

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, August 4, 2025
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison (absent)
Todd Ritter
Robert Rozak
Carl Sell
John Yerman
Megan Sell
Ronald Conrad
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report
 - a. See (11) New Business Letters (c, d, e, f)
 - b. Fields at Brookside provided update 8/1/2025 for the walking path and emergency roadway access grading and construction as required by Borough.
2. Announcements
 - a. President Karboski reminded the council and the audience about National Night Out on Tuesday, August 5th at the Macungie Memorial Park, 5-9 pm.
3. Public Comment
 - a. Public
 - i. None
 - b. Council Member
 - i. Councilman Rozak commented that he will be doing a write-in campaign for Mayor.
4. Presentations/Guest Speakers
 - a. None
5. Complaints, Petitions, and Appeals
 - a. None
6. Approval of Minutes
 - a. July 21, 2025
 - i. Councilman C. Sell made a motion to approve the minutes as written. Councilman Ritter seconded the motion. Motion passed unanimously. (080425-A)
7. Financial Agenda
 - a. Treasurer's Report (2nd meeting of the month)
 - b. Approval of Paid Bills Detail report
 - i. Councilman C. Sell made a motion to pay the bills for \$54,554.30. Councilwoman M. Sell seconded the motion. Motion passed unanimously. (080425-B)
8. Correspondence
 - a. PSAB-MRT Monthly Report
9. Reports
 - a. Macungie Institute Manager Quarterly Report
 - i. April 15, July 15, Oct 21

MOTIONS: 080425-A / 080425-B / 080425-C / 080425-D / 080425-E / 080425-F / 080425-G / 080425-H / 080425-I

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, August 4, 2025
REGULAR MEETING MINUTES
7:30 P.M.

- b. Zoning Monthly Update Report (2nd meeting of the month)
- c. Solicitor
- d. Macungie Police Department (2nd meeting of the month)
- e. Mayor
 - i. Reiterated President Karboski's comment about National Night Out on Tuesday, August 5th, at the Macungie Memorial Park.
- f. Borough Manager
 - i. Police are satisfied with the Humane Society contract.
 - ii. Borough Manager to meet with Representative Day regarding Stormwater resulting from the Borough to Fairview Rd in Lower Macungie Township.

10. Unfinished Business

- a. None

11. New Business

- a. Police CBA Committee
 - i. Councilman C. Sell made a motion accepting Councilman Rozak, Councilwoman M. Sell, and Councilman C. Sell as the Police CBA Committee. Councilman Rozak seconded the motion. Motion passed unanimously. (080425-C)
- b. Current Software Applications, Inc. Contract approval \$13,140 initial fee with an annual contract \$8,640.
 - i. Solicitor Armstrong asked Manager Brown to ask if they will change the Governing Law from the State of Delaware to the Lehigh Valley, PA.
 - ii. Councilman Rozak made a motion to approve Current Software Applications, Inc. as the Borough's utility software. Councilwoman M. Sell seconded the motion. Motion passed unanimously. (080425-D)
- c. JHA Companies – Stack Storage Bond Reduction Request
 - i. President Karboski made a motion to approve the Bond Reduction for \$744,290.18 with the condition that the as-built is corrected. Councilman Yerman seconded the motion. Motion passed unanimously. (080425-E)
- d. Locust Street Sidewalk and Curb Replacement Project bid approval, including alternate #1, is \$74,240.85
 - i. Councilman C. Sell made a motion to approve Heim Construction Co., Inc. as the Borough's Contractor. Councilman Yerman seconded the motion. Motion passed unanimously. (080425-F)
- e. Parking Restriction Ordinance – full or partial restriction and authorizing to seek PADOT comments by BIA.
 - i. 5 no parking signs to add additional wording to read “no parking, no stopping, no standing”
 - ii. Public Works would be placing the signs once approved.
 - iii. President Karboski made a motion to table until PennDOT approves of the new signage. Councilman Rozak seconded the motion. Motion passed unanimously. (080425-G)
- f. Sewer Lining project – CDBG Grant bid approval request for \$144,723.00
 - i. CDBG grant is \$75,000
 - ii. Borough Sewer cost is \$69,723
 - iii. Councilman C. Sell made a motion to approve Performance Pipelining as the Borough's contractor. Councilman Yerman seconded the motion. Motion passed unanimously. (080425-H)

12. Executive Session

- a. Legal, Personnel, Real Estate

13. Action as a result of executive session

MOTIONS: 080425-A / 080425-B / 080425-C / 080425-D / 080425-E / 080425-F / 080425-G / 080425-H / 080425-I

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, August 4, 2025
REGULAR MEETING MINUTES
7:30 P.M.

14. Adjournment

- a. Councilman Ritter made a motion to adjourn tonight's meeting at 8:40 pm. Councilman C. Sell seconded the motion. Motion passed unanimously. (080425-I)

Respectfully Submitted

Ashley Rinker

Administrative Assistant