

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
MONDAY, APRIL 18, 2022
REGULAR MEETING
7:30 P.M.

Council Members:

John Yerman, President
Greg Hutchison, Vice President
Barry Bloch
Todd Rutledge
Lisa Yeager
Carl Sell
Ron Karboski
Ronald Conrad
Patrick Armstrong
John A. Brown
Nina Solivan

Mayor:

Solicitor:

Borough Manager:

Assistant to the Manager:

President John Yerman called the meeting to order at 7:30 p.m.

Barry Isett Engineering Report- Stan Wojciechowski was not in attendance at tonight's meeting.

Public Comments- No public comments

Complaints, Petitions, Appeals, Compliments- None at this time

Approval of Minutes-

- a. April 4, 2022, amended to add Ron Karboski to the list of council members. Council member Bloch made a motion to approve the meeting minutes. Council member Rutledge seconded the motion. Motion passed unanimously. (041822-A)
- b. January 17, 2022. Vice President Hutchison made a motion to approve the meeting minutes. Council member Yeager seconded the motion. Motion passed unanimously. (041822-B)
- c. January 3, 2022, amended for dollar amount (pg3). Vice President Hutchison made motion to approve the meeting minutes. Council member Bloch seconded the motion. Motion passed unanimously. (041822-C)

Consent Agenda-

- a. Council member Yeager made a motion to approve the invoices in the amount of \$125,210.39. Vice President Hutchison seconded the motion. Motion passed unanimously. (041822-D)

Correspondence-

- a. John Horner- Letter of resignation from Zoning Hearing Board
 - i. Vice President Hutchison made a motion with regret to approve the resignation. Council member Karboski seconded the motion. Motion passed unanimously. (041822-E)
- b. Gregory T. Reinbold- Letter of interest to Zoning Hearing Board
 - i. Council member Rutledge made a motion to approve Gregory to the Zoning Hearing Board. Vice president Hutchison seconded the motion. Motion passed

Motion: 041822-A / 041822-B / 041822-C / 041822-D / 041822-E / 041822-F / 041822-G / 041822-H
041822-K

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unanimously. (041822-F). Council welcomed Greg Reinbold to the Zoning Hearing Board.

- c. Maryellen Knarr- Emmaus Public Library- board members
 - i. As of now no one has shown interest in joining the board to date.
- d. Macungie Ambulance Corp.
 - i. Chris Greb, Operations Manager gave a presentation to council via telephone. For the year 2021 the Macungie Ambulance Corp. responded to an unprecedented 4,456 calls for service drive by COVID-19. This is the highest number of incidents ever responded to by the Corp. Chris went on to talk about the vehicles, ambulance corps members, community events and education.
- e. Zoning Monthly Update Report
 - i. April 13, 2022, Zoning Hearing Board meeting cancelled. It will be rescheduled.
 - ii. Owner of 140 West Main Street will have until April 22, 2022, to comply with the set agreement between himself and Joe. Court Proceedings will initiate if the vehicles are not moved by the time constraint.

Reports-

- a. Solicitor – nothing at this time
- b. Mayor – Mayor Conrad spoke on behalf of the Macungie Police Department. The police department received 178 incidents in the month of March, year 2021 was 152, year to date calls is 447. The new police car 706 is now in service. The Lehigh valley has only had 37 police applications at this time.
- c. Borough Manager – will speak in unfinished business.

Unfinished Business-

- a. Sewer Lateral Flow Reduction rates since Musson Bros work
 - i. Harry Garman with Barry Isett stated in a letter to the Borough Manager that there is a significant reduction in the amount of rain derived inflow/infiltration and when the results of the lateral linings are included in future flow monitoring, Macungie should be in very good shape.
- b. Allen Organ, Swale issue – BIA to check with LCCD on violations of Stonehill relating to swale-incorrect location, incorrect sloping of sides.
 - i. Stormwater is flowing from the developed site properties onto Allen Organ from Lots 25 and 26 as was approved per the stormwater management report.
- c. Army Corp of Engineers- retaining wall along Mountain Creek wall.
 - i. Pat Armstrong to consider if letter to be sent to property owners of pending liability for wall repairs.
 - ii. Council discussed potential actions related to notifying the property owners of grant that may come available. However, the Borough will not pay for the wall repair.

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- d. Tyler Pipe Truck Parking Issues –
 - i. Request was submitted to the Borough of Macungie as a temporary use of parking trucks for 90 days. Per Solicitor Pat Armstrong’s suggestion to not approve the request.
 - ii. The applicant will need to present to Zoning Hearing Board. Pat Armstrong will reach out to their attorney to discuss this more in detail.
 - iii. Council member Yeager made a motion deny their parking request and approve Pat to discuss the plan with their attorney. Vice President Hutchison seconded the motion. Motion passed unanimously. (041822-G)
- e. MVFD- car request-
 - i. Request tabled until fire chief is able to attend a meeting to answer questions.
- f. Borough Authority -NASWC Backflow Prevention Program-
 - i. This program started in 2020 and put on hold due to COVID. As of now this program will start with business and eventually move to residential. This program prevents contamination of the water in the borough. The legal basis for the program was presented. It is the responsibility of the property owner to buy and install the needed equipment.
 - ii. Council requested cost of equipment and installation be provided by the Borough Manager.
- g. Stonehill Lighting at end of Spruce Street
 - i. Council member Bloch made a motion to allow the lights to be installed with the HOA taking full responsibility and ownership for the lights. Council member Karboski seconded the motion. Motion passed unanimously (041822-G)
- h. ARPA Funding Discussion
 - i. The report is due April 30, 2022. All funding will be deposited into the General Fund Capital Account. This money will be used as revenue replacement/recovery money per the treasury guidelines.

New Business-

- a. Appointment of Deborah S. Schevets- Deputy Tax Collector
 - i. President Yerman made a motion to ratify the appointment of Deborah Schevets. Council member Karbowski seconded the motion. Motion passed unanimously. (041822-H)
- b. DPW- approval to hire Part Time seasonal worker
 - i. Council member Karbowski made a motion to approve the Part Time worker at an hourly rate of \$12.00 with a budget hours of 680. Vice President Hutchison seconded the motion. Motion carried 6-1. (041822-I)
- c. Macungie Institute Lease Agreement with Historical Society-
 - i. Vice President Hutchison made a motion to accept the lease agreement with no rent increase for the 1st year followed by a 7.5% increase for year 2 and a \$25.00

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increase for year 3 and 4. Council member Yeager seconded the motion. Motion passed unanimously. (041822-J)

- d. Lehigh County request to place Ballot Drop Box at Borough Hall
 - i. Council member Karbowski made a motion to approve the Ballot Drop Box be placed at Borough Hall on April 28, 2022 and be picked up approximately May 20, 2022. Vice president Hutchison seconded the motion. Motion passed unanimously. (041822-K)
- e. Collier Engineering- Highway Occupancy Permit Application Approval- Estates at Brookside.
 - i. Council member Bloch made a motion to authorize the Borough to be an applicant of the highway occupancy application conditional upon the formal agreement Pat Armstrong will create. Council member Yeager seconded. Motion passed unanimously. (041822-L)
- f. Macungie Institute Facebook Policy
 - i. Macungie Institute coordinator Darlene Misselbeck asked that anyone who is currently logged in under the Macungie Institute Facebook Page log completely out that way there are no more accidental post.
 - ii. A motion was passed in January 2022 stating only the Macungie Institute Facility Manager and Borough Manager have access to the Macungie Institute Facebook. No one is permitted to post to the FB page without consent of the MI Facility Manager or council.
 - iii. President Yerman will work with Darlene to attempt to make her the administrator of the Facebook page. Council permitted use of an IT support to resolve technical issues with assigning administrative rights.

Executive Session- Public portion of the meeting ended at 10:10 pm. Executive session ended at 10:55 pm. Real Estate and Personal issues were discussed. No action will be taken at this time.

Adjournment- President John Yerman made a motion to adjourn the meeting at 11:00 p.m. Council member Bloch seconded the motion. Motion passed unanimously. (041822-K)

Respectfully Submitted

Ashley Rinker

Administrative Assistant, Ashley Rinker

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2022 Motions Made at Monthly Council Meetings

Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represents notes and audio collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants.

| Date | Motion # | Motion | Motion Made By | Seconded | # Ayes | # Neys |
|-------------|---|---------------|-----------------------|-----------------|---------------|---------------|
| 4/18/2022 | Approval of April 4, 2022 meeting minutes | 041822-A | Barry Bloch | Todd Rutledge | 7 | 0 |
| 4/18/2022 | Approval of January 17, 2022 meeting minutes | 041822-B | Greg Hutchison | Lisa Yeager | 7 | 0 |
| 4/18/2022 | Approval of January 3, 2022 meeting minutes | 041822-C | Greg Hutchison | Barry Bloch | 7 | 0 |
| 4/18/2022 | Consent Agenda of \$125,210.39 | 041822-D | Lisa Yeager | Greg Hutchison | 7 | 0 |
| 4/18/2022 | John Horner letter of resignation of Zoning Hearing Board | 041822-E | Greg Hutchison | Ron Karboski | 7 | 0 |
| 4/18/2022 | Gregory Reinbold letter of interest to Zoning Hearing Board | 041822-F | Todd Rutledge | Greg Hutchison | 7 | 0 |
| 4/18/2022 | Denied submission of Tyler Pipe Truck parking, Pat Armstrong to reach out to attorney of Tyler Pipe | 041822-G | Lisa Yeager | Greg Hutchison | 7 | 0 |
| 4/18/2022 | Approval of lights at Spruce Street being fully covered by HOA | 041822-H | Barry Bloch | Ron Karboski | 7 | 0 |
| 4/18/2022 | Appointment of Deborah Schevets as Deputy Tax Collector | 041822-I | John Yerman | Ron Karboski | 7 | 0 |
| 4/18/2022 | DPW approval to hire part time seasonal worker at \$12.00 an hour | 041822-J | Ron Karboski | Greg Hutchison | 6 | Barry Bloch |
| 4/18/2022 | Macungie Institute lease agreement with Historical Society | 041822-K | Greg Hutchison | Lisa Yeager | 7 | 0 |
| 4/18/2022 | Approval of Ballot Drop Box at Borough Hall | 041822-L | Ron Karboski | Greg Hutchison | 7 | 0 |
| 4/18/2022 | Approval of Highway Occupancy Permit with conditional formal agreement to be created by Pat Armstrong | 041822-M | Barry Bloch | Lisa Yeager | 7 | 0 |
| 4/18/2022 | Adjournment at 11:00 p.m | 041822-N | John Yerman | Barry Bloch | 7 | 0 |

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041822-K