

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, January 16, 2023  
REGULAR MEETING MINUTES  
7:30 P.M.

Council Members:

Greg Hutchison, Vice President  
Barry Bloch  
Todd Rutledge (absent)  
Lisa Yeager  
Carl Sell  
Ron Karboski  
John Yerman  
Ronald Conrad  
Pat Armstrong  
John Brown  
Nina Solivan

Mayor:

Solicitor:

Borough Manager:

Assistant to the Manager:

Vice President Hutchison called the meeting to order at 7:30 pm.

1. BIA Engineering Report – Not in attendance
2. Public Comments
  - a. Prior Public Comments to Council
  - b. Comments from the audience on non-agenda items
    - i. Barbara Levison – Emmaus Public Library thanked the council for their yearly contribution to the Library and invited everyone to the “open house”.
3. Complaints, Petitions, Appeals, and Compliments
  - a. Councilman Bloch was pleased to report the lights on Lehigh St. are working.
4. Approval of Minutes
  - a. January 3, 2023
    - i. Councilman Yerman comments that in the previous meeting minutes under public comments it shall be noted that Miss. Ashbrook was involved in the hiring process of the Borough Manager and was aware of the contract.
    - ii. Councilman Yerman made a motion to approve the minutes after making the above correction. Councilman Karboski seconded the motion. Motion passed unanimously. (011623-A)
5. Consent Agenda
  - a. Treasurer’s report
    - i. Vice President Hutchison made a motion to approve the treasure’s report. Councilman Karboski seconded the motion. Motion passed unanimously. (011623-B)
  - b. Approval of invoices as listed.
    - i. Councilman Karboski made a motion to approve all invoices in the amount of \$97,630.73. Councilwoman Yeager seconded the motion. Motion passed unanimously. (011623-C)
6. Correspondence
  - a. Macungie Ambulance Monthly Report – December 2022
  - b. Pennsylvania Department of Labor & Industry published the new municipal bidding threshold for 2023.

MOTIONS: 011623-A / 011623-B / 011623-C / 011623-D / 011623-E / 011623-F / 011623-G / 011623-H / 011623-I / 011623-J

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- c. Emmaus Public Library – New Desk/ Reception – please make sure the councilmembers/mayor/supervisors/manager receive: <http://evite.me/HYwv8rgNFy>
- d. Macungie Institute Manager Report: (2<sup>nd</sup> meeting of the month)
- e. Macungie Police Department Monthly Report: (2<sup>nd</sup> meeting of the month)
- f. Zoning Monthly Report: (2<sup>nd</sup> meeting of the month)

7. Report

- a. Solicitor – Nothing at this time
- b. Mayor
  - i. Mayor Conrad wished all a happy new year and read a quote from MLK
- c. Borough Manager
  - i. Borough Manager Brown commented that the Teamster contract will expire at the end of 2023 and the notice from the union regarding the new contract negotiation will be presented at the next council meeting.

8. Unfinished Business

- a. Policy draft – nonprofit entities, donations discussion
  - i. Revisions of the policy will be provided at the next council meeting.
- b. Draft letter to Fire Company @ Financial and Compliance audit request – Pat Armstrong/ Brown
  - i. Letter to be available at the next council meeting.
- c. LCHA PILOT Agreement 101 W. Main St. \$5,000 offer and check received.
  - i. Pat Armstrong will reach out to Lehigh County Authority and discuss. More information will be provided at the next council meeting.

9. New Business

- a. Macungie Police Department – discussion of a replacement vehicle
  - i. \$8500 insurance claim payment.
  - ii. \$9400 insurance claim for installation
  - iii. \$15,000 was put into the budget to go towards a new vehicle in two years.
  - iv. Sargent Kocher commented there is approximately \$32,000 in the account for a police vehicle those totals include the insurance claims as well as the \$15,000 that was put into the capital budget for 2023. Council tabled the conversation until Sargent Kocher provided them with the cost of a brand-new vehicle as well as a used vehicle, along with the budgeting totals for the next three years.
  - v. Discussions with New Holland Ford roughly estimated a new car at approximately \$43,000. However, there are very limited cars in stock and could be a 6-month wait.
- b. DPW \$1,000 request – Road Salt purchase - \$3,705
  - i. Councilman Karboski made a motion to approve the annual purchase of road salt in the amount of \$3,705. Councilman Yerman seconded the motion. Motion passed unanimously. (011623-D)
- c. DPW \$1,00 request – New Tires for Water Truck \$2,100 (Borough Authority)
  - i. Councilman Karboski made a motion to approve the tires in the amount of \$2,100. Councilwoman Yeager seconded the motion. Motion passed unanimously. (011623-E)

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- d. Ordinance 2022-02; AN ORDINANCE OF MACUNGIE BOROUGH, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE DEFINED BENEFIT PENSION PLAN JOINDER AGREEMENT FOR THE BOROUGH OF MACUNGIE UNIFORMED PENSION PLAN

- i. Public Hearing on Ordinance 2022-02

- 1. Solicitor Armstrong opened the public hearing on January 16, 2023. No comments from the council or the audience were made.
    - 2. There was a roll call to approve Ordinance 2022-02. Ordinance 2022-02 approved.

Carl Sell	Lisa Yeager	Greg Hutchison	John Yerman	Barry Bloch	Ron Karboski
YES	YES	YES	YES	YES	YES

- e. Municipal Retirement Trust Defined Pension Plan Joiner Agreement (Act 600)

- i. Authorization to execute the joinder agreement after the adoption of ordinance 2022-02.

- 1. All council acknowledges Act 600

- f. Estates at Brookside: Approval to return escrow to developer less than the agreed \$15,000 payment for waiving maintenance period. Discussion and vote.

- i. Councilman Karboski made a motion to return the escrow subtracted out the \$15,000 in lieu of the maintenance period. Councilman Yerman seconded the motion. Motion passed unanimously. (011623-F)

- g. Councilman Carl Sell's donation request for Council to approve Discussion and vote.

- i. Councilman Karboski made a motion to approve Councilman Sells' donation to the flower park. Councilwoman Yeager seconded the motion. Motion passed unanimously. (011623-G)

- h. 2023 new approved employee position per 2023 budget discussion and vote

- i. Councilmen Sell expressed interest in the Code Officer position. Solicitor Armstrong will look to see if he can be an employee and serve on the council.
  - ii. Job descriptions were handed out for the council members to review.

- i. Council selection of new president discussion and vote

- i. Councilman Bloch officially accepted John Yerman's resignation as the Borough President. Councilwoman Yeager seconded the motion with regret. Motion passed unanimously. (011623-H)

- ii. Councilman Bloch made a motion to elect Councilman Karboski as the new Borough President for the remainder of 2023. There were no other nominations. Councilwoman Yeager seconded the motion. Motion passed unanimously. (011623-I)

- iii. Council congratulated President Karboski

10. Executive Session

- a. No executive session was held.

11. Action as a result of executive session

12. Adjournment

- a. President Karboski made a motion to adjourn tonight's meeting at 8:40 pm. Councilman Bloch seconded the motion. Motion passed unanimously. (011623-J)

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**2023 Motions Made at Monthly Council Meetings**

*Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represent notes and audio participants collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants*

<b>Date</b>	<b>Motion #</b>	<b>Motion</b>	<b>Motion Made By</b>	<b>Seconded</b>	<b># Ayes</b>	<b># Neys</b>	<b>Name</b>
1/16/2023	011623-A	Approval of meeting mins - 1/3/2023	John Yerman	Ron Karboski	6	0	
	011623-B	Approval of treasurer report	Greg Hutchison	Ron Karboski	6	0	
	011623-C	Approval of invoices - \$97,630.73	Ron Karboski	Lisa Yeager	6	0	
	011623-D	DPW \$1,000 - Road Salt \$3,705	Ron Karboski	John Yerman	6	0	
	011623-E	DPW \$1,000 - New Tires for Water Truck \$2,100 (WA)	Ron Karboski	Lisa Yeager	6	0	
	011623-F	Estates at Brookside - return of escrow \$15,000	Ron Karboski	John Yerman	6	0	
	011623-G	Carl Sell 2022 stipend - donation to Flower Park	Ron Karboski	Lisa Yeager	6	0	
	011623-H	John Yerman resignation of Council President	Barry Bloch	Lisa Yeager	6	0	
	011623-I	Ron Karboski elected as Council President for 2023	Barry Bloch	Lisa Yeager	6	0	
	011623-J	Adjournment at 8:40pm	Ron Karboski	Barry Bloch	6	0	
		Ordinance 2022-02 Amending Defined Benefit Pension	ROLL CALL	ROLL CALL	6	0	

Respectfully Submitted,

*Ashley Rinker*

Administrative Assistant, Ashley Rinker

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