

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
General Business Meeting
Tuesday, February 17, 2026 - 7:30 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Council meeting was called to order on February 17, 2026 at 7:37 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Carl Sell, Jr., President; Ronald Karboski, Vice President; Greg Hutchison, Member; Megan Sell, Member; Greg Reinbold, Member; Lynette Sell, Member (via telephone); Stan Landis, Member (via telephone); Bob Sell, Jr., Mayor; Michael Martin, Esq., Solicitor; and Kalman Sostarecz, Jr., Borough Manager.

President Sell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Announcement of Executive Sessions

Mr. Sostarecz announced that an executive session was held prior to the meeting, beginning at 6:30 p.m., and the topics were legal matters and personnel.

III. Public Comment on Non-Agenda Items

Resident Virginia Voros stated that the UGI project on Church Street is creating a mess and they have worked late some nights; the Manager Sostarecz stated that he has spoken to their foreman and would do so again.

IV. Approval of Minutes

A. February 2, 2026

Vice President Karboski made a motion to approve the minutes, seconded by Mr. Hutchison. Motion passed unanimously.

V. Financial Reports

A. Treasurer’s Report

Vice President Karboski made a motion to accept the Treasurer’s report as presented, seconded by Mr. Hutchison. Motion passed unanimously.

B. Approval of Paid Bills Detail Report in the Amount of \$168,793.09

Mr. Hutchison made a motion to pay the bills in the amount of \$168,793.09, seconded by Ms. M. Sell. Motion passed unanimously.

Vice President Karboski stated that there is a purchasing policy in place and certain purchases over a threshold should be pre-approved by Council and the Borough Manager.

VIII. Reports

A. Macungie Police Department January Report

Mayor Sell reported on the January statistics. He also reported that at the request of President Sell, he reviewed where traffic stops occur – he noted that for safety reasons, even if a traffic infraction occurs on a side street, many times the officer will not pull over the vehicle until they reach Main Street, thus when they call out with the vehicle there, that’s the location of the stop.

B. Macungie Ambulance Corps January Report

C. Council

None

D. Mayor

Mayor Sell announced that a new beauty salon would be having a grand opening at 21 E Main Street.

Resident Janet Sell asked the Mayor why he refused to swear in Lynette Sell at a previous meeting. Mayor Sell stated that he had not been entirely sure that what Council did that evening in appointing her was legal, so he chose not to participate. Vice President Karboski stated that the Mayor should have consulted with the Solicitor; he also asked the Mayor if the reason he didn't swear her in was because he thought she should not be on Council. Mayor Sell stated that was not the reason. Ms. M. Sell stated that on that same evening she felt there was an issue when President Sell did not correctly declare his conflict ahead of time and file a written memorandum prior to the discussion, and this factored into the Mayor's decision.

E. Solicitor

None

F. Borough Manager

Manager Sostarecz announced that the utility bills were due on February 17th. Additionally, the Worker's Compensation Audit was completed with no issues, and the main financial audit by CR&Y would be occurring the first week of March.

IX. Unfinished Business

None

X. New Business

A. Resolution #2026-07 – Appointing Philip A. Vanim as Deputy Tax Collector

Mr. Sostarecz stated that the Local Tax Collection Law requires a deputy tax collector be appointed in case the primary tax collector is incapacitated.

Vice President Karboski made a motion to adopt Resolution #2026-07 appointing Philip A. Vanim as Deputy Tax Collector, seconded by President Sell. Motion passed unanimously.

C. Authorizing Advertisement to Hire a Zoning & Code Enforcement Officer

Mr. Sostarecz stated that the position would be advertised everywhere including PSAB, The Morning Call, online, and social media. Resident Jeff Hartman asked what the roles and responsibilities of the employee would be which Manager Sostarecz outlined.

Vice President Karboski made a motion to authorize the Borough Manager to advertise for a Zoning & Code Enforcement Officer, seconded by Mr. Hutchison. Motion passed unanimously.

D. Non-Uniformed Defined Contribution Pension Plan – Municipal Contribution

Vice President Karboski made a motion to authorize a contribution to the Non-Uniformed Defined Contribution Pension Plan in the amount of \$1,604.71 for the 2025 plan year, seconded by President Sell. Motion passed unanimously.

Council recessed at 8:10 p.m. into an Executive Session and reconvened at 8:15 p.m.

B. Authorizing a Conditional Offer of Employment for an Administrative Assistant

Resident Jeff Hartman asked that the person's name be announced. President Sell stated "Tara Troxell."

Vice President Karboski made a motion to make a conditional offer of employment for an Administrative Assistant, seconded by Mr. Hutchison. Motion passed unanimously.

X. Adjournment

Vice President Karboski made a motion to adjourn the meeting at 8:17 p.m., seconded by Mr. Hutchison. Motion passed unanimously.

Respectfully Submitted,



Kalman A. Sostarecz, Jr.
Borough Secretary