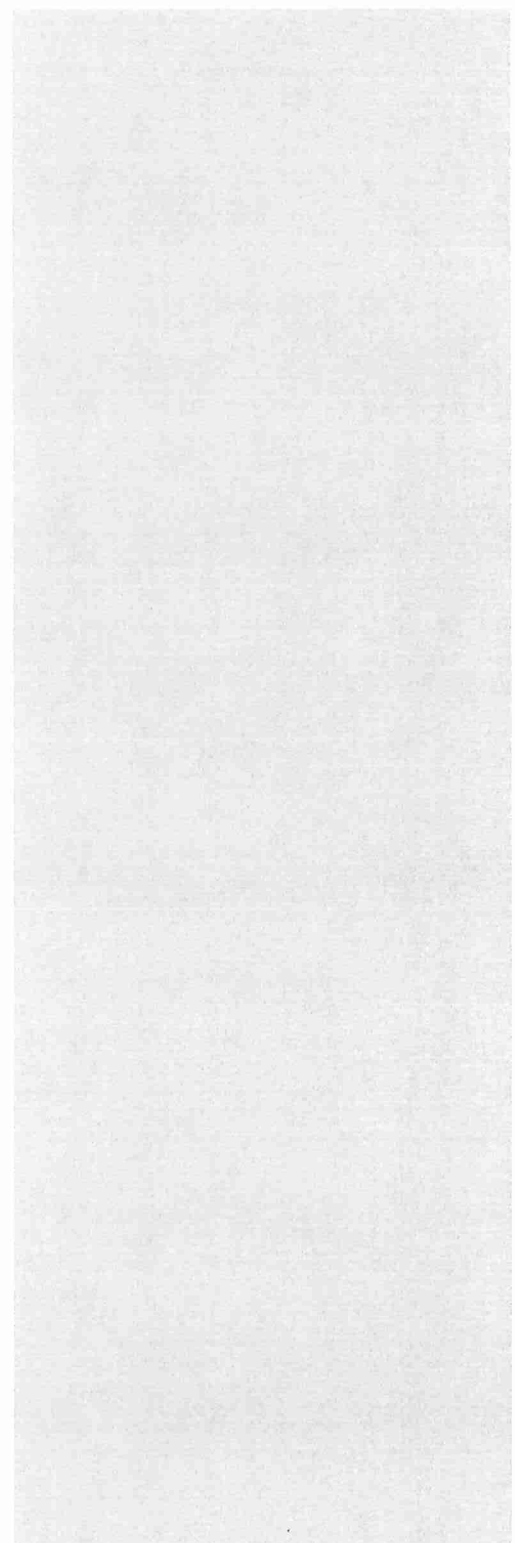
Officer/Personnel Involved _____

Statements "Under Penalty" – A person commits a misdemeanor of the third degree, if he/she makes a written false statement which he/she does not believe to be true, on or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable.

Signature of Complainant

Date

(Attachment A)



MACUNGIE BOROUGH POLICE DEPARTMENT
INTERNAL AFFAIRS POLICY

I. PURPOSE

The purpose of this policy is to establish fair and impartial procedures for conducting and documenting administrative investigations into the conduct of Macungie Borough's police officers ("officers"). The goals of the policy are to enhance the integrity of the Department, to improve the quality of police services, to protect the employment and due process rights of officers and to assure the public that complaints of police misconduct and/or neglect are properly addressed.

II. POLICY

It is the policy of the Borough to investigate all complaints against officers, including anonymous complaints, and all allegations of employee misconduct, whether received from the public or employees or officials of the Borough. The Borough, through its designees, will promptly and thoroughly investigate all complaints against members of the Department pursuant to this policy and will take appropriate action when necessary.

III. SOURCES OF COMPLAINTS AGAINST BOROUGH POLICE OFFICERS

Complaints about the conduct of an officer may arise from Borough officials, employees or from the public. Every such allegation, whether expressed verbally, in writing or anonymously, shall be investigated in accordance with the procedures set forth in this policy.

IV. RECORD OF COMPLAINTS

All complaints will be recorded, assigned an internal affairs report number and maintained in a secure location by the person(s) designated by Council to conduct an investigation. This record shall contain the following information: name of complainant, name of accused, date received, name of the Borough employee who received the complaint, type of complaint, case number, and final disposition. This record shall be kept by the investigator in a secure location and subject to review by the Council and by the Mayor.

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3. In the event the Chief of Police or Officer In Charge is the target of the investigation, then the complaint shall be promptly reported to the Mayor and to the Council.
4. In the event a member of the public or a Borough employee requests an officer how to file a complaint about police conduct, that officer shall inform the person that a complaint may be filed during business hours at the Borough Hall or the Police Department on a written complaint form or electronically as designated by Council.
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 - a. For purposes of this section, prior to the start of the investigation, Council shall determine whether the Chief or Officer In Charge should not conduct the investigation for reasons that include, but are not limited to, a conflict of interest; in such case, Council reserves its authority to designate a qualified person to conduct the investigation consistent with the terms of this policy.

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XII. DISTRIBUTION

This policy shall be issued to the Mayor and all Borough police officers.

XIII. REVIEW

This policy may be reviewed periodically and amended as authorized by the Council.

END OF DOCUMENT

MACUNGIE BOROUGH POLICE DEPARTMENT

CITIZEN COMPLAINT FORM

Complainant's Name _____ Home Phone _____

Address _____ Bus. Phone _____

Witnesses Name _____ Home Phone _____

Name of Officer Receiving Complaint _____ Date/Time _____

Nature of Complaint

Type of Incident _____

Location _____

Date/Time _____

Synopsis _____

Additional page(s) _____ yes, _____ no

Officer/Personnel Involved _____

Statements "Under Penalty" – A person commits a misdemeanor of the third degree, if he/she makes a written false statement which he/she does not believe to be true, on or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable.

Signature of Complainant

Date

(Attachment A)



5420 Crackersport Road, Allentown, PA 18104
610.398.0904 610.481.9098
barryisett.com

June 11, 2026
Project 399925.002

VIA EMAIL

Mr. Kalman Sostarecz, Borough Manager
Macungie Borough
21 Locust Street
Macungie, PA 18062

RE: Mavis Tire at Main Street Commons
Security Release #1

Dear Kalman,

We have reviewed the items submitted by the Mavis Tire for a reduction in the financial security for the Mavis Tires at Main Street Commons project. We examined the actual constructed/completed quantities at a site visit on June 9, 2026 and would recommend the following reduction.

Current security amount	\$	742,543.49
Reduction request #1	\$	608,161.97
Recommended reduction	\$	608,161.97
Security remaining after reduction	\$	134,381.52

The remaining security will secure the following items:

- Curb, sidewalk and one inlet along Main Street (HOP Improvements)
- As-built drawings
- 15% retainage through the maintenance period

We note that the Owner was unable to provide evidence that the HOP improvements along Main Street were financially secured with PennDOT. As a result, we have requested to withhold \$18,000 in the performance security for these outstanding improvements, which the owner has agreed to. This is included in the above calculations and in the attached spreadsheet.

The attached security estimate provided by the owner in their request shows the items recommended for release.

Respectfully,



Joshua Fry, PE
Borough Engineer
Barry Isett & Associates

cc: Patrick Armstrong, Esq. Solicitor
Joe Hunt, JHA Companies
Dan Ledonne, Mavis Tire
James Micik, Mavis Tire

\\biaces.com\work\Projects\2014\399914.000_Macungie_Borough_Muni_Engl_006_Main_Street_Commons__PHASE_4\CONSTRUCTION\Security_Reductions\Security_Release_No-#11\Submission_02\Security_Release_#1-Final.docx



200 Summit Lake Drive, Valhalla, NY 10595

James Micik
Director of Entitlements

Main 914.984.2500 x 5213
Direct 914.215.6772

MAVIS TIRE SOUTHEAST, LLC

JMicik@mavis.com
www.mavistire.com

Borough of Macungie
21 Locust Street
Macungie, PA 18062

Re: Request for Partial Reduction of Construction Bond

Project: Mavis Tire #2128 – Main Street Commons

To Whom it May Concern:

On behalf of Mavis Tire Supply, LLC, we respectfully request a partial reduction of the posted construction bond for the above-referenced project.

We have completed all bonded improvements associated with the project with the exception of the sidewalk installation item identified on the attached Construction Bond Estimate. The remaining incomplete work consists solely of the highlighted sidewalk line item.

In accordance with Borough requirements, we understand that a retainage of 15% of the total bond amount must be held for a period of eighteen (18) months following completion and acceptance of the improvements. Based on this requirement, and taking into account the HOP work that is not bonded with PennDOT, we calculated the requested reduction as follows:

- Calculated 15% retainage based on the total construction bond amount (\$111,381.52)
- Added the value of the remaining incomplete HOP sidewalk work (\$18,000.00)
- Added as-builts (\$5,000)

Accordingly, we request that the construction bond be reduced to **\$134,381.52**, which accounts for both the required 15% retainage and the remaining work to be completed.

Please find attached the Construction Bond Estimate with the outstanding sidewalk item highlighted for your reference.

We respectfully request your review and approval of this reduction. Should you require additional information or wish to conduct a site inspection, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "James" followed by a stylized flourish.

James Micik
Director of Entitlements
Mavis Tire Supply, LLC





Project Name: Mavis Tires at Main Street Commons
 Security Release No.: #1
 Municipality: Borough of Macungie
 Date: 6/12/2026

Item	Description	Unit	Quantity	Unit Price	Amount	Estimated % of Work Completed		Value of Work Completed		Incompleted Improvements
						This Period	This period	Previous Work	To Date	
A. Roadway Construction										
1	Asphalt Paving Includes Subbase	SY	2741	\$45.37	\$ 124,359.17	100.00%	100.00%	124,359.17	\$124,359.17	\$0.00
2	Concrete Curb Only 18"	LF	1204	\$30.50	\$ 36,722.00	100.00%	100.00%	36,722.00	\$36,722.00	\$0.00
3	Concrete Sidewalk	SF	1142	\$11.75	\$ 13,418.50	100.00%	100.00%	13,418.50	\$13,418.50	\$0.00
4	Pavement Lines/Stripes, 4" Wide	LF	638	\$1.50	\$ 957.00	100.00%	100.00%	957.00	\$957.00	\$0.00
5	Pavement - Handicapped Parking Symbol & Hatch Lines	EA	2	\$200.00	\$ 400.00	100.00%	100.00%	400.00	\$400.00	\$0.00
6	Sign - Traffic Control (Stop, Speed Limit, Directional, ect.)	EA	3	\$500.00	\$ 1,500.00	100.00%	100.00%	1,500.00	\$1,500.00	\$0.00
7	Sign - Handicapped Parking Sign	EA	2	\$500.00	\$ 1,000.00	100.00%	100.00%	1,000.00	\$1,000.00	\$0.00
8	Lights - Wall Mounted	EA	6	\$250.00	\$ 1,500.00	100.00%	100.00%	1,500.00	\$1,500.00	\$0.00
9	Lights - Parking Lot (light fixture, foundation, and wiring)	EA	3	\$4,500.00	\$ 13,500.00	100.00%	100.00%	13,500.00	\$13,500.00	\$0.00
10	Refuse Collection Area Concrete and Fence	LS	1	\$5,000.00	\$ 5,000.00	100.00%	100.00%	5,000.00	\$5,000.00	\$0.00
	Subtotal=				\$ 198,356.67				\$198,356.67	
B. Erosion & Sediment Control										
11	Equipment Mobilization	LS	1	\$5,000.00	\$ 5,000.00	100.00%	100.00%	5,000.00	\$5,000.00	\$0.00
12	Stakeout	LS	1	\$7,500.00	\$ 7,500.00	100.00%	100.00%	7,500.00	\$7,500.00	\$0.00
13	Stabilized Construction Entrance	SY	111	\$25.00	\$ 2,775.00	100.00%	100.00%	2,775.00	\$2,775.00	\$0.00
14	12" Compost Filter Sock	LF	1177	\$7.00	\$ 8,239.00	100.00%	100.00%	8,239.00	\$8,239.00	\$0.00
15	18" Compost Filter Sock	LF	417	\$10.00	\$ 4,170.00	100.00%	100.00%	4,170.00	\$4,170.00	\$0.00
16	Inlet Protection Device	EA	4	\$300.00	\$ 1,200.00	100.00%	100.00%	1,200.00	\$1,200.00	\$0.00
17	GEOTEXTILE	SY	3625	\$7.00	\$ 25,375.00	100.00%	100.00%	25,375.00	\$25,375.00	\$0.00
18	Seeding with Straw Mulch - Temporary	SY	88.7	\$2.15	\$ 190.71	100.00%	100.00%	190.71	\$190.71	\$0.00
19	Seeding with Straw Mulch - Permanent (44LS/1000 SY)	SY	2228	\$2.00	\$ 4,456.00	100.00%	100.00%	4,456.00	\$4,456.00	\$0.00
20	Soil Stabilization Mat/Jute Matt	SF	5854	\$3.50	\$ 20,489.00	100.00%	100.00%	20,489.00	\$20,489.00	\$0.00
	Subtotal=				\$ 79,394.71				\$79,394.71	
C. Storm										
21	15" HDPE Storm Drain Pipe	LF	123	\$48.00	\$ 5,904.00	100.00%	100.00%	5,904.00	\$5,904.00	\$0.00
22	15" PVC Slotted or Perforated Drain Pipe	LF	476	\$50.00	\$ 23,800.00	100.00%	100.00%	23,800.00	\$23,800.00	\$0.00
23	18" HDPE Storm Drain Pipe	LF	160	\$55.00	\$ 8,800.00	100.00%	100.00%	8,800.00	\$8,800.00	\$0.00
24	6" PVC Storm Drain Pipe	LF	46	\$34.15	\$ 1,570.90	100.00%	100.00%	1,570.90	\$1,570.90	\$0.00
25	Type C Inlet	EA	2	\$3,055.00	\$ 6,110.00	100.00%	100.00%	6,110.00	\$6,110.00	\$0.00
26	Type M Inlet	EA	1	\$3,675.00	\$ 3,675.00	100.00%	100.00%	3,675.00	\$3,675.00	\$0.00
27	Manhole (4' dia. 6' height or less)	EA	3	\$2,500.00	\$ 7,500.00	100.00%	100.00%	7,500.00	\$7,500.00	\$0.00
28	Cleanout/Inspection Port	EA	17	\$2,000.00	\$ 34,000.00	100.00%	100.00%	34,000.00	\$34,000.00	\$0.00
29	Stone	CY	1281	\$55.00	\$ 70,455.00	100.00%	100.00%	70,455.00	\$70,455.00	\$0.00



Project Name: Mavis Tires at Main Street Commons
 Security Release No.: #1
 Municipality: Borough of Macungie
 Date: 6/12/2026

Item	Description	Unit	Quantity	Unit Price	Amount	Estimated % of Work Completed		Value of Work Completed		Incompleted Improvements
						This Period	This period	Previous Work	To Date	
Subtotal=					\$	161,814.90			\$161,814.90	
D.	<u>Sanitary</u>									
	26 6" PVC Schedule 35 Lateral	LF	131	\$77.00	\$ 10,087.00	100.00%	100.00%	10,087.0	\$10,087.00	\$0.00
	27 Clean Out	EA	3	\$2,000.00	\$ 6,000.00	100.00%	100.00%	6,000.0	\$6,000.00	\$0.00
	Subtotal=				\$ 16,087.00				\$16,087.00	
E.	<u>Water</u>									
	28 2" Ductile Iron Pipe	LF	265	\$45.00	\$ 11,925.00	100.00%	100.00%	11,925.0	\$11,925.00	\$0.00
	Subtotal=				\$ 11,925.00				\$11,925.00	
F.	<u>Earthwork</u>									
	29 Clear and Grub - Strip Topsoil 6" (Class I)	CY	1009	\$12.00	\$ 12,108.00	100.00%	100.00%	12,108.0	\$12,108.00	\$0.00
	30 Common Excavation	CY	3003	\$12.23	\$ 36,726.69	100.00%	100.00%	36,726.7	\$36,726.69	\$0.00
	31 Replace Topsoil	CY	471	\$12.00	\$ 5,652.00	100.00%	100.00%	5,652.0	\$5,652.00	\$0.00
	Subtotal=				\$54,486.69				\$54,486.69	
G.	<u>Demolition/Removal</u>									
	32 Removal of Gravel Driveway	EA	1	\$750.00	\$ 750.00	100.00%	100.00%	750.0	\$750.00	\$0.00
	33 Remove of Buildings	LS	1	\$1,500.00	\$ 1,500.00	100.00%	100.00%	1,500.0	\$1,500.00	\$0.00
	Subtotal=				\$ 2,250.00				\$2,250.00	
H.	<u>Landscaping</u>									
	34 Plant Street/Shade Trees	EA	34	\$256.00	\$ 8,704.00	100.00%	100.00%	8,704.0	\$8,704.00	\$0.00
	Subtotal=				\$ 8,704.00				\$8,704.00	
I.	<u>Miscellaneous</u>									
	35 Retaining Wall with Fence	LS	1	\$109,047.00	\$ 109,047.00	100.00%	100.00%	109,047.0	\$109,047.00	\$0.00
	36 Flex Storm Water Quality Insert	EA	3	\$500.00	\$ 1,500.00	100.00%	100.00%	1,500.0	\$1,500.00	\$0.00
	37 Gas	LF	247	\$25.00	\$ 6,175.00	100.00%	100.00%	6,175.0	\$6,175.00	\$0.00
	38 AC-20 Sealing of Pavement Joints	LF	88	\$3.00	\$ 264.00	100.00%	100.00%	264.0	\$264.00	\$0.00
	39 Electric Line	LF	256	\$23.50	\$ 6,016.00	100.00%	100.00%	6,016.0	\$6,016.00	\$0.00
	40 Business Sign	EA	1	\$2,500.00	\$ 2,500.00	100.00%	100.00%	2,500.0	\$2,500.00	\$0.00
	41 Act 247 MPC (10% of Subtotal)	EA	1	\$65,852.10	\$ 65,852.10	100.00%	100.00%	65,852.1	\$65,852.10	\$0.00
	42 Borough Inspection (2% of Subtotal)	EA	1	\$13,170.42	\$ 13,170.42	100.00%	100.00%	13,170.4	\$13,170.42	\$0.00
	43 Price for As-Builts	EA	1	\$5,000.00	\$ 5,000.00	100.00%	0.00%	0.0	\$0.00	\$5,000.00



Project Name: Mavis Tires at Main Street Commons
 Security Release No.: #1
 Municipality: Borough of Macungie
 Date: 6/12/2026

Item	Description	Unit	Quantity	Unit Price	Amount	Estimated % of Work Completed		Value of Work Completed		Incompleted Improvements
						This Period	This period	Previous Work	To Date	
Subtotal=					\$ 209,524.52				\$204,524.52	
Subtotal Items A thorough I.					\$742,543.49				\$737,543.49	

Note: Quantities, units, and prices are engineering estimates only prepared for budget purposes and must not be relied on as a guarantee. Proposals, bids, and construction costs may vary from the amounts indicated.

Submitted By (Developer): _____ Date: _____
 Certification Reviewed By: _____ Date: _____
 Approval Recommended By: _____ Date: _____

Gross Value Completed \$737,543.49
 Less Retainage (15% of Subtotal) \$111,381.52
 Net Value Completed \$626,161.97
 Net Value Previously Completed \$0.00
 Net Value Completed This Period \$626,161.97
 Less HOP Improvements Retainage \$18,000.00
 Total Security Remaining \$134,381.52

We have reviewed this request for the release of escrow monies and concur that the work listed herein has been performed satisfactorily.



 Borough Representative

June 12th, 2026
 Date