

2021 WATER BUDGET EXPENDITURES

	Carryover for 2021	\$ 750,000.00
06.448.121	<u>Borough Manager's Salary</u> The Borough Manager's salary is split between the general (50%), water (25%) and sewer (25%) funds. The water fund portion is	\$ 18,750.00
06.448.122	<u>Public Works Supervisor's Salary</u> The salary for the Public Works Supervisor is split between the general (50%), water (25%) and sewer (25%) funds.	\$ 16,172.00
06.448.130	<u>Administrative Assistant's Salary</u> The Administrative Assistant's salary is split between the general (50%), water (25%) and sewer (25%) funds.	\$ 11,596.00
06.448.131	<u>Assistant Secretary/Treasurer's Salary</u> The Assistant Secretary/Treasurer's salary is split between the general (50%), water (25%) and sewer (25%) funds.	\$ 12,302.60
06.448.140	<u>Water Operator's Wages</u> The Borough employs one full time water operator. The yearly wages will be	\$ 62,112.00
06.448.141	<u>Part-time Wages</u>	\$ -
06.448.153	<u>Long Term Disability Insurance</u> The Borough provides long-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund portion of this premium will be	\$ 352.50
06.448.154	<u>Short Term Disability Insurance</u> The Borough provides short-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund portion of this premium will be	\$ 515.00
06.448.156	<u>Health Benefits</u> The Borough provides full time employees with medical/prescription, eye and dental coverage	\$ 50,823.75
06.448.158	<u>Life Insurance</u> \$80,000. Life Insurance Policy to all full-time employees. The water fund portion is	\$ 320.00
06.448.160	<u>Pension</u> The water fund portion is	\$ 6,732.50
06.448.161	<u>F.I.C.A.</u>	\$ 9,665.21

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Social Security taxes for the water fund will be

06.448.162	<u>Unemployment Compensation</u> The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. This fee is estimated at	\$ <u>712.50</u>
06.448.181	<u>Wellness Incentive</u>	\$ <u>210.00</u>
06.448.183	<u>Overtime</u> This line item includes overtime for the administrative staff, the “on-call” staff member who performs the daily water system inspection and logs the daily operating parameters as required by the Delaware River Basin Commission, and the call out wages when the crew is needed to repair a water leak or any type of unscheduled work on the water system	\$ <u>4,500.00</u>
06.429.196	<u>Health Reimbursement Account</u> The Borough reimburses the employee for the first 50% of the health insurance deductible.	\$ <u>500.00</u>
06.448.210	<u>Office Supplies</u> Paper, envelopes, staples, tape, paper clips, etc. are estimated to cost	\$ <u>550.00</u>
06.448.213	<u>Small Items of Office Equipment</u> - the water portion of a new computer for the Borough Manager and the Borough Clerk.	\$ <u>1,000.00</u>
06.448.221	<u>Purification</u> The water department uses 6-100 lbs. chlorine cylinder per year in the treatment of the drinking water. The cost will be estimated at	\$ <u>3,145.00</u>
06.448.230	<u>Heating Costs-Shop</u> The cost to heat the garage is split between the water (50%) and sewer (50%) funds. The water fund portion is estimated to be	\$ <u>2,000.00</u>
06.448.231	<u>Vehicle Fuel</u> This line item includes all the fuel for truck 2 (utility truck), 4 and ½ of truck 7 and 1/3 of the fuel for the backhoe.	\$ <u>2,000.00</u>
06.448.236	<u>Housekeeping Supplies</u> To purchase light bulbs, toilet paper, cleaning supplies, etc. will cost	\$ <u>500.00</u>

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06.448.238	<u>Uniforms</u> The Borough provides uniforms and safety shoes for each employee. For 1 employee and \$150 toward the Public Works Supervisor, the cost will be	\$ <u>856.80</u>
06.448.239	<u>Pump Maintenance</u>	\$ <u>3,000.00</u>
06.448.249	<u>Hydrant/Distribution Supplies</u>	\$ <u>20,945.00</u>
06.448.250	<u>Maintenance and Repairs Parts</u>	\$ <u>2,330.00</u>
06.448.260	<u>Small Tools and Minor Equipment</u>	\$ <u>2,260.00</u>
06.448.311	<u>Auditing</u> The annual audit will cost approximately	\$ <u>5,625.00</u>
06.448.313	<u>Engineering Expenses</u>	\$ <u>5,000.00</u>
06.448.314	<u>Legal Expenses</u> The Authority's legal services are estimated to cost	\$ <u>1,800.00</u>
06.448.316	<u>Water Testing</u> The instruments and chemicals for in-house water analysis as well as outside lab services to meet testing requirements established by the EPA and DEP will cost approximately	\$ <u>6,675.00</u>
06.448.321	<u>Telephone</u> The telephone costs will be	\$ <u>2,300.00</u>
06.448.325	<u>Postage</u> The cost of mailing the water bills is estimated at	\$ <u>1,100.00</u>
06.448.329	<u>Pagers</u> The Borough allows for immediate communication during the day and for emergency call out during non-work hours.	\$ <u>700.00</u>
06.448.341	<u>Advertising</u> The cost to advertise the authority meetings and water notices is approximately	\$ <u>200.00</u>
06.448.342	<u>Printing</u> Printing costs are estimated at	\$ <u>582.83</u>

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06.448.351	<u>Commercial Insurance Policy</u> This policy includes property, general liability, automobile, inland marine, crime, umbrella and public officials' liability coverage. This expense is split between the general, water and sewer funds. The water fund portion is estimated at	\$ <u>7,373.00</u>
06.448.353	<u>Bonding</u> The expense to bond the Borough Manager and Assistant Treasurer is split between general, water and sewer funds. The water fund portion is	\$ <u>325.00</u>
06.448.354	<u>Workers Compensation</u> The water fund pays a portion of the total premium on this insurance, which compensates the Borough employees for occupational injuries and diseases as outlined in the worker's compensation act. The estimated cost is	\$ <u>3,400.00</u>
06.448.361	<u>Electricity</u> The electric to run the wells and for the Borough garage will cost	\$ <u>18,000.00</u>
06.448.373	<u>Maintenance and Repair Buildings</u>	\$ <u>2,002.50</u>
06.448.374	<u>Repairs and Maintenance Services</u> Out-sourced repairs and maintenance for trucks 2, 4, ½ of 7 and 1/3 of the backhoe are estimated to be	\$ <u>1,586.67</u>
06.448.375	<u>General Maintenance & Street Repairs</u> To restore the street and/or sidewalk after water leaks is estimated to cost	\$ <u>5,000.00</u>
06.448.377	<u>Water Meters/Certification</u>	\$ <u>10,700.00</u>
06.448.384	<u>Machinery/Equipment Rentals</u>	\$ <u>1,000.00</u>
06.448.420	<u>Subscriptions and Dues</u> Various memberships and annual fees will cost	\$ <u>5,152.00</u>
06.448.450	<u>Service Contracts</u> Computer, water billing system, internet, copier, Swift 911 public notification and benefits contracts will cost approximately	\$ <u>4,754.46</u>
06.448.451	<u>Traffic Control</u> To contract for traffic control services, the water fund portion will be	\$ <u>2,000.00</u>

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06.448.460	<u>Seminars/Training</u> For the Water Operator and staff to attend seminars and required training, it will cost approximately	\$ <u>1,500.00</u>
06.448.480	<u>Miscellaneous Expenses</u>	\$ <u>1,000.00</u>
06.448.610	<u>Major Equipment Purchase</u> - The water portion to purchase the skid steer	\$ <u>15,000.00</u>
06.448.699	<u>Update Water Map</u>	\$ <u>10,000.00</u>
06.448.700	<u>HVAC System for Well #2 Pump House</u>	\$ <u>2,924.00</u>
06.448.701	<u>S. Church Street Service Line Replacements</u> - The Authority received a grant to replace the water line connections on S. Church Street	\$ <u>182,754.50</u>
06.448.741	<u>Transfer to Water Capital</u>	\$ <u>75,000.00</u>
06.448.744	<u>Old Reservoir - Tree Removal</u>	\$ <u>15,000.00</u>
06.474.000	<u>G. E. Capital Loan (Capmark)</u> The loan was issued in 1985 for the original loan amount of \$500,000, with installment payments of \$14,760 due semi-annually through year 2023. The interest rate is 5% for the life of the loan.	\$ <u>29,520.00</u>
06.447.001	<u>Capital Loan Payment</u>	\$ <u>66,500.00</u>
	Total Expenditures:	\$ <u>1,468,325.82</u>

WATER FUND EXPENDITURES

Administration	\$	69,857	5%
Operating Expenses	\$	179,891	12%
Benefits	\$	59,454	4%
Debt Service	\$	96,020	7%
Professional Services	\$	12,425	1%
Capital Expenditures	\$	225,679	15%
Transfer to Capital	\$	75,000	5%
Carryover	\$	750,000	51%
	\$	<u>1,468,326</u>	100%

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