

**Macungie Borough Council**  
Meeting Minutes  
Monday, February 7, 2022  
Regular Meeting 7:30 p.m.

Council Members:	John Yerman, President Greg Hutchison, Vice President Angela Ashbrook Barry Bloch Todd Rutledge Lisa Yeager (via telephone) Carl Sell
Mayor:	Ronald Conrad
Solicitor:	Patrick Armstrong
Interim Borough Manager:	John A. Brown

The regular meeting of the Macungie Borough Council was to order by President John Yerman at 7:30 p.m. on February 7, 2022, at the Macungie Institute auditorium, 510 E. Main St. Macungie, PA 18062.

Stan Wojciechowski engineer for Barry Islett was in attendance until 8:42 p.m. Mr. Wojciechowski is looking for the council's approval to issue the bid package for Streetscape VI. Todd Rutledge and Barry Bloch questioned the light standards in the drawing. Mr. Rutledge requested the banner arms be removed. Mr. Bloch wanted confirmation that the lights would be the same elevation, Mr. Wojciechowski confirmed they would be. (020722-A) Greg Hutchison made the motion authorize Barry Islett to move forward with issuing the bid package. Barry Bloch second and all were in favor.

Engineer Wojciechowski discussed the PA Statewide LSA grant that is due March 15<sup>th</sup>, 2022. The grant is for \$259,148.48. Council members were concerned with accepting the grant because there was no drawn-out plan. Angela Ashbrook suggested the residents and fire company receive a letter and be asked to come to the next council meeting where Stan Wojciechowski will have a proposal to show the homeowners. (020722-B) Todd Rutledge made the motion for Barry Islett to apply for the grant Carl Sell second the motion. President John Yerman made a resolution to apply for the grant Todd Rutledge seconded. Vote followed 5 ayes and 2 nays Motion was made and there will be a letter forwarded to homeowners.

Bill Reese resident at 430 E. Main St. expressed his gratitude towards everyone on the board. He appreciates how hard everyone works. Mr. Reese asked if the council would consider the school board who is a nonprofit organization use the Macungie Institute free of charge for meetings.

Todd Rutledge complimented Darlene Misselbeck on reviving the Macungie Institute. Mr. Rutledge said he is delighted, and it puts a smile on his face. Carl Sell asked why we cannot advertise on the sign outside the Macungie Institute. In a discussion Todd Rutledge questioned if the letter were individual or if they were inserts. Mrs. Misselbeck stated the letters are individual. Changing the sign is a "union" job however Mr. Rutledge and Mr. Sell will look to see if inserts will work. Darlene Misselbeck asked which would take presence on the sign if there were a rental the same week as a council meeting.

(020722-C) Angela Ashbrook made a motion to approve all invoices seconded by Todd Rutledge and all were in favor.

*Motions: 020722-A / 020722-B / 020722-C / 020722-D / 020722-E / 020722-F / 020722-G / 020722-H / 020722-I / 020722-J / 020722-K / 020722-L / 020722-M*

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PSAB-MRT Monthly report stated that the pension was up by 15%. The Emmaus Public Library reported a \$220,000 profit. Angela Ashbrook questioned how this was possible? Where did this money come from? The library is looking for a new representative, Greg Hutchison will reach out to Mrs. Brown to see if she is still interested. DCNR has a grant opportunity for 2022. (020722-D) President John Yerman made a motion for Darlene Misselbeck from the Macungie Institute to start a conversation with Barry Islett, Todd Rutledge seconded this motion, all in favor. Non- Uniformed Pension Plan refund of \$3,579.31 will be returned to the boroughs general fund. Waste management has chosen not to extend the current contract with the borough. Council agreed to start the bidding process. Interim Borough Manager John Brown will work on a bid package.

Darlene Misselbeck coordinator of the Macungie Institute reported the institute will display local artist throughout the building. Mrs. Misselbeck reported a large success increase from 2021 to 2022. The hours at the Macungie Institute are Tuesday and Thursday 9 am – 1 pm. A grand reopening is planned for April 2, 2022, as well as a blood drive on July 9, 2022. Zoning officer Joe Peterson is a part time employee putting the hours in as a full-time employee. With the help of the administrative assistant work will be alleviated.

Mayor Ronald Conrad updated council on the request for a new police car. Greg Hutchison asked if this car was the only option that was offered. Corporal Mullen said there were other choices, but it would be the same price. Council questioned what the \$5,000 slick top fee was. Corporal Mullen stated it is the lights inside the police car rather than on top of the police car. Mr. Hutchison also asked if four-wheel drive was necessary and was informed it was. The money to purchase the police car was in the budget for \$45,000 and the borough added an additional \$5,000. The cost of the car does not exceed the budget. Council did ask if this car would be an additional car or would it replace a current car, answer was it would replace the white unmarked SUV. The Solicitor had nothing to report at this time. Interim Borough Manager John Brown reported that the borough was recently audited. This audit took 4 days to complete, and we are awaiting the final report. This audit was very extensive. At the same time the borough also had a workers compensation audit.

Greg Hutchison asked for a Macungie Institute Facebook policy be put into place, at a previous meeting there was a motion made granting only the borough manager, president, and or Macungie Institute coordinator to delegate Facebook duties.

Lisa Pereira along with Rich Roseberry with Colliers Designs spoke briefly about the wavers that need to be granted. Solicitor Patrick Armstrong suggested that an extension until the end of March be made. Collier Designs extended the request until February 22<sup>nd</sup>. The final plan will be at the next borough council meeting. Barry Bloch will conduct research regarding parking on Spring St. No emergency vehicles can get through if there is parking on both sides.

Sargent Travis Kocher reported they had 181 incidents in 2021. 5 arrest and 22 traffic citations. For the year there was over 1,700 calls. Sargent Travis Kocher took the time to recognize a new part time police officer. Officer McLaughlin was dispatched to the Wells Fargo bank with a concern of an elderly man withdrawing a large amount of money. Once officer McLaughlin arrived at the bank the elderly man explained that there was a contractor at his residence stating that there was more damage than expected to the chimney. The contractor provided the man with a bill of \$3,800. The elderly man asked the officer to follow him back to his

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residence. Because the man lived outside the jurisdiction the officer had to get permission, which was granted. Upon arrival the contractor was leaving the residence with his tailgate down so his license plate could not be seen. Officer Mclaughlin was able to retain the contractor. This contractor was wanted for many other scams in Reading. WFMZ also reported on this event. A job well done. Sargent Kocher went on to explain that because of the testing that is needed for potential police employees they haven't had any applicants due to a low applicant pool. Solicitor Patrick Armstrong described a provision that allows the police department to opt out of the testing and conduct their own testing for the borough. The boroughs Civil Commission is not active as of now but needs to engage in a meeting to proceed with the process of testing. Sargent Kocher said he has three part time employees that are willing to become full time.

Multiple requests over \$1,000 dollars were brought to the council. These requests included, a new roof, upgraded sprinkler in the flower park, decking for the flower park (1<sup>st</sup> phase), a new laptop for sewer videos, badger meter read system and the new police car. All requests were approved with Todd Rutledge making the motion to no exceed the allotted money suggested. Lisa Yeager seconded the motion, and all were in favor. (00722-E / 020722-F / 020722-G / 020722-H / 020722-I / 020722-J)

The boy scouts lease of the Macungie Institute was expired. Darlene Misselbeck under Interim John Browns approval met with the boy scouts and presented them a proposal of an approximant 7.5% increase for the first year and a \$25.00 increase for the next 3 years. (020722-K) Todd Rutledge made a motion to accept the new lease agreement for the boy scouts and was seconded by Barry Bloch, all in favor.

(020722-L) Request for approval for the second application for Musson Bros, Inc for \$382,500.00 to complete the sewer lateral project was approved with Todd Rutledge making a motion and Angela Ashbrook seconded, all in favor. President John Yerman explained to the audience what exactly the sewer lateral project was.

(020722-M) Hearing no further business, President John Yerman made a motion to adjourn tonight's meeting.

Respectfully Submitted,

*Ashley Rinker*

Ashley Rinker, Administrative Assistant

### 2022 Motions Made at Monthly Council Meetings

*Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represents notes and audio collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants.*

Date	Motion #	Motion	Motion Made By	Seconded	# Ayes	# Neys	Against
2/7/2022	020722-A	Streetscape VI authorization to bid	Greg Hutchison	Barry Bloch	7	0	
2/7/2022	020722-B	PA Statewide LSA Grant approval	Todd Rutledge	Carl Sell	5	2	Angela, Carl
2/7/2022	020722-C	Approval of all invoices	Angela Ashbrook	Todd Rutledge	7	0	
2/7/2022	020722-D	DCNR grant, Darlene Misselbeck from Macungie Institute to start a conversation with Barry Islett	John Yerman	Todd Rutledge	7	0	
2/7/2022	020722-E	DPW \$1000 request - roof	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-F	DPW \$1000 request - sprinkler	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-G	DPW \$1000 request - decking	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-H	DPW \$1000 request - new laptop	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-I	DPW \$1000 request badger meter read system	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-J	Police \$1000 request - new car	Todd Rutledge	Lisa Yeager	7	0	
2/7/2022	020722-K	Boy Scouts least of Macungie Institute renewal	Todd Rutledge	Barry Bloch	7	0	
2/7/2022	020722-L	Approval for Musson Bro \$382,500 sewer lateral project	Todd Rutledge	Angela Ashbrook	7	0	
2/7/2022	020722-O	Resolution 2022-09 applying for grant	John Yerman	Todd Rutledge	5	2	Angela, Carl
2/7/2022	020722-M	Adjournment	John Yerman	Todd Rutledge			

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