



MACUNGIE BOROUGH COUNCIL

Meeting Minutes Regular Meeting 7:30 p.m.

Council Members:

Greg Hutchison, Vice President
Barry Bloch
Todd Rutledge (Via Telephone)
Lisa Yeager
Carl Sell
Ronald Conrad
Patrick Armstrong
John A. Brown
John Yerman, President

Mayor:

Solicitor:

Borough Manager:

Absent:

Vice President Greg Hutchison called the meeting to order at 7:30 p.m.

Barry Isett Engineering Report-

- a. Streetscape VI -bid-vote to award contract.
 - i. Council members agreed to table this vote until the work is fixed and completed to the council's standard.
- b. Stone Hill Meadows- Security Release #9 – vote to approve
 - i. Council Member Sell made a motion to release the Improvements Security funds of \$38,556.82. Council Bloch seconded the motion. Motion passed unanimously. (032222-A)

Public Comments-

- a. Emmaus Public Library Anne Zayaitz and Maryellen Kanarr were in the audience and spoke about upcoming events at the library. There will be a book sale April 22 and April 23. Mini Golf will be held indoors on April 29 and April 30. Mini Golf was a big hit in the past. The library received a Hydroponic Garden in the children's room. The children get to learn and observe the growing of different plants. This month their reading group is called Oceans of Responsibility.

Complaints, Petition, Appeals and Compliments-

- a. Council Member Carl Sell questioned 140 W Main and all of the junk cars. Sergeant Kocher as well as Borough Manger John Brown confirmed Joe Peterson is working with them to get the cars taken care of.

Approval of Minutes-

- a. March 7, 2022 – Council Member Bloch made a motion to approve the meetings minutes. Council member Yeager seconded the motion. Motion passed unanimously. (032122-B)
- b. December 20, 2021 – Council Member Yeager made a motion to approve the meeting minutes. Council member Bloch seconded the motion. Motion passed unanimously. (032122-C)

Consent Agenda-

- a. Council member Yeager made a motion to approve the invoices in the amount of \$211,673.87. Council member Sell seconded the motion. Motion passed unanimously. (032122-D)

Motions: 032122-A / 032122-B / 032122-C / 032122-D / 032122-E / 032122-F / 032122-G / 032122-H
032122-I

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Correspondence-

- a. Jeffrey Hartman- Letter of Interest – Zoning Hearing Board. After reviewing Mr. Hartman’s letter, Council member Lisa Yeager made a motion to accept Mr. Hartman’s letter of interest. Council member Sell seconded the motion. Motion passed unanimously. (03122-E) Council members all welcomed Mr. Hartman to the Zoning Hearing Board.
- b. Ronald M. Karboski, Joel Kerridge, Todd Ritter- Letter of Interest – Borough Council. All candidates’ letters were reviewed and given a chance to answer some questions provided by council.

Council Member Rutledge asked what motivates them to take the open seat at council and what is their agenda? What are their views on grants?

- i. Joel mentioned he’s coming into this as a clean slate with limited experience. Joel mentioned he is motivated to give back to his community. When it comes to grants Joel said it all depends on what the grant is for and would it be a “double-edged sword”
- ii. Todd stated he has wanted to serve on council for quite some time now, he never ran for council due to conflict of interest. Todd said he doesn’t believe a small town like the Borough of Macungie could survive without grants.
- iii. Ron wants to grow with the community. He is coming in with an agenda to serve as a steward to the community.

After listening to each candidate answer questions Council Member Bloch made a motion to accept the letter of interest and appoint Ronald Karboski to Borough Council. Council member Sell seconded the motion. Motion passed unanimously. (032122-F) As of now Ronald Karboski is on the Zoning Hearing Board and must remain until the current hearings are completed. His appointment will take place once all his current delegations are complete.

- c. William Reiss asked for a waiver of the Macungie Institute usage fee for the community groups such as the school board. Mr. Reiss was asked to submit a letter to Borough Manager John Brown and will then be discussed at the following meeting.
- d. The Water Authority completed the Consumer Confidence Report that will go into the Spring/Summer newsletter. Mayor Conrad commented there was no water violations.
- e. Macungie Institute manager Darlene Misselbeck explained the reason for the lower income and higher expenses for this month. There have been reoccurring expenses and start up supplies that were needed to get the Macungie Institute back up and running. The income is showing to be lower because the boy scouts and the historical society pay their fees quarterly. The Macungie Institute website has been visited 1,845 times in the month of February compared to the 525 in January. Facebook following is rising and is at 919 members. Grand reopening is scheduled for April 2nd.
- f. Macungie Police Department- activity is on the rise due to warmer weather. Incidents dispatched for the month of February are 141 last year at this time it was 111.
- g. Zoning Monthly Update. All the upcoming hearings were discussed. Council chose to sit in on the hearings and listen. Vice President Hutchison commended Ron Karboski and Todd Ritter from excusing themselves during this conversation.

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Unfinished Business-

- a. Recommendation for BIA to execute construction design for \$18,000 PA Statewide LSA Grant for Mountain Creek Streambank restoration was tabled until the next scheduled meeting.
- b. Stan Wojciechowski to determine if Hickory Street bridge support poles could be removed to prevent flooding will be tabled until the next scheduled meeting.
- c. Wittman: History of culvert at Cotton Street. PWD replaced the pipe in question.
- d. Civil Service Commission meeting was held March 2, 2022, they are still doing some researching on testing.
- e. Graffiti that is under the route 100 bridge was determined to be PennDOT's responsibility.
- f. Stone walls lining Mountain Creek between the Hickory Street Bridge and Main Street need repairs estimated cost to get a surveyor is \$7,500. Council member Sell stated these walls are in desperate need of repair.

New Business-

- a. DPD \$1,000 request for Street Sweeping is annual work that is budgeted every year. No motion needed.
- b. Employment Agreement Administrative Assistant for approval will be discussed in Executive Session.

Executive Session- Public portion adjourned at 9:35. Council member Bloch made a motion to end the public portion of the meeting. Council Member Yeager seconded the motion. Motion passed unanimously. (032122-G)

Action as a result of executive session- Executive Session concluded at 10:15 p.m. Council member Yeager made a motion on behalf of Macungie Borough Council to extend an offer to Nina Solivan as the Full time Administrative Assistant Borough Manager at a rate of \$21.16 an hour. Council member Bloch seconded the motion. Motion passed unanimously. (032122-H)

Solicitor Patrick Armstrong commented on Ronald Karboski appointment to borough council. Mr. Karboski will continue to sit on the Zoning Hearing Board until the completion and conclusion of the ongoing hearings.

Adjournment- Council member Bloch made a motion to end the council meeting at 10:20 p.m. Lisa Yeager second the motion. Motion passed unanimously. (032122-I)

Respectfully Submitted
Ashley Rinker
Administrative Assistant, Ashley Rinker

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Regular Meeting**

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2022 Motions Made at Monthly Council Meetings

Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represent notes and audio collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants.

3/21/2022	032122-A	Release of funds to Stone Hill Meadows \$38,556.82	Carl Sell	Barry Bloch	4	0
3/21/2022	032122-B	March 7, 2022, meeting mins	Barry Bloch	Lisa Yeager	4	0
3/21/2022	032122-C	December 20, 2022, meeting mins	Lisa Yeager	Barry Bloch	4	0
3/21/2022	032122-D	Consent Agenda	Lisa Yeager	Carl Sell	4	0
3/21/2022	032122-E	Jeffrey Hartman letter of interest to Zoning Hearing Board	Lisa Yeager	Carl Sell	4	0
3/21/2022	032122-F	Ronald Karboski letter of interest to Council	Barry Bloch	Carl Sell	5	0
3/21/2022	032122-G	Public portion end for executive session at 9:34pm	Barry Bloch	Lisa Yeager	5	0
3/21/2022	032122-H	Hire of Nina Solivan to full time administrative assistant borough manager	Lisa Yeager	Barry Bloch	5	0
3/21/2022	032122-I	Adjournment	Barry Bloch	Lisa Yeager	5	0

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